

REGULAR MEETING OF JULY 5, 2016

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Regular meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on July 5, 2016. The Mayor presiding, Aldermen Cox, Gill, McDonnell, Cody, Denyer, Dalgo and Impey were present. Also present was City Clerk Shelly Ferguson and City Attorney John Edwards.

The Mayor called the meeting to order.

Alderman Cody gave the invocation and Ella and Noah Moffett led the Pledge of Allegiance.

Motion was made by Alderman Cody, seconded by Alderman Impey and unanimously carried to add an item under New Business – discussion of tree removal issue on the public easement at 103 Shearwater Drive.

NEW BUSINESS

The City Engineer reported a sewer main running East and West on Shearwater Drive has an area one inch (1") off the center top that needs to be repaired. He explained the clay pipe has roots growing into the joints so the line will need to be lined in between the manholes approximately 400 feet. This damage to the line is causing it to sag; therefore, making it potential hazard and impeding the integrity of the sewer line. The homeowner understands the tree needs to be removed and intends to plant another tree. The Building Official also reported the Tree Protection Committee inspected the tree and in support of removing the tree to allow the sewer line repairs.

Motion was made by Alderman Impey, seconded by Alderman Cox and unanimously carried to allow Public Works to remove the tree at 103 Shearwater Drive and execute the repairs to the sewer line.

PUBLIC COMMENTS

None.

CONSENT AGENDA

Motion was made by Alderman Denyer, seconded by Alderman Cox and unanimously carried to approve the Consent Agenda with the exception of items (6-g) and (6-i)

which were pulled by Alderman Cox; item (6-j) which was pulled by Alderman Impey and item (6-p) which was pulled by Alderman Cody.

Alderman Cox pulled item (6-g) and (6-i) to ask the Board to consider creating an Exit Interview Committee. Motion was made by Alderman Cox, seconded by Alderman Gill and unanimously carried to create an Exit Interview Committee and appoint Aldermen Cox, McDonnell and Denyer to this committee. Motion was made by Alderman Cox, seconded by Alderman Cody and unanimously carried to accept the resignation of Karen Kennedy, Deputy City Clerk, effective July 15, 2016, and authorize to begin the process to fill the vacant position (6-g) and accept the resignation of Patrolman Wesley Hall, effective July 7, 2016, and authorize to begin the process to fill the vacant position (Exhibit 6-i).

Alderman Impey pulled item (6-j) to correct the effective date to July 13, 2016. Motion was made by Alderman Impey, seconded by Alderman Cox and unanimously carried to accept the resignation of Firefighter Roy Parkinson, effective July 13, 2016, and authorize to begin the process to fill the vacant position, H.R. Committee concurs (Exhibit 6-j).

Alderman Cody pulled item (6-p) for discussion concerning the contract with Gulf Breeze Landscaping, LLC for an additional one year period. Alderman Cody asked the Public Works Director to review Gulf Breeze Landscaping's pricing for some of the areas other than the Highway 90 median. Motion was made by Alderman Cody, seconded by Alderman Cox and unanimously carried to table item (6-p) and obtain quotes from landscaping businesses including the Highway 90 median (Exhibit 6-p).

DEPARTMENT REPORTS

Building Department:

The Mayor announced the City has maintained a grade Five (5) level in our Building Code Effectiveness Grading Classification. The Building Official stated the City recently completed the analysis of the Building Codes adopted by the City. The analysis is based on codes, current experience, certifications and implementation of code enforcement. He has suggested completing this process again in order to bring the City to a lower rating which will provide residents and businesses with lower insurance premiums.

ALDERMEN'S FORUM

Motion was made by Alderman McDonnell, seconded by Alderman Denyer and unanimously carried to authorize Public Works to delineate the City's right of way on the East side of 314 Jackson Avenue and North side of Front Beach to allow the homeowner to erect decorative bollards and chains to deter parking on their property.

Alderman Cody presented a Temporary Dedication of Land for Public Purposes for use of the Applewhite property on Church Street during the Cruisin' event and Peter Anderson Festival. There was discussion about extending the Spring Arts Festival to this area. Alderman Cody stated he will discuss this idea with Mrs. Applewhite. He will present the Temporary Dedication at the next Board meeting.

Alderman Denyer asked about signage at the Ocean Springs Harbor. The Planning/Grants Administrator advised she is obtaining quotes for signage. There was discussion concerning parking at the harbor.

Alderman Dalgo asked for an update on the Government Street sidewalk project. The Planning/Grants Administrator stated she is waiting for approval from MDOT of the Contract Documents. Once the documents are approved, MDOT will schedule the pre-construction meeting.

Alderman Impey commended the Mary C. O'Keefe Cultural Center for the new programs, concerts and art exhibits they have presented. The quality of the entertainment is fantastic and everyone should take advantage of it.

Alderman Impey stated he presented a proclamation to Colonel John Jones who returned home to Ocean Springs after a 30-year career in the United States Army. During his career, he moved 18 times, served 15 times in combat zones and retired as a full Colonel. Alderman Impey said it was an honor to welcome him home and publicly stated "Welcome Home".

Alderman Denyer stated Mr. Eckert has eight (8) more bricks to sell to be placed at the Mary C. honoring anyone who has served in the military. The bricks cost \$100.00 each.

EXECUTIVE SESSION

Motion was made by Alderman Gill, seconded by Alderman Cox and unanimously carried to go into closed session to determine the necessity of going into executive session.

The City Clerk returned to the meeting and announced a motion was made by Alderman Cody, seconded by Alderman Gill and unanimously carried to remain in executive session to discuss personnel in the Mayor's Department.

Motion was made by Alderman Impey, seconded by Alderman Cox and unanimously carried to return to regular session.

Motion was made by Alderman Cody, seconded by Alderman Impey and unanimously carried to recess the meeting until 6:00 p.m. on July 19, 2016.

Meeting ended at 7:19 p.m.

City Clerk

Mayor

Date

Date

AGENDA
MAYOR AND BOARD OF ALDERMEN
CITY OF OCEAN SPRINGS
REGULAR MEETING
July 5, 2016 - 6:00 p.m.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. OLD BUSINESS**
- 4. NEW BUSINESS**
- 5. PUBLIC COMMENT:** The public is invited to address the Board for up to 3 minutes. The Board will take all comments under advisement for potential action at a later date if warranted.

- 6. CONSENT AGENDA***

** Consent Agenda – All matters listed under Item 6, Consent Agenda, are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

Mayor:

- a) Accept Economic Development Council Minutes from June 20, 2016 (Exhibit 6-a)
- b) Approve renewal of contract for the Jackson-George Regional Library System beginning October 1, 2016 (Exhibit 6-b)

City Clerk:

- c) Approve Minutes: Recess Meeting June 21, 2016 (Exhibit 6-c)
- d) Approve payment: Docket of Claims and spread summary upon the Minutes (Exhibit 6-d)
- e) Accept Action Report (Exhibit 6-e)
- f) Ratify payment to Mississippi Municipal League in the amount of \$25.00 for the Awards Luncheon (Exhibit 6-f)
- g) Accept resignation of Karen Kennedy, Deputy City Clerk, effective July 15, 2016, and authorize to begin the process to fill the vacant position (Exhibit 6-g)

Police Department:

- h) Authorize removal of Records Clerk Latena Wallace from probationary status to full-time status, effective immediately (Exhibit 6-h)
- i) Accept resignation of Patrolman Wesley Hall, effective July 7, 2016, and authorize to begin the process to fill the vacant position (Exhibit 6-i)

Fire Department:

- j) Accept resignation of Firefighter Roy Parkinson, effective July 13, 2016, and authorize to begin the process to fill the vacant position, H.R. Committee concurs (Exhibit 6-j)
- k) Approve request to declare various equipment as surplus (of no value or use to the Fire Department); remove the City inventory and send to auction (Exhibit 6-k)
- l) Approve request to declare scrap metal as surplus (of no value or use to the Fire Department) and allow to be disposed of and remit the proceeds to the City (Exhibit 6-l)

Human Resources/Risk Management:

City Engineer:

Public Works:

- m) Authorize employment of Justin Gibbs, Garbage Dept. laborer, effective July 6, 2016, \$12.50 hourly, one-year probationary period and successful completion of all pre-employment requirements and authorize to fill the vacant position for Central Shop mechanic (Exhibit 6-m)
- n) Authorize to extend the contract with Delta Construction, Inc. for an additional one year period from July 1, 2016 for the City Street and Highway Maintenance Program (Exhibit 6-n)
- o) Authorize the Mayor to execute Change Order No. 1 for Graham Construction Company for the term bid contract for water, sewer, and storm drain projects for an increase of \$18,750.00 (Exhibit 6-o)
- p) Authorize to extend the contract with Gulf Breeze Landscaping, LLC for an additional one year period from June 16, 2016 for the grounds maintenance contract (Exhibit 6-p)

Community Development & Planning:

- q) Authorize the Mayor to execute the Certificate of Substantial Completion with JET Construction, Inc. for the swale and sidewalk work at the OS Harbor funded by CIAP Project MS. 30.706 (Exhibit 6-q)

Building Department:

- r) Authorize removal of Permit Clerk, Ashlee Miller, from probationary status to full-time status, effective immediately (Exhibit 6-r)
- s) Accept Tree Protection Committee Site Visit Report, public meeting minutes and applications held on June 21, 2016 (Exhibit 6-s)

Parks & Leisure Services:

- t) Authorize removal of custodian, Josette Kelley, from probationary status to full-time status, effective immediately (Exhibit 6-t)

City Attorney:**Facilities:****Peer Review Committee:****H.R. Committee:****Finance Committee:****7. DEPARTMENT REPORTS****Mayor:****City Clerk:****Police Department:****Fire Department:****Human Resources/Risk Management:****City Engineer:****Public Works:****Community Development & Planning:****Building Department:****Information Item:**

- a) Building Code Effectiveness Grading Classification for the City of Ocean Springs – Grade Five (5) for one (1) and two (2) family residential property and Five (5) for commercial and industrial property (Exhibit 7-a)

Parks & Leisure Services:**City Attorney:****Facilities:****Peer Review Committee:****H.R. Committee:****Finance Committee:**

8. ALDERMEN'S FORUM

9. EXECUTIVE SESSION

RECESS UNTIL 6:00 P.M. on Tuesday, July 19, 2016