

REGULAR MEETING OF MAY 3, 2016

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Regular meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on May 13 2016. The Mayor presiding, Aldermen Cox, Cody, Denyer, Dalgo and Impey were present. Also present was City Clerk Shelly Ferguson and City Attorney John Edwards. Aldermen Gill and McDonnell were absent.

The Mayor called the meeting to order.

Alderman Cody gave the invocation and the Mayor led the Pledge of Allegiance.

PROCLAMATION

The Mayor declared the week of May 15-21, 2016 as **National Public Works Week** (Exhibit 3-a).

NEW BUSINESS

Mr. Isaiah Hayes, a Coordinator with the Youth United Way, explained a student volunteer program he would like to implement in the City of Ocean Springs to give students the opportunity to dedicate time and energy in their community. The Youth United Way (Youth UN) program targets 6th-10th grade students to encourage youth involvement in the community. He explained the United Way's mission is to prepare young people with the ability to become young philanthropists and leaders in the advancement of the common good and to recognize their capacity to create solutions to many of the challenges we face as a community. This program would not interfere with the Mayor's Youth Council; it would be a sister program. Mr. Hayes asked the Board for their endorsement to be able to implement this program in the City of Ocean Springs. Mr. Hayes stated he will work with the school district through an application process 10-15 middle school; 15-20 from high school. He also explained he would meet with the students two (2) times a month after school to discuss activities and projects.

Motion was made by Alderman Dalgo, seconded by Alderman Denyer and unanimously carried to enter the handout presented by Mr. Isaiah Hayes concerning the Youth United Way program.

Motion was made by Alderman Cox, seconded by Alderman Dalgo and unanimously carried to authorize the Executive Assistant to meet with Isaiah Hayes to determine how to help implement the Youth United Way program.

The Police Chief explained the City's wrecker service policy concerning individual tows or tows by police department. He stated the policy is consistent among the other cities in the county.

PUBLIC COMMENTS

Mr. John Lee, Civil Service Commissioner, explained a policy change of requiring all new civil service employees have a one-year probationary period beginning February 10, 2016, and consistent with the cities along the Gulf Coast. Mr. Lee also introduced Monica Wilkinson as the new Civil Service Administrative Clerk.

Ms. Jane Beaugez, resident of Halstead Road, requested the Mayor to allow citizens to speak during Old Business.

CONSENT AGENDA AND ADDENDUM

Motion was made by Alderman Impey, seconded by Alderman Cox and unanimously carried to add the Addendum to the Agenda.

Motion was made by Alderman Denyer, seconded by Alderman Impey and unanimously carried to approve the Consent Agenda and Addendum.

DEPARTMENT REPORTS

Mayor:

Motion was made by Alderman Denyer and seconded by Alderman Cox to adopt **Ordinance No. 2016-04 AN ORDINANCE AMENDING THE OCEAN SPRINGS MUNICIPAL CODE REGARDING THE OPERATION OF TAXICAB AND CERTAIN OTHER VEHICLES FOR HIRE BY CLARIFYING THAT STATE LAW REGULATING TNC'S SUPERSEDES LOCAL ORDINANCES** (Exhibit 8-a). The motion carried with a roll call vote as follows:

Alderman Cox	<u>Voting Aye</u>
Alderman Gill	<u>Absent</u>
Alderman McDonnell	<u>Absent</u>
Alderman Cody	<u>Voting Aye</u>
Alderman Denyer	<u>Voting Aye</u>
Alderman Dalgo	<u>Voting Aye</u>
Alderman Impey	<u>Voting Aye</u>

Building Department:

Motion was made by Alderman Denyer, seconded by Alderman Cody and unanimously carried to accept the quote from Air Masters Mechanical in the amount of \$6,000.00 to remove and replace a portion of the ductwork at City Hall and authorize the City Clerk to determine the funding source.

ALDERMEN'S FORUM

Alderman Cody reported on the matter of the cypress tree at 1315 Wellington growing on a drainage easement directly on top of the drainage pipe. He stated this matter had previously been discussed by the Board when the Tree Protection Committee (TPC) recommended denying the homeowner the right to remove the cypress tree based on their inspection of the property showing the tree root having been removed and repairs were complete. The Public Works Department was instructed to inspect the drainage pipe with the video camera but was unable to because the tree roots were clogging the pipe.

Motion was made by Alderman Cody, seconded by Alderman Impey and unanimously carried to overturn the Tree Protection Committee recommendation based on damage and/or potential damage to the two (2) homes located on either side of the easement as well as damage to the drainage pipe. The Building Official will advise the Tree Protection Committee of the status of the cypress tree and the decision of the Board to have the tree removed.

Alderman Cody reported on an issue concerning an easement that has been fenced in by the homeowner causing a problem with gaining access in order to do work and maintenance in that area. Motion was made by Alderman Cody, seconded by Alderman Denyer and unanimously carried to authorize the City Attorney to review and determine best course of action concerning easements that have been fenced in by the homeowner.

Alderman Dalgo asked when Clay Boyd Splash Park would be open. The Parks Director advised the splash park will open on Friday, May 27th, in time for Memorial Day weekend.

Alderman Dalgo reported the Finance Committee discussed allowing construction of a shade structure over the splash pad at Clay Boyd Splash Park and possibly funded from the 2% tax levy. The City Clerk will get confirmation from the City's Financial Consultant, Demery Grubbs, if 2% funding could be used to fund this project. Alderman Cox asked where this project would be on the priority list of projects to be completed at the Highway 57 Sports Complex that are also being funded by the 2% tax levy. Alderman Denyer stated the water is being heated by the pump. The Parks

Director advised she has one quote and will obtain a second quote for the shade structure.

Alderman Impey asked if there was an anticipated date for the work session concerning short term rentals. The Mayor advised the Planning/Grants Administrator has a draft of an appeals process complete that will be reviewed by the City Attorney. The Planning/Grants Administrator stated she will email it to the Mayor and Aldermen for their review and input.

Alderman Impey announced there is a yard sale fundraiser planned for Corrections Officer Gage Nelson, on Saturday, May 28th from 8 a.m. – 5 p.m. at Greyhound Stadium, please call Latena or Mandy at the Police Department for more information.

There was discussion concerning the Jackson County Board of Supervisors to advertise for Request for Proposals (RFP) for ambulance services. Alderman Impey and Alderman Cox both agreed with the County concerning the request for RFPs in order to get the best service and stay competitive. Alderman Impey clarified the RFPs have not been advertised because of a legal technicality. The City's Emergency Operations Director stated Acadian has provided excellent service to the City and asked to provide a letter of support for Acadian Ambulance Service.

Motion was made by Alderman Impey, seconded by Alderman Cox and unanimously voted to support the Jackson County Board of Supervisors advertising for RFPs for ambulance services.

The Mayor stated she is scheduling a breakfast meeting with our legislative delegation Monday, Thursday or Friday next week at Phoenicia Restaurant at 8:30 a.m. to discuss Jackson County Utility Authority, tax cuts made by the legislature, HB1523, and inmate work program.

EXECUTIVE SESSION

Motion was made by Alderman Cody, seconded by Alderman Cox and unanimously carried to go into closed session to determine the necessity of going into executive session.

The City Clerk returned to the meeting and announced a motion was made by Alderman Cody, seconded by Alderman Cox and unanimously carried to remain in executive session to discuss personnel in Public Works Department and potential litigation regarding a contract.

Motion was made by Alderman Cox, seconded by Alderman Cody and unanimously carried to return to regular session.

Motion was made by Alderman Cox, seconded by Alderman Cody and unanimously carried to accept quote from ECO Homes LLC in the amount of \$9,240.00 to repair and paint windows at the Mary C. O'Keefe Cultural Center to be funded from the Mary C. O'Keefe roof repairs loan.

Motion was made by Alderman Cody, seconded by Alderman Impey and unanimously carried to recess the meeting until 6:00 p.m. on May 17, 2016.

Meeting ended at 7:52 p.m.

City Clerk

Mayor

Date

Date

AGENDA
MAYOR AND BOARD OF ALDERMEN
CITY OF OCEAN SPRINGS
REGULAR MEETING
May 3, 2016 - 6:00 p.m.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PROCLAMATION**
 - a) National Public Works Week – May 15-21, 2016 (Exhibit 3-a)
- 4. OLD BUSINESS**
- 5. NEW BUSINESS**
 - a) Presentation of Youth United Way, a student volunteer program in Ocean Springs–Mr. Isaiah Hayes (Exhibit 5-a)
 - b) Discussion concerning wrecker service fee – Mr. Lester Kimbrough (Exhibit 5-b)
- 6. PUBLIC COMMENT:** The public is invited to address the Board for up to 3 minutes. The Board will take all comments under advisement for potential action at a later date if warranted.
- 7. CONSENT AGENDA***
** Consent Agenda – All matters listed under Item 7, Consent Agenda, are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*
Mayor:
 - a) Authorize request to waive rental fee for the use of the Ocean Springs Community Center by the Mississippi Association of Supervisors 87th Annual Convention for a luncheon on June 15, 2016 (Exhibit 7-a)
 - b) Accept Economic Development Council Meeting Minutes from April 18, 2016 (Exhibit 7-b)
 - c) Approve the use of the City's tent, chairs and podium with microphone for the National Day of Prayer to be held on Thursday, May 5, 2016 from 12:00 Noon – 1:00 p.m. in the front of City Hall (Exhibit 7-c)
City Clerk:
 - d) Approve Minutes: Recess Meeting April 19, 2016 (Exhibit 7-d)
 - e) Approve payment: Docket of Claims and spread summary upon the Minutes (Exhibit 7-e)
 - f) Accept Action Report (Exhibit 7-f)
 - g) Authorize Run/Walk Permit Application for the 5K Bridge Walk/Run fundraiser for 1st responders and military sponsored by Tunnel to Towers Biloxi on Saturday, September 17, 2016 from 6:30 p.m. – 8:30 p.m., beginning at Fort Maurepas Park and ending at Harrah's great lawn in Biloxi, no costs incurred by the City (Exhibit 7-g)
 - h) Accept resignation of John Bosarge, Utility Field Supervisor, effective immediately and authorize pay out and begin the process of filling the vacant position pending H.R. Committee review (Exhibit 7-h)

Police Dept.:

- i) Authorize employment of Timothy Paul Regan, a MS Certified Officer, as Patrolman, effective May 9, 2015, \$14.93 hourly with one-year probationary period, pending successful completion of all pre-employment requirements (Exhibit 7-i)
- j) Authorize removal of Dispatcher Jesse Breland from probationary status to full-time status, effective immediately (Exhibit 7-j)

Fire Dept.:**Human Resources/Risk Management:****City Engineer:****Public Works:**

- k) Authorize promotion of Mike Hale as Beautification Supervisor, no change in current pay rate, effective immediately and to advertise to fill the vacant position of Beautification Assistant (Exhibit 7-k)
- l) Authorize to advertise for the vacant position of Drainage Department Supervisor due to retirement of Billy Cox (Exhibit 7-l)

Community Development & Planning:

- m) Authorize the Mayor to execute the Memorandum of Understanding reflecting the award of \$35,000.00 with a local match from the city of \$8,750.00 (20%) for the MDOT Youth Corps Program Funds (Exhibit 7-m)
- n) Authorize to advertise for the landscape plan for the drainage area on the Magnolia property – CIAP – MS-30705 – CIAP Stormwater Outfalls (Kudzu Lot) (Exhibit 7-n)
- o) Approve and authorize the Mayor to execute the Order approving application for DDOS, LLC for pre-construction ad valorem tax exemption on an outparcel of land in the central business district located at 3158 Bienville Boulevard (Exhibit 7-o)

Building Department:

- p) Accept Code Enforcement Report – April 29, 2015 (Exhibit 7-p)
- q) Accept recommendations of the Tree Protection Committee for tree removal and/or maintenance per the applications (Exhibit 7-q)

Parks & Leisure Services:**City Attorney:****Facilities:****Peer Review Committee:****Finance Committee:****H.R. Committee:****8. DEPARTMENT REPORTS****Mayor:****Action Item:**

- a) Adopt Ordinance Amending the Ocean Springs Municipal Code regarding the operation of taxicab and certain other passenger vehicles for hire by clarifying that State law regulating TNC's supersedes local ordinances (Exhibit 8-a)

City Clerk:**Police Dept.:****Fire Dept.:****Human Resources/Risk Management:****City Engineer:****Public Works:****Community Development & Planning:****Building Dept.:**

- b) Discussion concerning cleaning A/C vents at City Hall

Parks & Leisure Services:

City Attorney:

Facilities:

Peer Review Committee:

Finance Committee:

H.R. Committee:

9. ALDERMEN'S FORUM

10. EXECUTIVE SESSION

RECESS until 6:00 p.m. on May 17, 2016

ADDENDUM TO AGENDA
MAYOR AND BOARD OF ALDERMEN
CITY OF OCEAN SPRINGS
REGULAR MEETING
May 3, 2016 - 6:00 p.m.

1. CONSENT AGENDA

Public Works:

- a) Accept resignation of Ron Blanton, effective May 13, 2016, and authorize to begin the process to fill the vacant position in the Drainage Department (Exhibit A-1a)

Park and Leisure Services Department:

- b) Authorize employment of Kati Collins, Parks and Recreation Coordinator, \$14.00 hourly, effective May 23, 2016, six-month probationary period and pending successful completion of all pre-employment requirements (Exhibit A-1b)
- c) Authorize payment of \$855.00 to Bring Your Own Brush (BYOB) for summer camp field trip (Exhibit A-1c)