

## **RECESS MEETING OF NOVEMBER 17, 2015**

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Recess Meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on November 17, 2015. Mayor Moran presiding, Aldermen Cox, Gill, McDonnell, Cody, Denyer, Dalgo and Impey were present. Also present was City Clerk Shelly Ferguson and City Attorney John Edwards.

The Mayor called the meeting to order.

Alderman Cody gave the invocation and the Mayor led the Pledge of Allegiance.

### **NEW BUSINESS**

Mr. Brent Warr made a presentation to the Mayor and Board about Water Company of America (WCA). He explained they would conduct a complete and thorough review of the City's utility billing system to identify any accounts that are not consistent with industry norms as well as the City's ordinances. Mr. Warr stated that WCA would receive 55% of increased revenue for a three year period. Once the three year ended, the City would receive 100% of the additional revenue generated by WCA. The Mayor stated the contract would be taken under advisement. No action was taken.

Ms. Cady Cooper, President of the Mayor's Youth Council, reported on the projects they have been working on for the past two (2) months. They held a Game Day Couch raffle with proceeds going towards teachers who are battling cancer; Halloween at the hospital for nurses; Blankets for Sue's home; Environmental Day at the Boys and Girls Club; The Lot Party; volunteering at Cruisin' the Coast and Peter Anderson Festival; Walking School Bus; a canned food drive; Toy Drive with the Ocean Springs Police Department; participation in the upcoming Christmas Tree Lighting. She also stated they were currently conducting a youth survey wherein teens asking other teens about issues in the community. The results will be presented at the State of the Youth address to be held after the State of the City Address. The group meets the 1<sup>st</sup> Monday of each month.

### **OLD BUSINESS**

Mr. Bob Smith, a member of the Board of Directors for The Lord is My Help, a soup kitchen and pantry, asked the City to help with funding for the inmate meals. He reported to date, they have served 63,000 meals to the local community this year; furnished pantry groceries for up to 2,900 households and 150 take-out meals which include lunches for the inmate workers in the City. The City has 10-15 inmates per day

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working with the Public Works Department and Parks and Recreation. The cost for each meal is \$2.15 per day. They are requesting that the City to share in the cost of expense to provide these meals at \$1.00 per day or \$3,720.00.

Motion was made by Alderman McDonnell, seconded by Alderman Dalgo and unanimously carried to participate in the amount of \$3,800.00 with The Lord is My Help to share in the cost of providing lunch to the inmates working with Public Works and Parks and Recreation Department.

## **EXECUTIVE SESSION**

Motion was made by Alderman Cox, seconded by Alderman Gill and unanimously carried to go into closed session to determine the necessity of going into executive session.

The City Clerk returned to the meeting and announced a motion was made by Alderman Cody, seconded by Alderman Dalgo and unanimously carried to remain in executive session to discuss personnel in the Water Department, litigation in Federal Court and potential litigation regarding contractual services.

Motion was made by Alderman Cody, seconded by Alderman Cox and unanimously carried to return to regular session.

Motion was made by Alderman Cody, seconded by Alderman McDonnell and unanimously carried to authorize to hire temporary employee in the water billing department at an hourly rate of \$12.00 per hour for up to four (4) months.

Motion was made by Alderman Denyer, seconded by Alderman Cody and unanimously carried to authorize the City Attorney to make settlement proposal per Federal Rules of Judgment.

Motion was made by Alderman Cody, seconded by Alderman Impey and unanimously carried to authorize joining other cities in cost sharing for Gulfport consulting engineer to study city service contracts.

## **PUBLIC COMMENTS**

Ms. Melanie Allen, a member of the Historic Ocean Springs Association (HOSA), requested a donation from the City for decorations to spruce up Marshall Park for the annual Christmas Tree Lighting and to welcome Santa. She said this year they are showing their appreciation to Mr. Herb Moore, a longtime leader for HOSA by creating a "Moore Special" Christmas at Marshall Park.

Mr. Michael Smith stated because skateboarders have been stereotyped in the past as punks, potheads and druggies with a negative outlook, he along with fellow skateboarders have worked hard and succeeded quite efficiently in presenting skateboarding in a good way with a positive attitude by doing functions in the community such as the Christmas Chaos Skate Off/Toy Drive. He said the public has come to respect them as well as law enforcement. Many people have started participating in this hobby as it provides kids an opportunity to be outside, exercising, making friends and most importantly being safe. The upcoming event is an opportunity to exhibit their talents to the community as well as helping others through a charitable function.

## **CONSENT AGENDA**

Motion was made by Alderman Cody, seconded by Alderman Gill and unanimously carried to approve the Consent Agenda with the exception of item (6-h) which was pulled by Alderman Denyer and item (6-k) which was pulled by Alderman Cody.

Alderman Denyer pulled item (6-h) for clarification. The event organizer, Ms. Amanda Schmidt, addressed the Mayor and Board about the event planned for Saturday, December 19<sup>th</sup>. She explained her event consists of a skateboard demo , toy drive and a fundraiser for the Salvation Army. She asked for authorization to close Bellande Avenue from Government Street to Bowen Avenue from 12:00 Noon – 5:00 p.m. She had a letter from the owner of Fleur de lis supporting her event. Motion was made by Alderman Denyer, seconded by Alderman Cody and unanimously carried to approve the Special Event Permit Application for a Christmas Chaos Skate Off/Toy Drive sponsored by Paddles Up Paddleboards on Saturday, December 19, 2015 from 12:00 Noon – 5:00 p.m. and authorize street closure on Bellande Avenue from Government Street to Bowen Avenue with no costs incurred by any City department (Exhibit 6-h).

Alderman Cody pulled item (6-k) for discussion. Alderman Cody asked the Planning Department to explain this project to the Harbor Commission. The Planning/Grants Administrator advised this allows work on property owned and operated by Jackson County as the Harbor House. She said she will speak to the Harbor Master.

Motion was made by Alderman Cody, seconded by Alderman Denyer and unanimously carried to execute the Resolution to Improve a Parking Lot, Retaining Wall and Construct a Sidewalk on County property at the Harbor House in Ocean Springs (Exhibit 6-k).

## **DEPARTMENT REPORTS**

### **Human Resources/Risk Management:**

Alderman Denyer asked the Board to allow the Finance Committee, the City Clerk and H.R. Director to meet with Lemon Mohler to determine if there are more savings through bundling policies and then make a recommendation to the Board whether to advertise for Request for Proposals (RFP). He stated he is on the Finance Committee but will recuse himself from the discussions because his daughter is involved in the insurance business. Alderman Cox has agreed to meet with the committee during these discussions.

Motion was made by Alderman Denyer, seconded by Alderman Gill and unanimously carried to authorize Alderman Cox, Impey and Dalgo, City Clerk and H.R. Director to meet with Lemon Mohler Insurance Company to determine if the City will advertise for Request for Proposals (RFP) for vehicle physical damage insurance broker services.

### **ALDERMEN'S FORUM**

A Finance Committee meeting was scheduled for Thursday, November 19<sup>th</sup> at 5:30 p.m. with Lemon Mohler Insurance Company.

Motion was made by Alderman Denyer, seconded by Alderman Impey and unanimously carried to authorize up to \$500.00 for Christmas decorations for Marshall Park.

Motion was made by Alderman Dalgo, seconded by Alderman Denyer and unanimously carried to adjourn the recess meeting.

Meeting ended at 7:45 p.m.

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City Clerk

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Mayor

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Date

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Date

**AGENDA**  
**MAYOR AND BOARD OF ALDERMEN**  
**CITY OF OCEAN SPRINGS**  
**RECESS MEETING**  
**November 17, 2015 - 6:00 p.m.**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. NEW BUSINESS**
  - a) Update from the Mayor's Youth Council – Ms. Cady Cooper, President (Exhibit 3-a)
  - b) Presentation by Water Company of America – Mr. Brent Warr and Mr. Mike Necaise (Exhibit 3-b)
- 4. OLD BUSINESS**
  - a) Discussion to offer The Lord Is My Help some funding towards the cost of the meals for the inmates
- 5. PUBLIC COMMENT:** The public is invited to address the Board for up to 3 minutes. The Board will take all comments under advisement for potential action at a later date if warranted.
- 6. CONSENT AGENDA\***  
*\*Consent Agenda – All matters listed under Item 6, Consent Agenda, are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*  
**Mayor:**
  - a) Accept Economic Development Council Meeting Minutes of November 9, 2015 (Exhibit 6-a)**City Clerk:**
  - b) Approve Minutes: Regular Meeting November 3, 2015 (Exhibit 6-b)
  - c) Approve Minutes. Special Call Meeting November 10, 2015 (Exhibit 6-c)
  - d) Approve payment: Docket of Claims and spread Summary upon the Minutes (Exhibit 6-d)
  - e) Accept Action Report (Exhibit 6-e)
  - f) Accept the Revenue and Expenditure Report for the month of October, 2015 (Exhibit 6-f)
  - g) Ratify check in the amount of \$82.00 for Bob Morgan and \$82.00 for Virginia Rich for accreditation assessment (Exhibit 6-g)
  - h) Approve Special Event Permit Application for a Christmas Chaos Skate Off/Toy Drive sponsored by Paddle Ups on Saturday, December 19, 2015 from 12:00 noon – 5:00 p.m. and authorize street closure on Bellande Avenue from Government Street to Bowen Avenue; no cost incurred by City departments (Exhibit 6-h)**Police Department:**  
**Fire Department:**
  - i) Accept Monthly Fire Department Report (Exhibit 6-i)**Human Resources/Risk Management:**  
**City Engineer:**  
**Public Works:**
  - j) Authorize to award bid to Puckett Rents of Biloxi in the amount of \$63,738.00 for a mini excavator with attachments (Exhibit 6-j)**Community Development & Planning:**
  - k) Adopt and authorize the Mayor to execute the Resolution to Improve a Parking Lot, Retaining Wall and Construct a Sidewalk on County property at the Harbor House in Ocean Springs (Exhibit 6-k)

**Planning Commission:**

- l) Accept Planning Commission's recommendation to approve the Historically Platted, Non-Conforming Lot and Lot/Parcel ID Reconfiguration – 325 Jackson Avenue (Exhibit 6-l)
- m) Accept Planning Commission's recommendation to approve the Historically Platted, Non-Conforming Lot and Lot/Parcel ID Split – 405 Jackson Avenue (Exhibit 6-m)

**Building Department:**

- n) Accept Tree Committee Minutes of November 13, 2014 (Exhibit 6-n)
- o) Approve building permit for construction of pier and boathouse at 255 Lovers Lane (Exhibit 6-o)
- p) Accept letter of retirement from Jan Yarborough, effective December 1, 2015, and authorize to begin the process to advertise to fill the vacant position (Exhibit 6-p)
- q) Authorize removal of Megan Boston from probationary status to full-time status effective immediately (Exhibit 6-q)
- r) Adopt and authorize the Mayor to execute Resolution to Urge and Memorialize the Mississippi Legislature to Appropriate Funding to the Southern Mississippi Planning and Development District to Assist with Costs Associated with Attempts by the Three Coastal Counties to Mitigate the Negative Impacts of the Biggert-Waters Flood Insurance Reform Act of 2012 and for related purposes (Exhibit 6-r)

**Parks & Leisure Services:**

**Facilities:**

**City Attorney:**

**Peer Review Committee:**

**H.R. Committee:**

**Finance Committee:**

**7. DEPARTMENT REPORTS**

**Mayor:**

**City Clerk:**

**Police Department:**

**Fire Department:**

**Human Resources/Risk Management:**

- a) Discussion concerning Request for Proposals (RFP) for Vehicle Physical Damage Insurance Broker Services (Exhibit 7-a)

**City Engineer:**

**Public Works:**

**Community Development & Planning:**

**Building Department:**

**Parks & Leisure Services:**

**City Attorney:**

**Facilities:**

**Peer Review Committee:**

**H.R. Committee:**

**Finance Committee:**

**8. ALDERMEN'S FORUM**

**9. EXECUTIVE SESSION**

**ADJOURN UNTIL 6:00 p.m. on December 1, 2015**