

## **RECESS MEETING OF JANUARY 21, 2020**

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Recess Meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on January 21, 2020. The Mayor presiding, Aldermen Cox, Gill, Authement, Bellman, Papania, Blackman and Impey were present. Also present were City Attorney Nicole Sullivan, City Clerk Patty Gaston, Police Chief Dunston, Fire Chief McCoy, Planning & Grants Administrator Carolyn Martin, Building Official Darrell Stringfellow, Public Works Assistant Director Allan Ladnier, Parks & Recreation Director Geri Straight, Human Resources & Risk Management Director Mindy McDowell, Deputy City Clerk Vicky Hupe and Executive Assistant to the Mayor & Board Meggan Brown.

The Mayor called the meeting to order.

Dr. Mike Barnett gave the invocation and the Mayor led the Pledge of Allegiance.

Motion was made by Alderman Blackman, seconded by Alderman Authement and unanimously carried to accept the agenda.

### **PROCLAMATION**

The Mayor presented the 5 & 6 year old flag football Super Bowl champs, the Ocean Springs Saints, a proclamation, Super Bowl rings and the coaches a trophy (Exhibit 3-a).

The Mayor presented the 11 & 12 year old tackle football Super Bowl champs, the Ocean Springs Greyhounds, a proclamation, Super Bowl rings and the coaches a trophy (Exhibit 3-b).

The Mayor presented Dr. Matt Buckley, St. Patrick's Catholic High School Principal, a proclamation celebrating receiving the National Blue Ribbon Award for Excellence (Exhibit 3-c).

### **PRESENTATION**

Dr. Matt Buckley, St. Patrick's Catholic High School Principal, gave an update saying the primary pillars of their mission are discipleship, scholarship, and championship. He said they received the National Blue Ribbon Award for Excellence which is given to the top 1% of private schools in the US and was named as the #1 Catholic High School in Mississippi.

Lori Barnes and Yvonne Parton with Jackson-George Regional Library System (JGRLS), thanked the Board for the continued support of the Library. They said JGRLS was a recipient of the STAR award for Mississippi Libraries, the Ocean Springs Branch was in the top 5 of circulation in Mississippi and JGRLS is celebrating their 50th anniversary in 2020. The Ocean Springs Branch held over 477 public programs with over 26,880 attending and held over 160 outreach programs to schools and retirement centers.

Sara Guice, Interim Executive Director of the Mary C. O'Keefe Cultural Center, gave an update saying they ended 2019 with a 6% budget surplus and expect to have a surplus in 2020. She said the Mary C is committed to a sustainable financial future.

Charles Taylor, The Foundation Group, updated the City with a presentation of the Group's retail development work performed over the past 90 days. He said he does not feel a continued partnership with the City will be successful at this time and that the City needs a redevelopment plan. He then turned in a letter of termination of contract.

## **OLD BUSINESS**

Motion was made by Alderman Impey, seconded by Alderman Blackman and unanimously carried to accept and approve termination of The Foundation Group contract (Exhibit 5-a).

The Board tabled the warranty program contract provided by Utility Services Partners (Exhibit 5-b).

## **CONSENT AGENDA**

Motion was made by Alderman Blackman, seconded by Alderman Authement and unanimously carried to approve the Consent Agenda with the exception of item 6-b, which was pulled by Alderman Papania.

- a) Adopt Resolution to request assistance from Jackson County for improvements at the Highway 57 Sports Complex (Exhibit 6-a)
- b) Authorize the Mayor to sign Scope of Engagement letter with Butler/Snow to remain as counsel and agent for continuing disclosure of bond requirements (Exhibit 6-b)
- c) Ratify check to James Jones Jr. in the amount of \$500.00 for Tennis Instructor (Exhibit 6-c)
- d) Ratify check to K&K insurance Group in the amount of \$1,828.00 for Recreational Activities Insurance (Exhibit 6-d)
- e) Ratify check to Miranda Lincks in the amount of \$234.40 for Replacement for broken glasses (Exhibit 6-e)
- f) Approve Minutes: Regular Meeting January 7, 2020 (Exhibit 6-f)

- g) Approve Minutes: Special Call Meeting January 15, 2020 (Exhibit 6-g)
- h) Accept Yearly Police Department Report for 2019 (Exhibit 6-h)
- i) Accept Monthly Police Department Report for December 2019 (Exhibit 6-i)
- j) Authorize out of state travel for employee # 2287; January 22-23, 2020 in Pensacola, FL for Survive and Thrive VALOR Training; No Cost (Exhibit 6-j)
- k) Authorize out of state travel for employees # 1452, 1669, 1687, and 1725; January 30-31, 2020 in Millbrook, AL for Communications System Research; expenses are budgeted (Exhibit 6-k)
- l) Accept monthly Fire Department Report for December 2019 (Exhibit 6-l)
- m) Authorize the Mayor to execute MOU to become a Learning Partner with Columbia Southern University to offer discounts (Exhibit 6-m)
- n) Human Resources action items (Exhibit 6-n):
  - a. Accept resignation of Patrolman/Task Force Officer Henry Frank, effective January 24, 2020; authorize to begin the process of filling the vacant position
  - b. Accept resignation of Firefighter Anthony Reynolds, effective February 16, 2020; authorize to begin the process of filling the vacant position
  - c. Authorize employment of Shane Fountain, Firefighter, effective on or about February 9, 2020; \$33,000 annual; one year probationary status, pending successful completion of all pre-employment requirements
  - d. Accept resignation of Street Department Laborer Austin Gatewood, effective January 31, 2020; authorize to begin the process of filling the vacant position
  - e. Accept resignation of Parks Maintenance Worker Cameron Keys, effective January 17, 2020; authorize to begin the process of filling the vacant position
- o) Approve request of the use of gravel for Church parking lot; 1710 Government Street; Henry Furr representing The First Bank (Exhibit 6-o)
- p) Approve Certificate of Appropriateness for the replacement of shingle roof with a metal roof; 1118 Iberville Drive; James and Cristina Busch (Exhibit 6-p)
- q) Approve request of variances from the front and side yard building set back requirements; 1700 Government Street; Henry Furr representing First Bank (Exhibit 6-q)
- r) Accept Tree Protection Committee meeting minutes from January 14, 2020 (Exhibit 6-r)
- s) Approve Code Enforcement Report through January 17, 2020 (Exhibit 6-s)
- t) Approve Facility Agreement for MS Gulf Coast YMCA for use of Freedom Field beginning January 13, 2020 to November 21, 2020 (Exhibit 6-t)
- u) Approve Facility Agreement for Ocean Springs Baseball Organization for use of Sports Complex on Monday-Thursday nights beginning on January 25, 2020 to June 20, 2020 (Exhibit 6-u)
- v) Approve Facility Agreement for Gulf Coast Women's Softball for use of Sports Complex on Friday Nights beginning March 6, 2020 to May 22, 2020 (Exhibit 6-v)
- w) Approve Facility Agreement for Dream Program, INC for use of the Ryan Youth Center beginning January 14, 2020 to March 17, 2020 and Gay Lemon Football and Softball fields from April 14, 2020 to November 17, 2020 (Exhibit 6-w)

- x) Approve Facility Agreement for Ocean Springs Greyhound Boys Lacrosse for use of Gay Lemon Football field on Monday-Thursday beginning January 6, 2020 to May 15, 2020 (Exhibit 6-x)

Motion was made by Alderman Blackman, seconded by Alderman Bellman and unanimously carried to amend the Scope of Engagement letter with Butler Snow to list Nicole Sullivan as City Attorney (exhibit 6-b).

## **DEPARTMENT REPORTS**

### MAYOR:

Motion was made by Alderman Blackman, seconded by Alderman Cox and unanimously carried to table the request for monetary donation was requested for MLK Wild Day at MLK Park held on January 20, 2020 (Exhibit 7-a).

### CITY CLERK:

Motion was made by Alderman Authement, seconded by Alderman Blackman and unanimously carried to approve the Docket of Claims; the Board finds that all expenses are lawful and appropriate (Exhibit 7-b).

Motion was made by Alderman Bellman, seconded by Alderman Papania and unanimously carried to adjust the water/sewer accounts listed on Exhibit 7-c except 116 Seaside Drive; with the finding that the customers did not receive the benefit of the utility and the excess usages were due to unforeseen circumstances (Exhibit 7-c).

Motion was made by Alderman Blackman, seconded by Alderman Gill and unanimously carried to form a discussion committee to develop standard procedures of water/sewer adjustments with employees from the Mayor's office, City Clerk's office, Water Department and the City Attorney.

Motion was made by Alderman Blackman, seconded by Alderman Gill and unanimously carried to concur with the recommendation of the selection committee, naming Overstreet & Associates as consultant for FEMA Project 33932 - Elevated Control Panel Platforms, 7 lift stations; and to authorize to negotiate a contract in accordance with FEMA requirements (Exhibit 7-d).

### PUBLIC WORKS:

Motion was made by Alderman Authement, seconded by Alderman Blackman and unanimously carried to reject awarding of landscaping bids due to bids not being in a comparative format; approval to create bid document requesting specific format (Exhibit 7-e).

### BUILDING:

Motion was made by Alderman Cox and seconded by Alderman Authement granting the appeal of the Tree Protection Committee decision at 108 Heron Park Place; allowing removal of one Live Oak tree contingent on homeowner planting two trees to replace removed tree (Exhibit 7-f). Motion carried with Aldermen Gill, Authement, Bellman, Cox, Papania and Blackman voting aye and Alderman Impey voting nay.

## **PUBLIC COMMENT**

None.

## **ALDERMAN'S FORUM**

Alderman Authement said Pop Brothers will have Penguins from the Gulfport Aquarium at their Ocean Springs location on Saturday, January 25, 2020 for pictures with the public. Motion was made by Alderman Authement, seconded by Alderman Blackman and unanimously carried to close Cash Alley from Government Street to Desoto Street for the Penguin event from 10:00 a.m. until 2:00 p.m. on Saturday, January 25, 2020.

Alderman Authement asked the Parks & Recreation Director about the July 4<sup>th</sup> fireworks show and asked her to get more information on cost to set a date either July 3<sup>rd</sup> or July 4<sup>th</sup>.

Alderman Cox said he was contacted about a drainage issue at 105 Winchester Court. The Public Works Assistant Director said it was part of the monster ditch project. Alderman Cox said that a resident received a ticket for no seatbelt and that he felt Officer Carroll was very professional. He also said reflectors are needed on Davidson Road between Bechtel Boulevard and Halstead Road.

Alderman Papania thanked the Parks & Recreation Director for her continued hard work and dedication to the children of Ocean Springs and thanked her for bringing the Super Bowl champions to the Board meeting. He then asked the Planning & Grants Administrator for an update on the East Beach Sidewalk Project. She responded that once consultant concurrence is received they will be moving forward and will hopefully have a contract for the next Board meeting.

Motion was made by Alderman Blackman, seconded by Alderman Cox and unanimously carried to give Canebrake HOA \$500 from Ward 5 funds for improvements of subdivision entrance (Exhibit 9-a).

Motion was made by Alderman Blackman, seconded by Alderman Gill and unanimously carried to give Bienville Place HOA \$500 from Ward 5 funds for improvements of subdivision entrance (Exhibit 9-b).

Motion was made by Alderman Blackman, seconded by Alderman Cox and unanimously carried to allow Lawns Etc. to clean, cut and seed the Dog Park before the opening set for January 31, 2020 for a cost not to exceed \$500.00.

Aldermen Blackman and Impey gave their condolences to the friends and family of Arturo Barajas founder of Mosaic's Restaurant.

Alderman Impey thanked the Mark Seymour VFW Post 5699 for the Community Awards banquet, recognizing the Police and Fire Departments, teachers and student essay winners.

### **NO EXECUTIVE SESSION**

Motion was made by Alderman Blackman, seconded by Alderman Authement and unanimously carried to adjourn the meeting until 6:00 p.m. on February 4, 2020.

Meeting ended at 7:58 p.m.

Betty Maston  
City Clerk

02/04/2020  
Date

Edna Hsu  
Mayor

02/04/2020  
Date

**RECESS MEETING AGENDA**  
**MAYOR AND BOARD OF ALDERMEN • CITY OF OCEAN SPRINGS**  
**January 21, 2020 – 6:00 p.m. at City Hall**

**1. CALL TO ORDER**

**2. INVOCATION AND PLEDGE OF ALLEGIANCE**

**3. PROCLAMATION**

- a) Super Bowl Champions - OS Saints - 5&6 year old flag football team (Exhibit 3-a)
- b) Super Bowl Champions - OS Greyhounds - 11&12 year old tackle football team (Exhibit 3-b)
- c) St. Patrick Catholic High School - National Blue Ribbon Award for Excellence (Exhibit 3-c)

**4. PRESENTATION**

- a) St. Patrick's Catholic High School – State of the School
- b) Ocean Springs Library Update – Yvonne Parton
- c) Mary C. O'Keefe Update
- d) The Foundation Group Update

**5. OLD BUSINESS**

- a) Discussion of continuation of 1-year contract with The Foundation Group (Exhibit 5-a)
- b) Discussion of warranty program contract provided by Utility Services Partners (Exhibit 5-b)

**6. CONSENT AGENDA** \* *Consent Agenda – All matters listed under Consent Agenda, are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**Mayor:**

- a) Adopt Resolution to request assistance from Jackson County for improvements at the Highway 57 Sports Complex (Exhibit 6-a)

**City Clerk:**

- b) Authorize the Mayor to sign Scope of Engagement letter with Butler/Snow to remain as counsel and agent for continuing disclosure of bond requirements (Exhibit 6-b)
- c) Ratify check to James Jones Jr. in the amount of \$500.00 for Tennis Instructor (Exhibit 6-c)
- d) Ratify check to K&K insurance Group in the amount of \$1,828.00 for Recreational Activities Insurance (Exhibit 6-d)
- e) Ratify check to Miranda Lincks in the amount of \$234.40 for Replacement for broken glasses (Exhibit 6-e)
- f) Approve Minutes: Regular Meeting January 7, 2020 (Exhibit 6-f)
- g) Approve Minutes: Special Call Meeting January 15, 2020 (Exhibit 6-g)

**Police Department:**

- h) Accept Yearly Police Department Report for 2019 (Exhibit 6-h)
- i) Accept Monthly Police Department Report for December 2019 (Exhibit 6-i)

- j) Authorize out of state travel for employee # 2287; January 22-23, 2020 in Pensacola, FL for Survive and Thrive VALOR Training; No Cost (Exhibit 6-j)
- k) Authorize out of state travel for employees # 1452, 1669, 1687, and 1725; January 30-31, 2020 in Millbrook, AL for Communications System Research; expenses are budgeted (Exhibit 6-k)

**Fire Department:**

- l) Accept monthly Fire Department Report for December 2019 (Exhibit 6-l)

**Human Resources/Risk Management**

- m) Authorize the Mayor to execute MOU to become a Learning Partner with Columbia Southern University to offer discounts (Exhibit 6-m)
- n) Human Resources action items (Exhibit 6-n):
  - a. Accept resignation of Patrolman/Task Force Officer Henry Frank, effective January 24, 2020; authorize to begin the process of filling the vacant position
  - b. Accept resignation of Firefighter Anthony Reynolds, effective February 16, 2020; authorize to begin the process of filling the vacant position
  - c. Authorize employment of Shane Fountain, Firefighter, effective on or about February 9, 2020; \$33,000 annual; one year probationary status, pending successful completion of all pre-employment requirements
  - d. Accept resignation of Street Department Laborer Austin Gatewood, effective January 31, 2020; authorize to begin the process of filling the vacant position
  - e. Accept resignation of Parks Maintenance Worker Cameron Keys, effective January 17, 2020; authorize to begin the process of filling the vacant position

**Community Development & Planning:**

Planning Commission:

- o) Approve request of the use of gravel for Church parking lot; 1710 Government Street; Henry Furr representing The First Bank (Exhibit 6-o)

Historic Preservation Commission:

- p) Approve Certificate of Appropriateness for the replacement of shingle roof with a metal roof; 1118 Iberville Drive; James and Cristina Busch (Exhibit 6-p)

Zoning & Adjustments Board:

- q) Approve request of variances from the front and side yard building set back requirements; 1700 Government Street; Henry Furr representing First Bank (Exhibit 6-q)

**Building Department:**

- r) Accept Tree Protection Committee meeting minutes from January 14, 2020 (Exhibit 6-r)
- s) Approve Code Enforcement Report through January 17, 2020 (Exhibit 6-s)

**Parks & Recreation:**

- t) Approve Facility Agreement for MS Gulf Coast YMCA for use of Freedom Field beginning January 13, 2020 to November 21, 2020 (Exhibit 6-t)
- u) Approve Facility Agreement for Ocean Springs Baseball Organization for use of Sports Complex on Monday-Thursday nights beginning on January 25, 2020 to June 20, 2020 (Exhibit 6-u)
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- w) Approve Facility Agreement for Dream Program, INC for use of the Ryan Youth Center beginning January 14, 2020 to March 17, 2020 and Gay Lemon Football and Softball fields from April 14, 2020 to November 17, 2020 (Exhibit 6-w)
- x) Approve Facility Agreement for Ocean Springs Greyhound Boys Lacrosse for use of Gay Lemon Football field on Monday-Thursday beginning January 6, 2020 to May 15, 2020 (Exhibit 6-x)



## **7. DEPARTMENT REPORTS**

### **Mayor:**

- a) Request for donation to benefit MLK Wild Day at MLK Park held on January 20, 2020 (Exhibit 7-a)

### **City Clerk:**

- b) Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes (Exhibit 7-b)
- c) Authorize adjustment of water/sewer accounts due to a finding that the customers did not receive the benefit of the utility and the excess usages were due to unforeseen circumstances (Exhibit 7-c)
- d) Discussion of Elevated Control Panel Platforms – 7 lift stations FEMA Project 33932; selection committee concurrence of Overstreet & Associates as consultant and to authorize to negotiate a contract in accordance with FEMA requirements (Exhibit 7-d)

### **Police Department:**

### **Fire Department:**

### **Human Resources/Risk Manager:**

### **City Engineer:**

### **Public Works:**

- e) Approval to reject awarding of landscaping bids due to bids being in a not comparative format; approval to create bid document requesting specific format (Exhibit 7-e)

### **Community Development & Planning:**

### **Planning Commission:**

### **Building Department:**

- f) Appeal of TPC denial of removal of one Live Oak tree at 108 Heron Park Place; Amy Pontius (Exhibit 7-f)

### **Parks & Recreation:**

### **City Attorney:**

- 8. PUBLIC COMMENT:** *The public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes. The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners.*

- Please identify yourself before speaking into the microphone.

## **9. ALDERMEN'S FORUM**

## **10. EXECUTIVE SESSION**

**ADJOURN UNTIL 6:00 P.M. on February 4, 2020**