

REGULAR MEETING OF MARCH 1, 2016

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Regular meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on March 1, 2016. The Mayor presiding, Aldermen Cox, Gill, McDonnell, Cody, Dalgo and Impey were present. Also present was City Clerk Shelly Ferguson and City Attorney John Edwards. Alderman Denyer was absent.

The Mayor called the meeting to order.

Alderman Cody gave the invocation and the Mayor led the Pledge of Allegiance.

Motion was made by Alderman Cox, seconded by Alderman Dalgo and unanimously carried to add the Addendum to the Agenda.

PROCLAMATIONS

The Mayor declared the month of March, 2016 as **American Red Cross Month**. (Exhibit 3-a).

NEW BUSINESS

Motion was made by Alderman McDonnell, seconded by Alderman Cody and unanimously carried to accept the quote from Foster's Air Conditioning and Heating, Inc. in the amount of \$2,444.31 for a duct cleaning at City Hall, funding determined by the City Clerk.

Mr. Herb Moore and Ms. Melanie Allen announced that Public Art Project of Ocean Springs (PAPOS) will be donating their sixth (6th) piece of public art to the City of Ocean Springs. The sculpture, "Seed Box" was sculpted by Trailer McQuilken, a nationally known artist from Ocean Springs. Mr. Moore requested the sculpture be on display in the lobby at City Hall for everyone to see and enjoy. Ms. Melanie Allen explained PAPOS was founded with the goal of getting 100 people to donate \$100 per year to purchase public art. There was a down turn with Hurricane Katrina and the oil spill but through the partnership with the City on the work done at the Chamber; grants from the Mississippi Art Commission, funding from the County and the Chamber, they have purchased over \$120,000 of public art. Ms. Allen stated she hopes the Board will consider any donation to PAPOS when they begin the discussions for the upcoming budget.

Motion was made by Alderman Dalgo, seconded by Alderman Impey and unanimously carried to authorize up to \$100.00 each from Aldermen Gill, Cody, Impey and Dalgo's capital improvement accounts to advertise City resources through the Public Art Project of Ocean Springs (PAPOS).

Motion was made by Alderman Dalgo, seconded by Alderman Cody and unanimously carried to accept the public art sculpture "Seed Box" donated Public Art Project of Ocean Springs (PAPOS) to be displayed at City Hall.

PUBLIC COMMENTS

Ms. Mary Debell, 100 Robert Circle, stated she has spoken in the past about the issues at intersection of Highway 90 and South Ocean Springs Road. After the Board meeting in January, she advised through the Police Department that MDOT would have signage installed and to date, there is still no signage. The Mayor advised a letter had been sent to MDOT but she would follow up with them.

CONSENT AGENDA AND ADDENDUM

Motion was made by Alderman Gill, seconded by Alderman Cody and unanimously carried to approve the Consent Agenda and Addendum with the exception of items (l) and (m) which were pulled by Alderman Dalgo.

Motion was made by Alderman Dalgo, seconded by Alderman Cox and unanimously carried to authorize employment of Eric Kordek as Sewer Department Laborer Class C, effective March 2, 2016, six-month probationary period and pending successful completion of all pre-employment requirements and amend the rate of pay to \$12.50 hourly (Exhibit 7-l).

Motion was made by Alderman Dalgo, seconded by Alderman Cox and unanimously carried to authorize employment of a temporary for the Central Shop at \$12.00 hourly and not to exceed four (4) months, H.R. Committee concurs – no amendments were made to this item (Exhibit 7-m).

ALDERMEN'S FORUM

Motion was made by Alderman Cody, seconded by Alderman Gill and unanimously carried to accept the Lease Agreement between Marx Properties and the City of Ocean Springs for property located at 902 State Street for an amount of \$1,200.00 for a term beginning March 1, 2016 through March 1, 2017 to be used for the purpose of fostering

economic development upon the terms and conditions set forth in the Lease Agreement (Exhibit 9-a).

Alderman McDonnell stated there has been some late night inappropriate activities happening at Marble Springs the park and suggested closing it at dusk.

Motion was made by Alderman McDonnell, seconded by Alderman Cox and unanimously carried to put up signage at Marble Springs stating the park is open from dawn to dusk.

Motion was made by Alderman McDonnell, seconded by Alderman Cody and unanimously carried to conduct a light study from Porter Avenue South to Washington Avenue to change to LED lighting.

Alderman McDonnell asked the City Clerk to provide a report of all water meters billing at a minimum bill and to work with Public Works to develop a plan to ensure all meters are reading accurately. He also asked the City Clerk to determine what resources are needed to accomplish this project.

Alderman Cody asked to meet with the Public Works Director, Building Official and City Attorney to discuss the dumpster issue at 431 Bechtel Blvd.

Alderman Cody asked Public Works to help with the lights at Mary C. O'Keefe Cultural Center in the auditorium.

Alderman Cody asked to discuss a potential event, Bike the Beach 2016, planned to be held on Sunday during Labor Day weekend at an event staff meeting on Friday, March 5 at 10:00 a.m. at City Hall. The Mayor stated a Special Event Permit Application has not been submitted yet.

Alderman Cox asked the Building Official if the City received any other bids on the second floor exterior window repair project. The Building Official will provide a scope of work for this project and obtain more quotes.

Motion was made by Alderman Cox, seconded by Alderman Cody and unanimously carried to authorize to build a concrete box on the inside of the mound in front of the MCOK to install a light for the flag pole.

Alderman Dalgo asked for a status report on the Government Street Sidewalk Improvements Project. The Building Official stated the bids have been opened and are now being verified by MDOT.

Alderman Dalgo reported four (4) juveniles were caught on the video camera vandalizing Clay Boyd Park causing more than \$4,000.00 worth of damage. All of the juveniles were identified by the video and were arrested by the Police Department.

The Mayor announced the WAVE organization will be donating \$10,000 towards the purchase of the video cameras to be installed on the bridge. The City will then submit a Right of Way permit application to MDOT.

Alderman Impey congratulated the Police Department on their recent re-accreditation.

Alderman Impey reported on an issue with a constituent concerning extra garbage bins. She is being billed for two (2) bins but needs only one (bin). She has asked WastePro to pick up the second bin but to date they have not and she continues to get billed. She has also requested a refund for the amount being charged to her account as she never ordered the extra garbage can in the first place. The Mayor will contact WastePro concerning this matter.

EXECUTIVE SESSION

Motion was made by Alderman Gill, seconded by Alderman Cody and unanimously carried to go into closed session to determine the necessity of going into executive session.

The City Clerk returned to the meeting and announced a motion was made by Alderman McDonnell, seconded by Alderman Gill and unanimously carried to remain in executive session to discuss personnel in the Fire Department.

Motion was made by Alderman Cody, seconded by Alderman Cox and unanimously carried to return to regular session.

Motion was made by Alderman Cody, seconded by Alderman Dalgo and unanimously carried to accept the recommendation of the Fire Chief and to allow Employee No. 1442 to use vacation time for the time of the suspension to fulfill the Non-adjudication Order.

Motion was made by Alderman McDonnell, seconded by Alderman Impey and unanimously carried to recess the meeting until 6:00 p.m. on March 15, 2016.

Meeting ended at 8:19 p.m.

City Clerk

Mayor

Date

Date

**AGENDA
MAYOR AND BOARD OF ALDERMEN
CITY OF OCEAN SPRINGS
REGULAR MEETING
March 1, 2016 – 6:00 p.m.**

1) CALL TO ORDER

2) ROLL CALL

3) PROCLAMATION

- a) American Red Cross Month – March, 2016 (Exhibit 3-a)

4) OLD BUSINESS

5) NEW BUSINESS

- 6) PUBLIC COMMENT:** The public is invited to address the Board for up to 3 minutes. The Board will take all comments under advisement for potential action at a later date if warranted.

7) CONSENT AGENDA*

**Consent Agenda – All matters under Item 7, Consent Agenda, are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be separate discussions of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

Mayor:

- a) Authorize to advertise City resources by co-sponsoring the Spring Into Wellness Heath Fair sponsored by the Jackson County Civic Action Association held each year at the Ocean Springs Civic Center on Wednesday, May 25, 2016 and waiving the rental fees (Exhibit 7-a)

City Clerk:

- b) *Approve Minutes: Recess Meeting February 16, 2016 *Minutes will be distributed on February 29, 2016 (Exhibit 7-b)
- c) **Approve Minutes: Special Call Meeting February 24, 2016 **Minutes will be distributed on February 29, 2016 (Exhibit 7-c)
- d) Approve payment: Docket of Claims and spread Summary upon the Minutes (Exhibit 7-d)
- e) Accept Action Report (Exhibit 7-e)
- f) Ratify payment to Detective Matthew Morvant in the amount of \$41.00 for per diem for prisoner transport (Exhibit 7-f)
- g) Ratify payment to John Russell in the amount of \$164.00 for per diem to attend the MWPCOA Class in Pearl, MS (Exhibit 7-g)
- h) Authorize to amend the budget to purchase a new patrol car for the Police Department, not to exceed \$26,000.00, funded from insurance proceeds and income received from items sent to auction (Exhibit 7-h)
- i) Approve Run/Walk Permit Application for the annual Walk of Faith charity fundraiser sponsored by Victory International Christian Center on Saturday, March 26, 2016, from 8:00 a.m. – 10:30 a.m., Ocean Springs/Biloxi bridge only and pending approval by all City departments (Exhibit 7-i)

Police Department:

- j) Accept resignation of Patrolman Mike Green, effective February 26, 2016; approve payout and authorize to begin the process to fill the vacant position (Exhibit 7-j)

Fire Department:

Human Resources/Risk Management:

City Engineer:

Public Works:

- k) Authorize promotion of Jared Seymour to Drainage Department Equipment Operator, \$14.25 hourly, and Stephen Farnsworth to Street Department Equipment Operator, \$15.25 hourly and begin the process to fill the vacant position for Sewer Department Laborer Class I, H.R. Committee concurs (Exhibit 7-k)
- l) Authorize employment of Eric Kordek as Sewer Department Laborer Class C, \$12.50 hourly, effective March 2, 2016, six-month probationary period and pending successful completion of all pre-employment requirements (Exhibit 7-l)
- m) Authorize employment of a temporary employee for the Central Shop at \$12.00 hourly and not to exceed four (4) months of employment , H.R. Committee concurs (Exhibit 7-m)
- n) Authorize the Mayor to execute Summary Change Order No. 1, Final Pay Application in the amount of \$3,679.00 to Twin L. Construction for the Ridgewood Drainage Improvements Project, City Engineer concurs (Exhibit 7-n)
- o) Authorize the Mayor to execute Summary Change Order No. 1, Final Pay Application in the amount of \$2,198.82 to Twin L. Construction for the Burton Court Drainage Improvements Project, City Engineer concurs (Exhibit 7-o)
- p) Authorize the Mayor to execute the Contract for Professional GIS Services with Southern Mississippi Planning and Development District (SMPDD) and the City of Ocean Springs, budgeted in the FY15/16 budget (Exhibit 7-p)
- q) Authorize to begin negotiations to install water and sewer from Ocean Springs Road to Dixie Street along Lee Street and receiving the utilities by donation which would allow the City to expand its water services to the surrounding areas (Exhibit 7-q)

Community Development & Planning:

Building Department:

- r) Accept Tree Protection Committee Minutes from February 23, 2016 (Exhibit 7-r)

Parks & Leisure Services:

- s) Approve the Facility Use Agreement for the use of Gay Lemon Fields and OS Sports Complex for the Dream Program, Inc. (Exhibit 7-s)
- t) Authorize promotion of Briani Liddell to the Camp and Special Events Coordinator, \$16.50 hourly, six-month probationary period and authorize to advertise to fill the vacant Parks & Recreation Coordinator position (Exhibit 7-t)
- u) Authorize employment of Timothy Hogan to the Grounds Maintenance position, \$12.00 hourly, effective March 2, 2016, six-month probationary period and pending successful completion of all pre-employment requirements (Exhibit 7-u)

City Attorney:

- v) Authorize the Mayor to execute the Answer of the City of Ocean Springs, Mississippi to the Plaintiff's Complaint to Confirm and Quiet Title, *Debra Shotlander vs. City of Ocean Springs, et.al.* (Exhibit 7-v)

Peer Review Committee:

H.R. Committee:

- w) Approve Human Resources Committee Meeting Minutes of February 10, 2016 (Exhibit 7-w)
- x) Approve Human Resources Committee Meeting Minutes of February 15, 2016 (Exhibit 7-x)
- y) Approve Human Resources Committee Meeting Minutes of February 25, 2016 (Exhibit 7-y)

Finance Committee:

8) DEPARTMENT REPORTS:

Mayor:

City Clerk:

Police Department:

Fire Department:

Human Resources/Risk Management:

City Engineer:

Public Works:

Community Development & Planning:

Building Department:

Parks & Leisure Services:

City Attorney:

Peer Review Committee:

H.R. Committee:

Finance Committee:

9) ALDERMEN'S FORUM

- a) Authorize the Mayor to execute the Lease Agreement between Marx Properties and the City of Ocean Springs for lot located at 902 State Street for the purpose of fostering economic development upon the terms and conditions herein set forth in the Lease Agreement (Exhibit

10) EXECUTIVE SESSION

- a) Personnel in Fire Department

RECESS until 6:00 p.m. on March 15, 2016

**ADDENDUM TO AGENDA
MAYOR AND BOARD OF ALDERMEN
CITY OF OCEAN SPRINGS
REGULAR MEETING
March 1, 2016 - 6:00 p.m.**

1. **CONSENT AGENDA**

Public Works Department:

- a) Authorize to provide a will serve letter to provide water and sewer services for Lighthouse Development on Ocean Springs Road, formally Grace Church, located outside the City limits (Exhibit A-1a)

Parks & Leisure Services Department:

- b) Approve payment to MSU Extension Service for 30 soil samples for all ballfields and parks in the City (Exhibit A-1b)
- c) Approve termination of probationary employee Chris Pelfrey, effective February 26, 2016 and authorize to employ Michael Carroll, ballfield/turf maintenance worker, effective March 2, 2016, six-month probationary period and pending successful completion of all pre-employment requirements (Exhibit A-1c)