

## **REGULAR MEETING OF NOVEMBER 5, 2013**

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Regular meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on November 5, 2013. The Mayor presiding, Aldermen Cox, Gill, McDonnell, Cody, Denyer, Dalgo and Impey were present. Also present was City Clerk Shelly Ferguson and City Attorney John Edwards. Alderman Dalgo was absent.

The Mayor called the meeting to order.

Alderman Cody gave the invocation and the Mayor led the Pledge of Allegiance.

### **PRESENTATION**

The Mayor welcomed Mr. Sonny Thomas and Ms. Joy Foy from the Mississippi Development Authority. Mr. Thomas facilitated the Asset Mapping Presentation. Ms. Foy, Director, explained how asset mapping can be beneficial to our City. Ms. Allison Winstead, Community and Economic Development Director, explained the creative economy part of asset mapping such as the Peter Anderson Festival. Mr. Alan Henderson from the Creative Economy with the Tourism Division spoke about the City's unique assets. These assets are then included on a State wide asset mapping system. This serves as a resource tool for developers, tourists, etc. Mr. John Brandon could not attend the meeting so a video was shown.

### **ADDENDUM**

Motion was made by Alderman Denyer, seconded by Alderman Gill and unanimously carried to add the Addendum to the Agenda and include approving the Lease Agreement between Acadian Ambulance Service, Inc. and the City of Ocean Springs and authorize to advertise for applications to fill the vacant position on the Tree Committee.

### **PUBLIC COMMENTS**

None.

### **CONSENT AGENDA AND ADDENDUM**

Motion was made by Alderman Gill, seconded by Alderman McDonnell and unanimously carried to approve the Consent Agenda and Addendum.

## **DEPARTMENT REPORTS**

### **City Clerk**

Motion was made by Alderman Denyer, seconded by Alderman Cody and unanimously carried to appoint Culumber, Harvey & Associates as the City Auditor for a term of three (3) years.

### **Parks & Leisure Services**

Motion was made by Alderman Denyer, seconded by Alderman Cox and unanimously carried to approve the Letter of Intent between the City of Ocean Springs and Ocean Springs School District for the use of N.E. Taconi Elementary for the Youth Basketball Program in the amount of \$5,000.00 and amend the budget accordingly (Exhibit 8-b).

### **Community Development & Planning**

Motion was made by Alderman Gill, seconded by Alderman Denyer and unanimously carried to authorize submittal of the grant application through the Sea Grant program. The activity will take the previous Sea Level Rise study to the next step. The areas that were identified as vulnerable due to the rising sea levels would be reviewed and actions determined that would protect them as sea level rise takes place. No match is required for these extremely competitive funds.

## **ALDERMEN'S FORUM**

Alderman Impey announced there is a Veterans' Appreciation Breakfast at the Ocean Springs High School tomorrow at 9:00 a.m. They will also be celebrating the 30<sup>th</sup> Anniversary of the establishment of their JROTC program.

Alderman Denyer thanked the Public Works Department, Fire Department and Police Department for their hard work done during the Peter Anderson Festival. He also suggested increasing the number of trash cans next year at the festival.

Motion was made by Alderman Cox, seconded by Alderman Cody and unanimously carried to authorize payment of the invoice to Micro Methods in the amount of \$2,652.00 to remove the asbestos in the flooring at the Armory, and amend the budget accordingly. The Grant Administrator will check with DEQ to determine if any grants are available.

Motion was made by Alderman Cox, seconded by Alderman McDonnell and unanimously carried to look at the feasibility of using the armory for a practice gymnasium along with providing a space for a basketball program for the younger youth once the armory has been cleaned out.

The Mayor announced the Ocean Springs Garden Club raised money for a Blue Star Memorial to be placed at the Civic Center by the Vietnam Memorial to honor past and active duty military. There will be a ceremony on Veteran's Day, November 11th, at 3:00 p.m. to dedicate the memorial.

Alderman Cody thanked everyone for their help during the Peter Anderson Festival. He also thanked Alderman Cox for the use of his golf cart. He asked to have a follow up meeting as soon as possible to resolve some issues that occurred during the event.

Alderman McDonnell stated there were some issues on the North side of Government Street that may require better traffic coordination at next year's Peter Anderson Festival. He also commended Alderman Cody for the many, many hours he puts in before the festival as well as during and after the event. He also suggested making the Peter Anderson Festival a 3-day event.

Alderman Gill suggested having a Saturday night event during the Cruisin' the Coast event next year.

Alderman Cox asked to have defibrillators at all of the sports facilities. The Fire Chief is working with Acadian Ambulance to donate more defibrillators. Alderman McDonnell suggested asking Singing River Hospital System for any help they may offer with this request.

## **EXECUTIVE SESSION**

Motion was made by Alderman Denyer, seconded by Alderman Cox and unanimously carried to go into closed session to determine the necessity of going into executive session.

The City Clerk returned to the meeting and announced a motion was made by Alderman Denyer, seconded by Alderman McDonnell and unanimously carried to remain in executive session to discuss personnel in the Court Department and potential litigation concerning provision of city services.

Motion was made by Alderman Cody, seconded by Alderman Denyer and unanimously carried to return to regular session.

Motion was made by Alderman Cox, seconded by Alderman Impey and unanimously carried to recess until 6:00 p.m. on November 19, 2013.

Meeting ended at 8:20 p.m.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**AGENDA  
MAYOR AND BOARD OF ALDERMEN  
CITY OF OCEAN SPRINGS  
REGULAR MEETING  
November 5, 2013 - 6:00 p.m.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PRESENTATION**

- a) Sonny Thomas of Mississippi Development Authority to present findings of the Ocean Springs Cultural Asset Mapping Project (Exhibit 3-a)

**4. OLD BUSINESS**

**5. NEW BUSINESS**

**6. PUBLIC COMMENT:** The public is invited to address the Board for up to 3 minutes. The Board will take all comments under advisement for potential action at a later date if warranted.

**7. CONSENT AGENDA\***

*\* Consent Agenda – All matters listed under Item 6, Consent Agenda, are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**Mayor:**

**City Clerk:**

- a) Approve Minutes: Special Call Meeting October 15, 2013 (Exhibit 7-a)
- b) Approve Minutes: Recess Meeting October 15, 2013 (Exhibit 7-b)
- c) Approve Minutes: Recess Meeting October 22, 2013 (Exhibit 7-c)
- d) Approve payment: Docket of Claims and spread Summary upon the Minutes (Exhibit 7-d)
- e) Accept Action Report (Exhibit 7-e)
- f) Ratify hotel reservation in the amount of \$207.00 for Theresa Dobbs to attend Association of Floodplain Managers of Mississippi Conference to retain her Floodplain Managers Certification (Exhibit 7-f)
- g) Adopt Resolution to enter into a general obligation note of \$250,000.00 with BancorpSouth for the purpose of purchasing computer hardware and software for all departments and safety equipment for law enforcement (Exhibit 7-g)

**Police Department:**

- h) Ratify two-way traffic to remain on weekend of Saturday, November 2, and Sunday, November 3, 2013 (Exhibit 7-h)
- i) Authorize employment of Tinna Harris Kaelbli, Correction Officer, effective November 6, 2013, \$12.50 hourly, one-year probationary period and pending successful completion of all pre-employment requirements and attend the necessary Correction Officer School to become State Certified (Exhibit 7-i)
- j) Approve Special Event Permit for 5K Running Race sponsored by Tri Hard Sports on Saturday, November 23, 2013 from 8 a.m. – 10 a.m. on Bellande, Porter, Dewey, LaFontaine, Harbor, Front Beach, Porter, Bellande (Finish) (Exhibit 7-j)
- k) Accept resignation of Dispatcher Summer VanNocken, effective October 28, 2013, and authorize to begin the process to fill the vacancy (Exhibit 7-k)

**Fire Department:**

- l) Authorize the Fire Department to participate in the Senior Community Service Program (SCSEP) for a clerk or receptionist for the performance of clerical and receptionist duties (Exhibit 7-l)

**Human Resources/Risk Management:**

**City Engineer:**

**Public Works:**

- m) Authorize removal of Martin Valore from probationary status and placement on full time status, effective November 8, 2013 (Exhibit 7-m)
- n) Authorize Mayor to submit an application for a Pat Harrison Waterway District (PHWD) grant to help finance the 3213-3215 Nottingham Road drainage project; send a request to the Jackson County Board of Supervisors asking for their support along with asking them to send a letter to PHWD indicating their support of this project (Exhibit 7-n)

**Community Development & Planning:**

- o) Authorize the Mayor to execute Consultant Contract between Ligia Romer and the City of Ocean Springs for Research and Development of Display Content related to the Charnley House, funded by Gulf Seafood Tourism and Promotional Fund – City Museum (Exhibit 7-o)
- p) Authorize the Mayor to execute Consultant Contract between Nancy Wilson and the City of Ocean Springs for Accreditation Services, funded by the Gulf Seafood Tourism and Promotional Fund – City Museum (Exhibit 7-p)
- q) Authorize the Mayor to execute Consultant Agreement between Dennis Walker and the City of Ocean Springs for Accreditation Support Services, funded by the Gulf Seafood Tourism and Promotional Fund – City Museum (Exhibit 7-q)
- r) Authorize to Advertise for the Final Phase of Downtown Streetscape Project – CDBG Phase I – former Fallo's property parking (Exhibit 7-r)

**Building Department:**

- s) Accept Tree Committee Report (Exhibit 7-s)
- t) Accept Code Enforcement Report (Exhibit 7-t)

**Parks & Leisure Services:**

- u) Approve Facility Use Agreement for the Ocean Springs High School tennis team to utilize the Halstead Tennis Courts for beginning January 7, 2014 through May 9, 2014 and also for tryouts on November 5-6, 2013 from 4:30 – 6:00 p.m. (Exhibit 7-u)

**City Attorney:**

- v) Authorize Mayor to execute Answer of the City of Ocean Springs, Mississippi to the Complaint to Confirm Tax Title in *Fagan, et.al. versus McKinney, et.al.* (Exhibit 7-v)
- w) Authorize Mayor to execute Answer of the City of Ocean Springs, Mississippi to the Complaint to Confirm Tax Title in *Fagan, et.al. versus Conrad, et.al.* (Exhibit 7-w)

**Facilities:**

**Peer Review Committee:**

**H.R. Committee:**

**Finance Committee:**

**8. DEPARTMENT REPORTS**

**Mayor:**

**City Clerk:**

- a) Accept recommendation of the Selection Committee and appoint Culumber, Harvey & Association as the City Auditor for a term of three (3) years (Exhibit 8-a)

**Police Department:**

**Fire Department:**

**Human Resources/Risk Manager:**

**City Engineer:**

**Public Works:**

**Community Development & Planning:**

**Building Department:**

**Parks & Leisure Services:**

- b) Approve Letter of Intent between the City of Ocean Springs and Ocean Springs School District for the use of N.E. Taconi Elementary for the Youth Basketball Program (Exhibit 8-b)

**City Attorney:**

**Facilities:**

**Peer Review Committee:**  
**H.R. Committee:**  
**Finance Committee:**

**9. ALDERMEN'S FORUM**

**10. EXECUTIVE SESSION**

**RECESS UNTIL 6:00 P.M. on November 19, 2013**

**ADDENDUM TO AGENDA  
MAYOR AND BOARD OF ALDERMEN  
CITY OF OCEAN SPRINGS  
REGULAR MEETING  
November 5, 2013 - 6:00 p.m.**

**1. DEPARTMENT REPORTS**

**Planning/Grants:**

- a) Authorize to Request Reallocation to Consolidate Multiple Tidelands Grant Awards for Improvements to the Ocean Springs Harbor (Exhibit A-1a)

**2. CONSENT AGENDA**

**City Clerk:**

- a) Approve the Lease Agreement between Acadian Ambulance Service, Inc. and the City of Ocean Springs and authorize the Mayor to execute same (Exhibit A-2a)
- b) Authorize the advertise for applications to fill the vacant position on the Tree Committee