

REGULAR MEETING OF NOVEMBER 6, 2018

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Regular meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on November 6, 2018. The Mayor presiding, Aldermen Cox, Gill, Authement, Bellman, Papania, Blackman and Impey were present. Also present was City Clerk Patty Gaston and City Attorney Kevin Melchi.

The Mayor called the meeting to order.

Rev. Mike Barnett gave the invocation and the Mayor led the Pledge of Allegiance.

PROCLAMATION

The Mayor read a proclamation declaring Tuesday, November 6, 2018 as **Heather Eason Day** in the City of Ocean Springs recognizing her community service and recently being chosen as one of six Hardee's Corporation All Stars of 2018 for her efforts through the Comeback Cooler program and will be awarded a charitable grant of \$10,000 to help continuing to pay it forward. The Mayor and Aldermen also presented Ms. Eason with a key to the city.

NEW BUSINESS

The Building Official explained that there has been an appeal for the removal of two trees at 515 East Beach Boulevard which was denied by the Tree Committee pending the issuance of the building permit (Exhibit 3-a). Motion was made by Alderman Blackman, seconded by Alderman Cox and unanimously carried to approve the removal of two trees at 515 East Beach Boulevard contingent upon the issuance of the building permit.

The Planning/Grant Administrator presented the offer of donation of property for right of way by Levins Enterprises, LLC for PID# 60128142.000, 2950 Bienville Blvd., for the road way extension to allow Steelman Lane to connect to Bienville Blvd (Exhibit 3-b). Motion was made by Alderman Cox, seconded by Alderman Authement and unanimously carried to adopt the resolution to accept the donation of property from Levins Enterprises, LLC for PID# 60128142.000. The City Attorney will confirm the title for acceptance.

OLD BUSINESS

The Building Official gave an update on several properties that have been discussed previously (Exhibit 4-a). He said that the owners of 418 Martin Avenue had been asked

to make the exterior presentable at the board meeting a month ago and it appears that there have not been any improvements to the house. Owner Ms. Zielinski presented a listing of cosmetic and structural repair items that she plans to make and will pull a building permit with the work to be completed in three to six months.

The Building Official said that Building Department has been receiving complaints from the neighbors about the house at 176 Linda Circle since the 1990's with the prior owner. The current owner, Mr. Goff, was given a timeframe at the board meeting a month ago to bring the exterior into compliance and visibly appealing to the neighborhood. There has not appeared to have been any progress on the house until a few days ago with the replacement of four windows but there has not been any other improvements to the front or back of the house. The Building Official said that he recommends moving forward with condemnation notice, property cleaning and securing quotes for the removal of the structure. Mr. Goff spoke about the difficulties he has had in repairing the house. Alderman Cox offered to meet with Mr. Goff on Monday to make a plan for the repair of the home and secure assistance.

The Building Official spoke about the property located at 301 Hunter Drive and said that the owner has passed away and her heirs live out of state. The current tenant, Mr. Henry Kobar, told the Mayor and Board of Aldermen at a meeting a month ago that he would vacate the house by October 31, 2018. He has not yet vacated the house and the owners told the Building Official that they have given Mr. Kobar until November 15, 2018 to vacate the house. The Building Official recommends securing quotes to clean the property. Mr. Kobar spoke and he said that he is trying his best to move out of the house.

The Building Official said that 110 Yellowstone Circle has been boarded up and cleaned, is acceptable to the city and can be boarded up for one year.

The Planning/Grants Administrator presented the WPCRLF Water Pollution Control Revolving Fund Loan agreement for wastewater system improvements in the amount of up to \$4,958,000.00 and explained that it will have to be signed and turned in this week if the city chooses to move forward with the loan. Motion was made by Alderman Blackman and seconded by Alderman Impey to move forward with the execution and submittal of the loan. Motion failed with Aldermen Cox, Blackman and Impey voting aye and Aldermen Gill, Authement, Bellman and Papania voting nay.

CONSENT AGENDA

Motion was made by Alderman Impey, seconded by Alderman Gill and unanimously carried to approve the Consent Agenda except items (j).

The City Attorney explained that he asked for item (j) to be pulled to make a finding that the United MSD Foundation is a tax exempt 501c3 and the monetary donation will better

the moral and civic goals of the city. Motion was made by Impey, seconded by Cox and unanimously carried to ratify a check to the United MSD Foundation which is a tax exempt 501c3 organization in the amount of \$270 for the betterment of the moral and civic goals of the city for the Mayors Youth Council members registration fees to participate in a walk they are hosting with MGCCC to raise awareness for rare diseases.

DEPARTMENT REPORTS

The Parks Director presented a resignation letter from the Parks Camp/Special Event Coordinator (Exhibit 6-f). Motion was made by Alderman Cox, seconded by Alderman Bellman and unanimously carried to accept the resignation of Parks Camp/Special Event Coordinator Torian Brown effective October 26, 2018 and authorize beginning the process to fill the position.

Motion was made by Alderman Authement, seconded by Alderman Gill and unanimously carried to approve the docket of claims (Exhibit 6-a).

Motion was made by Alderman Gill, seconded by Alderman Bellman and unanimously carried to authorize an execution of agreement with Nick Clark Auctions for a city auction on December 1, 2018 (Exhibit 6-b).

The Public Works Director explained the need to purchase a heavy duty tire changer (Exhibit 6-c). Motion was made by Alderman Impey, seconded by Alderman Gill and unanimously carried to purchase a tire changer from Auto Zone in the amount of \$14,600.00.

The Public Works Director explained a recommended ditch modification at 2810 Government Street related to the MDOT Government Street Improvement Project (Exhibit 6-d). Motion was made by Alderman Gill, seconded by Alderman Papania and unanimously carried to authorize the recommended ditch modification at 2810 Government Street related to the MDOT Government Street Improvement Project.

The Building Official presented the 2018 Urban Forest Challenge Grant OS City Arborist position agreement which is a 50/50 grant for one year's cost to hire an Arborist for up to \$25,000.00 total through the MS Forestry Commission (Exhibit 6-e). Following discussion the board tabled the dialogue until the next meeting.

PUBLIC COMMENTS

Dr. Bill Moore, speaking on behalf of the Chamber of Commerce, thanked the Police, Fire, Public Works Departments, the Mayor, Board of Aldermen and Mr. Chic Cody for their work on the Peter Anderson Festival which was a very successful event.

ALDERMAN'S FORUM

Alderman Gill said a letter has been received from HOSA requesting the \$3,000.00 that was budgeted for FY18-19. The City Clerk said that she gave the letter to the City Attorney who will prepare a resolution for the next board meeting.

Alderman Authement distributed the layout for improvements to Freedom Field (Exhibit 8-b). Motion was made by Alderman Authement, seconded by Alderman Papania and unanimously carried to go out for bid for improvements to the parking lot and field at Freedom Field.

Alderman Cox presented a proposal from Mississippi Power for a lighting upgrade for the removal of existing fixtures and the installation of new LED fixtures for East Beach Drive (Exhibit 8-c). Motion was made by Alderman Cox, seconded by Alderman Papania and unanimously carried to accept the Mississippi Power lighting proposal upgrade for East Beach Drive.

Alderman Cox proposed extending the entertainment district on Porter Avenue to the Ocean Springs Yacht Club. Motion was made by Alderman Cox, seconded by Alderman Authement and unanimously carried to have an ordinance written to extend the entertainment district on Porter Avenue to the Ocean Springs Yacht Club.

Alderman Cox presented a request for qualifications for Energy Performance Contracting Services (Exhibit 8-a). Motion was made by Alderman Cox and seconded by Alderman Gill to go out for a request for qualifications for Energy Performance Contracting Services to get a company in place to assist with the correction of the water meter problem. Motion carried with Aldermen Cox, Gill, Authement, Bellman, Papania, and Impey voting aye and Alderman Blackman voting nay.

Alderman Papania congratulated Deputy Fire Chief Nate Wilson on his retirement after 30 years of service.

Alderman Impey thanked Public Works for their work at the festivals and the cleanup of the damage in and around Parktown caused by the tornado last Thursday which was handled very efficiently and quickly.

Alderman Impey explained that a privacy fence went down on the easement behind 119 Carlsbad Place. Motion was made by Alderman Impey, seconded by Alderman Cox and unanimously carried for Public Works to remove 8 feet of privacy fence on the easement behind 119 Carlsbad Place.

The Mayor thanked Public Works for their hard work and said his office has received multiple phone calls praising the department this week.

EXECUTIVE SESSION

Motion was made by Alderman Gill, seconded by Alderman Cox and unanimously carried to go into closed session to determine the necessity of going into executive session.

The City Clerk returned to the meeting and announced a motion was made by Alderman Cox, seconded by Alderman Bellman and unanimously carried to remain in executive session to discuss personnel in the Fire, Human Resources and Public Works Departments.

Motion was made by Alderman Authement, seconded by Alderman Impey and unanimously carried to return to regular session.

Motion was made by Alderman Authement, seconded by Alderman Bellman and unanimously carried to recess the meeting until 6:00 p.m. on November 20, 2018.

Meeting ended at 8:55 p.m.

City Clerk

Mayor

Date

Date

AGENDA
MAYOR AND BOARD OF ALDERMEN
CITY OF OCEAN SPRINGS
REGULAR MEETING
November 6, 2018 - 6:00 p.m.

1. CALL TO ORDER

2. ROLL CALL

3. NEW BUSINESS

- a) Appeal of Tree Committee denial for the removal of two trees at 515 East Beach Blvd. – Charles Weems III (Exhibit 3-a)
- b) Donation of property for Right of Way: Levins Enterprises, LLC: PID #60128142.000, 2950 Bienville Blvd. (Exhibit 3-b)

4. OLD BUSINESS

- a) Update on previous property discussions: 418 Martin Avenue, 176 Linda Circle, 301 Hunter Road, and 110 Yellowstone Circle (Exhibit 4-a)
- b) Authorize execution of WPCRLF Water Pollution Control Revolving Fund Loan Agreement - Carolyn Martin (Exhibit 4-b)

5. CONSENT AGENDA*

** Consent Agenda – All matters listed under Item 8, Consent Agenda, are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

Mayor:

- a) Authorize appointment of Margaret Reynolds to the Library Board for a term of five years (Exhibit 5-a)
- b) Authorize Mayor to execute Joe Gill Consulting, LLC contract renewal for lobbying services (Exhibit 5-b)

City Clerk:

- c) Approve Minutes: Regular Meeting October 2, 2018 (Exhibit 5-c)
- d) Approve Minutes: Special Call Meeting October 11, 2018 (Exhibit 5-d)
- e) Approve Minutes: Recess Meeting October 16, 2018 (Exhibit 5-e)
- f) Approve Minutes: Special Call Meeting October 29, 2018 (Exhibit 5-f)
- g) Accept monthly budget report (Exhibit 5-g)
- h) Authorize the Mayor to execute renewal of 1491 Deena Road lease agreement with Acadian Ambulance Service for one year in the amount of \$700.00 per month effective January 1, 2019 (Exhibit 5-h)
- i) Authorize Mayor to execute amended contract with PTS Solutions, Inc. in regard to the agreement between American Municipal Services and PTS for the collection of old court fines (Exhibit 5-i)
- j) Ratify check to the United MSD Foundation in the amount of \$270.00 for the Mayors Youth Council members registration fees to participate in a walk they are hosting with MGCCC to raise awareness for rare diseases (Exhibit 5-j)
- k) Ratify check to Alabama APCO in the amount of \$350.00 for registration for Lead Dispatcher Donna Stasko and Dispatcher Latena Wallace to attend the APCO AL Chapter Fall Workshop

in Orange Beach, AL on November 11 – 2, 2018; ratify checks for per diem in the amount of \$51.00 (Exhibit 5-k)

- l) Ratify check to MLEOTA in the amount of \$300.00 for Police Officer Andrew England range fee for the NRA Law Enforcement Handgun/Shotgun Instructor Development School on November 5-9, 2018 in Pearl, MS (Exhibit 5-l)
- m) Ratify check to MS Department of Revenue in the amount of \$16.00 for undercover tag (Exhibit 5-m)
- n) Ratify check to MS Department of Health in the amount of \$50.00 for Parks Camp Counselor Britney Nguyen fingerprint check (Exhibit 5-n)
- o) Ratify check to Christus Victor Lutheran Church in the amount of \$300.00 for pumpkins for the after-school program and Halloween festival (Exhibit 5-o)

Police Department:

Fire Department:

- p) Authorize to declare list of miscellaneous items as surplus (of no use or value to the City); remove from the City's assets and dispose of items (Exhibit 5-p)

Human Resources/Risk Management:

- q) Authorize closure of city offices on Monday, December 31st and Tuesday, January 1st for the New Years' Day holiday per declaration of Governor Phil Bryant (Exhibit 5-q)
- r) Accept retirement of Fire Deputy Chief Nathaniel Wilson effective December 28, 2018, resignation as the Emergency Management Director effective November 6, 2018 and begin the process to fill the vacancy (Exhibit 5-r)
- s) Authorize the promotion of Accounting Assistant Jennifer Simmons to Payroll Technician, \$39,250.00 salary, six month probationary period and begin the process to fill the vacancy (Exhibit 5-s)
- t) Authorize to remove Patrolman Nicole Sluter from probation and place on regular Civil Service covered full time status effective as of October 30, 2018 (Exhibit 5-t)

City Engineer:

Public Works:

Community Development & Planning:

- u) In regard to Tidelands – FY15_P501-14OS – Fort Bayou Dredging: Authorize to execute engineering contract with Compton Construction Engineering; Authorize to request transfer of funds from FY18-P501-02 – Front Beach Infrastructure Maintenance; Authorize to coordinate with Jackson County for Mitigation Activity (Exhibit 5-u)

Planning Commission:

- v) Approve the application for a Residential Short Term Rental (STR) Permit located at 1401 Bowen Avenue., PID #60137064.000, as recommended by the Planning Commission – Hanna & Matthew Mayfield (Exhibit 5-v)

Building Department:

- w) Accept Code Enforcement Report through November 2, 2018 (Exhibit 5-w)
- x) Authorize demolition of structure in excess of 50 years of age located at 402 Porter Avenue (Exhibit 5-x)

Parks & Leisure Services:

City Attorney:

6. DEPARTMENT REPORTS

Mayor:

City Clerk:

- a) Approve payment: Docket of Claims and spread summary upon the Minutes (Exhibit 6-a)
- b) Authorize execution of agreement with Nick Clark Auctions for city auction on December 1, 2018 (Exhibit 6-b)

Police Department:

Fire Department:

Human Resources/Risk Manager:

City Engineer:

Public Works:

- c) Discuss purchase of Heavy Duty Tire Changer (Exhibit 6-c)
- d) Discuss recommended ditch modification – 2810 Government Street/Related to the MDOT Government Street Improvement Project (Exhibit 6-d)

Community Development & Planning:

Building Department:

- e) 2018 Urban Forest Challenge Grant OS City Arborist Position Agreement (Exhibit 6-e)

Parks & Leisure Services:

City Attorney:

7. **PUBLIC COMMENT:** *The public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes. The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners.*

8. ALDERMEN'S FORUM

- a) Request for Qualifications for Energy Performance Contracting Services – Alderman Cox (Exhibit 8-a)

9. EXECUTIVE SESSION

- a) Personnel in the Fire Department

RECESS UNTIL 6:00 P.M. on November 20, 2018