

## **RECESS MEETING OF MAY 16, 2017**

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Recess Meeting at City Hall in the City of Ocean Springs at 5:30 p.m. on May 16, 2017. Mayor Moran presiding, Aldermen Cox, Cody, Denyer, and Impey were present. Also present was City Clerk Shelly Ferguson and City Attorney Kevin Melchi. Aldermen McDonnell, Gill, and Dalgo were absent.

The Mayor called the meeting to order.

Alderman Chic Cody gave the invocation and the Mayor led the Pledge of Allegiance.

### **PROCLAMATIONS**

Motion was made by Alderman Cox, seconded by Alderman Denyer and unanimously carried to add a proclamation proclaiming May 17, 2017, as DIPG Day in the City of Ocean Springs.

The Mayor read and presented a proclamation proclaiming May 21–27, 2017, as **National Public Works Week 2017** in the City of Ocean Springs, MS to public works staff. (Exhibit 3-a)

The Mayor read and presented a proclamation proclaiming May 22 – June 4, 2017, as the **Click it or Ticket Mobilization** in the City of Ocean Springs, MS to Police Chief and the Planning and Grants Administrator. (Exhibit 3-b)

The Mayor read and presented a proclamation proclaiming May 17, 2017, as **Diffuse Intrinsic Pontine Glioma (DIPG) Awareness Day** in the City of Ocean Springs, MS to Rebecca Harendza Young.

**Alderman John Gill arrived to the meeting at 5:40 p.m.**

### **OLD BUSINESS**

Motion was made by Alderman Denyer, seconded by Alderman Gill and unanimously carried to select Diana Schmied to replace Ms. Melanie Allen on the Tree Protection Committee. (Exhibit 4-a)

Alderman Cody asked the Police Chief who was going to provide security and traffic control at the Southern Legislative Convention Family Night Event on Sunday, July 30, 2017. The Police Chief stated it is his understanding the MS State Highway Patrol would be providing security for the event and the Ocean Springs Police Department would be providing two (2) officers for traffic control. The Mayor stated there will not be any

fireworks at this event but they will have a confetti cannon. Alderman Impey said he questioned the type of confetti that will be used and he was told it is biodegradable confetti.

Motion was made by Alderman Cody, seconded by Alderman Gill and unanimously carried to approve the Southern Legislative Convention Family Night Event on Sunday, July 30, 2017 to be held at Fort Maurepas and authorize street closure from Washington Avenue to Jackson Avenue from 6:00 p.m. to 10:00 p.m. pending general liability insurance documents. (Item 7-k)

## **NEW BUSINESS**

Mr. Scott Lemon from Lemon Mohler Insurance Agency presented information to the Mayor and Board of Aldermen for the building insurance renewal. Mr. Lemon stated that even with the increase in building values there is an 8% reduction in cost. Mr. Lemon said they quoted cyber liability insurance with Travelers Insurance. This coverage would protect records from anyone that may hack into our system and obtain access to all of the city's information. Mr. Lemon said they also quoted terrorism and active assailant coverage which would cover the city for \$1 million dollars if there is an active shooter or someone with a hand weapon that destroys public property.

Motion was made by Alderman Cox, seconded by Alderman Cody and unanimously carried to approve option 1 with cyber liability added to the policy as a part of the building insurance renewal. (Exhibit 5-a)

Mr. Scott Lemon thanked Mr. Denyer, Mr. McDonnell and Mr. Dalgo for their years of service to the City of Ocean Springs.

## **PUBLIC HEARING**

Motion was made by Alderman Impey, seconded by Alderman Cox and unanimously carried to open the Public Hearing for lot cleaning located at 1112 Turner Drive. (Exhibit 3-a)

### Proponents for the Lot Cleaning

The Code Enforcement Officer reported the property issues for lot at 1112 Turner Drive. The Code Enforcement Officer stated this property has been condemned for over a year now due to no water, sewer, ventilation or electricity. He also stated that the police have been called out to this location forty five (45) times over the last eighteen (18) months.

Barry Willard, owner of the property, was not present for the Public Hearing.

### Opponents of the Lot Cleaning

There were no opponents present at the lot cleaning.

Motion was made by Alderman Denyer, seconded by Alderman Gill and unanimously carried to close the Public Hearing for lot cleaning at 1112 Turner Drive, owned by Barry Willard.

Motion was made by Alderman Cox, seconded by Alderman Gill and unanimously carried to accept the recommendation of the Building Code Official to proceed with the lot cleaning process for property located at 1112 Turner Drive, owned by Barry Willard because the property is deemed to be an unsafe structure, structure is unfit for human occupancy, no water system since May of 2015, and no electrical system as required. (Exhibit 8-a)

## **NEW BUSINESS**

Mr. Andre' Kaufman, 3528 Courtenay Circle, read a prepared statement to the Board. (Exhibit 5-b)

## **PUBLIC COMMENT**

None.

## **CONSENT AGENDA**

Motion was made by Alderman Gill, seconded by Alderman Impey and unanimously carried to approve the Consent Agenda as presented.

## **DEPARTMENT REPORTS**

### **Mayor:**

The Mayor presented information as an update on programs and activities at the Mary C. O'Keefe Arts and Cultural Center. (Exhibit 9-a)

### **City Clerk:**

The City Clerk notified the Board that we need to advertise for upcoming office terms on Boards and Commissions. The City Clerk will email the Mayor and Board of Aldermen a list of openings for any recommendations. (Exhibit 9-b)

### **Fire Department:**

The Fire Chief stated they are in the process of receiving smoke detectors from the state to install in homes.

## **ALDERMEN'S FORUM**

Alderman Gill asked for an update on the street light at the corner of King Henry Drive and Princess Anne Drive. The Mayor stated she had contacted Singing River Electric and they will be sending an electrician to check that location and report back to the Mayor.

## **EXECUTIVE SESSION**

Motion was made by Alderman Cody, seconded by Alderman Gill and unanimously carried to go into closed session to determine the necessity of going into executive session.

**Alderman Chic Cody left the meeting.**

The Deputy City Clerk returned to the meeting and announced the Board decided not to remain in executive session.

Motion was made by Alderman Cox, seconded by Alderman Impey and unanimously carried to return to regular session.

Motion was made by Alderman Cox, seconded by Alderman Gill and unanimously carried to recess until 6:00 p.m. on June 6, 2017.

Meeting ended at 6:33 p.m.

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City Clerk

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Mayor

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Date

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Date

**AGENDA**  
**MAYOR AND BOARD OF ALDERMEN**  
**CITY OF OCEAN SPRINGS**  
**RECESS MEETING**  
**May 16, 2017 – 5:30 p.m.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PROCLAMATION**

- a) National Public Works Week 2017, May 21 – 27, 2017 (Exhibit 3-a)
- b) Click It or Ticket Mobilization, May 22 – June 4, 2017 (Exhibit 3-b)

**4. OLD BUSINESS**

- a) Discuss selecting a new Tree Protection Committee member to replace Melanie Allen – Hilliard Fountain (Exhibit 4-a)

**5. NEW BUSINESS**

- a) Discussion concerning building insurance renewal – Scott Lemon (Exhibit 5-a)
- b) Agenda request – Andre' Kaufman (Exhibit 5-b)

**6. PUBLIC COMMENT:** The public is invited to address the Board for up to 3 minutes. The Board will take all comments under advisement for potential action at a later date if warranted.

**7. CONSENT AGENDA\***

*\* Consent Agenda – All matters listed under Item 7, Consent Agenda, are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**Mayor:**

- a) Authorize the request to partner with Mississippi Public Broadcasting and to waive the rental fee for the use of the Ocean Springs Civic Center on September 1, 2017, for a preview screening of a documentary called *The Vietnam War* (Exhibit 7-a)
- b) Accept warranty deed of land from Land Trust for the Mississippi Coastal Plain regarding Highway 57 Sports Complex (Exhibit 7-b)

**City Clerk:**

- c) Approve Minutes: Regular Meeting May 3, 2017 (Exhibit 7-c)
- d) Approve payment: Docket of Claims and spread summary upon the Minutes (Exhibit 7-d)
- e) Accept Action Report (Exhibit 7-e)
- f) Authorize the withdrawal of resignation of Donna Jowers, General Administrative Clerk (Exhibit 7-f)
- g) Authorize request to close the west end of Robinson Street from Washington Avenue to Church Street for the Bay House Fancy Flea Market to set up on Saturday, June 3, 2017 as part of the Red, White and Blueberry Festival; pending cost incurred from the Police Department and general liability insurance documents (Exhibit 7-g)

- h) Authorize to advertise for Request for Proposals for a new VoIP Telephone System (Exhibit 7-h)
- i) Approve the request from Bethesda Free Clinic request to waive the rental fees for the use of the Ocean Springs Community Center on July 29, 2017 for a fundraising event called "Murals and Mystery" (Exhibit 7-i)
- j) Approve Special Event Permit Application for the MS Gulf Coast Billfish Tournament Sponsor Party and Downtown Parade Event sponsored by Off the Hook Fish House to be held on Thursday, June 8, 2017 from 5:00 p.m. – 10:00 p.m.; authorize to close Desoto Street from the West entrance of the parking lot on Desoto to Washington Avenue from 4:00 p.m. – 10:00 p.m. and close Government Street from Washington Avenue to Russell Street from 5:00 p.m. – 10:00 p.m. at the discretion of the Police Chief; pending general liability insurance documents (Exhibit 7-j)
- k) Approve Special Event Permit Application for the Southern Legislative Convention Family Night Event to be held on Sunday, July 30, 2017 from 7:00 p.m. – 10:00 p.m. at Fort Maurepas and Front Beach across from Fort Maurepas; authorize street closure from Washington Avenue to Jackson Avenue from 6:00 p.m. – 10:00 p.m.; pending general liability insurance documents (Exhibit 7-k)
- l) Approve Special Event Permit Application for the 2<sup>nd</sup> Annual Veteran's Day Parade to be held on Saturday, October 28, 2017 from 1:00 p.m. – 3:00 p.m.; pending costs incurred from departments and general liability insurance documents (Exhibit 7-l)

**Police Dept.:**

- m) Authorize to remove Patrolman Timothy Paul Regan from probationary status to full time status effective May 13, 2017 (Exhibit 7-m)
- n) Authorize retiring Captain Terry Harris to purchase his duty weapon, GLOCK Model 22, Serial #RTN858, for \$1.00 (Exhibit 7-n)

**Fire Dept.:**

- o) Accept Monthly Department Report (Exhibit 7-o)
- p) Accept resignation of Probationary Firefighter Harris-Paul Williams, effective May 9, 2017; authorize to begin the process of filling the vacant position (Exhibit 7-p)
- q) Authorize to hire Firefighter Matthew Ross; \$11.60 hourly; effective May 17, 2017; one-year probationary period; pending successful completion of all pre-employment requirements (Exhibit 7-q)

**Human Resources/Risk Management:**

**City Engineer:**

**Public Works:**

- r) Authorize to advertise for bids for the annual City Street, Sidewalk, and Concrete Structure Manintenance Contract (Exhibit 7-r)
- s) Authorize to transfer Gregory Webb from Drainage Department Laborer Class C to Drainage Department Equipment Operator; \$14.25 hourly; effective May, 20, 2017; six-month probationary period (Exhibit 7-s)
- t) Authorize to transfer Brett Spicer from Street Department Laborer Class C to Drainage Department Laborer Class B; no change to current rate of pay; effective May 17, 2017, one-year probationary period (Exhibit 7-t)

**Community Development & Planning:**

- u) Authorize to advertise construction for MDOT funding for the Porter Avenue Infrastructure Project – STP-0967-00(001) LPA/105963-701000 pending concurrence from MDOT for both the PS&E package and the CE&I contract (Exhibit 7-u)
- v) Authorize the Mayor to execute the Gulf of Mexico Alliance (GOMA) Grant Agreement - Planning for Continuity in Ocean Springs (Exhibit 7-v)

- w) Authorize to execute the contract agreement with Allen Engineering and Science to implement the Planning for Continuity Project for the City of Ocean Springs (Exhibit 7-w)

**Planning Commission:**

- x) Accept Planning Commission's recommendation to approve the application for Lot Split located at the west end of Lover's Lane, PID #60224110.000 – Fred Moran dba Jardel, Inc. (Exhibit 7-x)

**Building Department:**

- y) Accept Tree Protection Committee Meeting Minutes of May 2, 2017 (Exhibit 7-y)
- z) Accept Code Enforcement Report through May 12, 2017 (Exhibit 7-z)

**Parks & Leisure Services:**

- aa) Authorize to declare various items as surplus (no value to the city); remove from inventory; send items to auction (Exhibit 7-aa)

**City Attorney:**

**Facilities:**

**Finance Committee:**

**H.R. Committee:**

**8. PUBLIC HEARING**

- a) Lot Cleaning Hearing – 1112 Turner Drive – Barry Willard (Exhibit 8-a)

**9. DEPARTMENT REPORTS**

**Mayor:**

- a) Update on the Mary C. O'Keefe's programs and activities (Exhibit 9-a)

**City Clerk:**

- b) Discuss various openings on Boards and Commissions

**Police Dept.:**

**Fire Dept.:**

**Human Resources/Risk:**

**City Engineer:**

**Public Works:**

**Community Development & Planning:**

**Building Department:**

**Parks & Leisure Services:**

**City Attorney:**

**Facilities:**

**Finance Committee:**

**H.R. Committee:**

**10. ALDERMEN'S FORUM**

**11. EXECUTIVE SESSION**

**ADJOURN UNTIL 6:00 P.M., June 6, 2017**