

## **RECESS MEETING OF MAY 19, 2020**

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Recess Meeting at the Civic Center in the City of Ocean Springs at 6:00 p.m. on May 19, 2020. The Mayor presiding, Aldermen Cox, Gill, Authement, Bellman, Papania, Blackman and Impey were present. Also present were City Attorney Nicole Sullivan, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Police Chief Mark Dunston, Fire Chief Derek McCoy, Planning & Grants Administrator Carolyn Martin, Building Official Darrell Stringfellow, Public Works Director Allan Ladnier, Parks & Recreation Assistant Director Huffy Mayfield, Human Resources & Risk Management Director Mindy McDowell and Executive Assistant to the Mayor & Board Meggan Brown.

The Mayor called the meeting to order.

Alderman Papania gave the invocation and the Mayor led the Pledge of Allegiance.

Motion was made by Alderman Impey, seconded by Alderman Blackman and unanimously carried to accept the agenda.

### **PUBLIC HEARINGS**

The public could be present or could call to connect to a dedicated phone number during the Board meeting for comment.

Item 3.a) The Planning & Grants Administrator explained the Planning Commission deferred their decision for the 402 Porter Avenue Conditional Use Permit request to their June meeting. As a result, this item is deferred to the June 16, 2020 agenda.

Item 3.b) Motion was made by Alderman Authement, seconded by Alderman Bellman and unanimously carried to go into Public Hearing for the 403 Jackson Avenue request for Certificate of Appropriateness (COA) for the construction of a new single-family dwelling with a detached carport (Exhibit 3-b).

The Planning & Grants Administrator said the Historic Preservation Commission recommended approval. No public comment was received.

Motion was made by Alderman Impey, seconded by Alderman Blackman and unanimously carried to close the Public Hearing.

Motion was made by Alderman Impey, seconded by Alderman Gill and unanimously carried to approve request for the Certificate of Appropriateness (COA) for the construction of a new single-family dwelling with a detached carport at 403 Jackson Avenue.

Item 3.c) Motion was made by Alderman Authement, seconded by Alderman Blackman and unanimously carried to go into Public Hearing for an amendment to sections of the Unified Development Code relating to Tree Protection: Tree Protection Committee (Chapter 1, Section 1.18); Tree Preservation Plan (Chapter 2, Section 2.28); Location, Maintenance, and Removal of Trees (Chapter 4, Section 4.12) (Exhibit 3-c).

The Planning & Grants Administrator said the Planning Commission recommended approval with additional provisions. They requested that a member of another volunteer board/commission assist the Building Official in all recommendations providing oversight and input.

John Howell spoke against the amendment, only having a City employee making the recommendation to the Board. He also praised Molly Pontius as a member of the Tree Protection Committee for 11-12 years and said the City should recognize her contribution.

Motion was made by Alderman Cox, seconded by Alderman Blackman and unanimously carried to close the Public Hearing.

Motion was made by Alderman Blackman and seconded by Alderman Bellman to approve the amendment to sections of the Unified Development Code relating to Tree Protection: Tree Protection Committee (Chapter 1, Section 1.18); Tree Preservation Plan (Chapter 2, Section 2.28); Location, Maintenance, and Removal of Trees (Chapter 4, Section 4.12) as presented, without the recommended provisions added.

The motion carried with a roll call vote as follows:

Alderman Gill	Aye
Alderman Authement	Aye
Alderman Bellman	Aye
Alderman Cox	Aye
Alderman Papania	Aye
Alderman Blackman	Aye
Alderman Impey	Aye

## **PROCLAMATION**

The Mayor declared May 17 – 23, 2020 “National Public Works Week 2020” (Exhibit 4-a). He presented the Proclamation to Public Works Director Allan Ladnier and Assistant Public Works Director Candice Hooks.

The Mayor declared the third Saturday in May “Parks to Kids Day” (Exhibit 4-b). He presented the Proclamation to Parks & Recreation Assistant Director Huffy Mayfield.

## **PRESENTATION**

Scott Lemon, Lemon-Mohler Insurance, presented the board with a proposal of insurance renewal options for the Commercial Property, Parks General Liability, Business Auto and Inland Marine policies (Exhibit 5-a). He said he reviewed the City's current needs with the Human Resources & Risk Management Director and made adjustments accordingly. He said three brokers competed for the best coverage for the City. He gave an account history of the property coverage that showed the fluctuation in annual premiums since 2011. The proposed renewal costs for the policies is an annual total premium increase of \$31,300.00. There was discussion of removing coverage of three buildings to lower the cost, including the Police Substation, the Ryan Youth Center, and the Taconi Classrooms/Cafeteria building. Motion was made by Alderman Papania, seconded by Alderman Blackman and unanimously carried to authorize the presented insurance renewal with all buildings included for \$318,556.00.

## **NEW BUSINESS**

Motion was made by Alderman Gill, seconded by Alderman Authement and unanimously carried to authorize to approve the contract with Jackson County Election Commission for the City Municipal Election contract (Exhibit 6-a).

Motion was made by Alderman Blackman and seconded by Alderman Cox to adopt the Order for the Franchise Ordinance with Mississippi Power Company for 25 years with a contingency renegotiation clause if the City can receive more than the stated 3% (Exhibit 6-b).

The motion carried with a roll call vote as follows:

Alderman Gill	Aye
Alderman Authement	Aye
Alderman Bellman	Aye
Alderman Cox	Aye
Alderman Papania	Aye
Alderman Blackman	Aye
Alderman Impey	Aye

The Executive Assistant to the Mayor & Board said the contract with the City's IT provider, AGJ Systems & Networks, is up for renewal. The City Clerk said she has been in touch with our representative at AGJ and they will be providing documents before the next meeting which will to determine if the City will renew or go out for RFQ for IT services.

## **CONSENT AGENDA**

Motion was made by Alderman Impey, seconded by Alderman Cox and unanimously carried to approve the Consent Agenda except item 7-p which was removed by Alderman Bellman.

- a) Authorize Jackson County Road Department to pave Chicopee Trace and Seminole Circle in Ocean Springs (Exhibit 7-a)
- b) Adopt Resolution extending Proclamation of local emergency regarding the Novel Coronavirus Disease (COVID-19) outbreak (Exhibit 7-b)
- c) Adopt Resolution authorizing Mayor to execute contract with Fred "Chic" Cody for professional services (Exhibit 7-c)
- d) Approve Special Event permit application for Submarine Veterans Memorial Service; Saturday, May 23, 2020 from 11:00 am - noon at Vietnam Memorial on Hwy. 90; Applicant will follow all CDC guidelines; \$50 permit fee waived; no cost to the City, applicant pays associated event cost (Exhibit 7-d)
- e) Approve Minutes: Regular Meeting May 05, 2020 (Exhibit 7-e)
- f) Ratify check to Easy Permit Postage for \$2,020.99 – refill postage meter (paid out of docket to avoid late fees and interest charges) (Exhibit 7-f)
- g) Accept monthly Police Department Report for April 2020 (Exhibit 7-g)
- h) Accept monthly Fire Department Report for April 2020 (Exhibit 7-h)
- i) Authorize to declare surplus (no value to the City) and remove from fixed assets – Whirlpool Oven Part # 3186171; Whirlpool Dryer Ser. # MS2707165 Asset # 3698; and Whirlpool Washer Ser. # CSS1308542 Asset # 3699 (Exhibit 7-i)
- j) Human Resources action items (Exhibit 7-j):
  - a. Accept resignation of Part-Time Warrants Officer Archie Wallace, effective May 25, 2020; authorize to begin the process of filling the vacant position
  - b. Authorize removal of Battalion Chief Brad Chennault from probationary status to full time status effective immediately
  - c. Accept retirement of Lieutenant Richard Mays. effective May 30, 2020; authorize to begin the process of filling the vacant position
  - d. Accept resignation of Maintenance Worker Jesse Charboneau, effective May 15, 2020; authorize to begin the process of filling the vacant position
- k) Approve request for construction of a dwelling on a legal non-confirming lot; 403 Jackson Ave. Parcel # 61335011.025; Dennis Cowart (Exhibit 7-k)
- l) Approve request for a limestone gravel parking lot in a Commercial Zoning District; 2011 Government St. Parcel # 60120100.000; Henry Furr (Exhibit 7-l)
- m) Approve request of an appeal of the Planning Dept. decision; 9601 Iroquois Ave. Parcel # 61059005.000 James Jordan (Exhibit 7-m)
- n) Accept Building Department April 2020 Permit Report (Exhibit 7-n)
- o) Accept Tree Protection Committee meeting minutes from April 28, 2020 (Exhibit 7-o)
- p) Accept Tree Protection Committee meeting minutes from May 12, 2020 (Exhibit 7-p)
- q) Accept Code Enforcement Report through May 14, 2020 (Exhibit 7-q)
- r) Approve Individual Service Contract with Lisa Fazzio – Pottery Classes at the Moving Art Center (Exhibit 7-r)
- s) Approve Individual Service Contract with Mary Brookshire – Family Fitness Classes at various City Parks (Exhibit 7-s)

Alderman Bellman requested to table 604 Clark Avenue from the TPC minutes until the next meeting to allow the applicants to appeal (Exhibit 7-p). Motion was made by Alderman Bellman,

seconded by Alderman Cox and unanimously carried to accept the TPC minutes for May 12, 2020 except for 604 Clark Avenue.

## **DEPARTMENT REPORTS**

### **MAYOR:**

Motion was made by Alderman Cox, seconded by Alderman Bellman and unanimously carried to form a committee to oversee the Hwy. 57 Sports Complex drainage project; including the Mayor, Alderman Cox, Alderman Blackman, the Parks & Recreation Director, the Parks & Recreation Assistant Director and the Public Works Director.

### **CITY CLERK:**

Motion was made by Alderman Cox, seconded by Alderman Authement and unanimously carried to approve the Docket of Claims; the Board finds that all expenses are lawful and appropriate (Exhibit 8-a).

## **PUBLIC COMMENT**

James Lewis thanked Alderman Blackman and Public Works for quick trash pick-up. He advised that the new subdivision, Spanish Cove, needs fencing around the retention pond and people are dumping trash there also. The Planning & Grants Administrator said the subdivisions final plat was conditionally approved and it will be reviewed and addressed before moving forward.

Steven Fazio, Northwood Church, invited everyone to the commissioning of the new sound system in the Civic Center that Northwood Church installed. The commissioning will be Thursday, May 21<sup>st</sup> at 6:00 p.m.

James Lewis added that the microphones should not be tapped to check but blown on instead. He said tapping damages the microphones.

## **ALDERMAN'S FORUM**

Alderman Cox said the Chamber of Commerce does not have a vehicle to haul tables, chairs and signage to events. He said the Public Works Director said there is truck that could be donated, a 2005 Dodge 2500. Motion was made by Alderman Cox, seconded by Alderman Authement and unanimously carried to declare PW Unit 48, 2005 Dodge 2500, as surplus and no value to the City and to donate the vehicle to the Chamber of Commerce which is a bona fide 501c3.

Alderman Cox asked the Fire and Police Departments to assist with the graduating senior's car parade on May 26th. The seniors will meet the Fire Department at the Upper Elementary to line up behind the firetruck to parade downtown. He also said the YMCA has requested the

use of the City's gymnasiums for their summer camp to function at full capacity. The Parks & Recreation Assistant Director said the City's summer camp uses Taconi gym at least weekly and will probably be used more this year with the pandemic reducing field trips they can go on. The Mayor said that the Ryan Youth Center gym could be used.

Motion was made by Alderman Cox, seconded by Alderman Bellman and unanimously carried to amend the prior motion regarding the vehicle donation to the Chamber of Commerce be contingent upon the City Attorney confirming the Chamber's non-profit status.

Alderman Papania said he has spoken with Jerry Monroe, the City's JCUA representative, about partnering with JCUA to repair and paint the City's water towers. He said the Board will need to approve the request and asked the Mayor to send a letter to the JCUA CEO once approved requesting the partnership. He also suggested a committee to review. Motion was made by Alderman Papania, seconded by Alderman Impey and unanimously carried to authorize the Mayor to send a letter to JCUA to request partnership in the repair and painting of the City's water towers.

Alderman Impey thanked Supervisor Randy Bosarge and Jackson County for the road paving in Ocean Springs during the slow time. He said an invoice did not make the docket and to avoid credit card fees or late fees payment needs to be approved. Motion was made by Alderman Impey, seconded by Alderman Cox and unanimously carried to authorize payment to Interise in the amount of \$3,900.00 for lighting upgrades at the Ocean Springs Civic Center.

Alderman Impey reminded everyone that Memorial Day is coming up and to remember those that gave all for our freedoms we enjoy.

Alderman Blackman gave thanks to all that assisted in moving the meeting to the Civic Center. Motion was made by Alderman Blackman, seconded by Alderman Gill and unanimously carried to move the Regular June Board meeting to the Ocean Springs Civic Center.

## **EXECUTIVE SESSION**

None

Motion was made by Alderman Gill, seconded by Alderman Bellman and unanimously carried to adjourn the meeting until 6:00 p.m. on June 2, 2020.

Meeting ended at 7:26 p.m.

Patty Maston 6/2/2020  
City Clerk Date

Blm Dason 6/2/2020  
Mayor Date

**RECESS MEETING AGENDA**  
**MAYOR AND BOARD OF ALDERMEN • CITY OF OCEAN SPRINGS**  
**May 19, 2020 – 6:00 p.m.**

**Ocean Springs Civic Center – 3730 Bienville Blvd.**

**1. CALL TO ORDER**

**2. INVOCATION AND PLEDGE OF ALLEGIANCE**

**3. PUBLIC HEARING**

- a) 402 Porter Avenue, PID# 61460047.100 – Ted Condrey – Requesting a Conditional Use Permit (CUP) to allow two airstreams to the north section of the parcel to serve as short term rentals-Planning Commission – **DEFERRED TO THE JUNE 16, 2020 AGENDA**
- b) 403 Jackson Avenue – Andrew & Kerri Cambre – Request for Certificate of Appropriateness (COA) for the construction of a new single-family dwelling with a detached carport – Historic Preservation Commission – *Approval Recommended by HPC* (Exhibit 3-b)
- c) Amendment to Sections of the Unified Development Code Relating Tree Protection: Tree Protection Committee (Chapter 1, Section 1.18); Tree Preservation Plan (Chapter 2, Section 2.28); Location, Maintenance, and Removal of Trees (Chapter 4, Section 4.12) – Planning Commission – *Approval with Additional Provisions Recommended by PC* (Exhibit 3-c)

**4. PROCLAMATION**

- a) “National Public Works Week 2020” – May 17 – 23, 2020 (Exhibit 4-a)
- b) “Parks to Kids Day” – Third Saturday in May (Exhibit 4-b)

**5. PRESENTATION**

- a) Insurance Renewal Options – Scott Lemon

**6. NEW BUSINESS**

- a) Authorize to approve the contract with Jackson County Election Commission for City Municipal Election Contract (Exhibit 6-a)
- b) Discussion of Proposed Franchise Ordinance with Mississippi Power Company for 25 years (Exhibit 6-b)
- c) Discussion to renegotiate terms for renewal of AGJ Systems & Networks Complete Care Agreement (Exhibit 6-c)

**7. CONSENT AGENDA\*** *Consent Agenda – All matters listed under Consent Agenda, are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**Mayor:**

- a) Authorize Jackson County Road Department to pave Chicopee Trace and Seminole Circle in Ocean Springs (Exhibit 7-a)

- b) Adopt Resolution extending Proclamation of local emergency regarding the Novel Coronavirus Disease (COVID-19) outbreak (Exhibit 7-b)
- c) Adopt Resolution authorizing Mayor to execute contract with Fred “Chic” Cody for professional services (Exhibit 7-c)
- d) Approve Special Event permit application for Submarine Veterans Memorial Service; Saturday, May 23, 2020 from 11:00 am - noon at Vietnam Memorial on Hwy. 90; Applicant will follow all CDC guidelines; \$50 permit fee waived; no cost to the City, applicant pays associated event cost (Exhibit 7-d)

**City Clerk:**

- e) Approve Minutes: Regular Meeting May 05, 2020 (Exhibit 7-e)
- f) Ratify check to Easy Permit Postage for \$2,020.99 – refill postage meter (paid out of docket to avoid late fees and interest charges) (Exhibit 7-f)

**Police Department:**

- g) Accept monthly Police Department Report for April 2020 (Exhibit 7-g)

**Fire Department:**

- h) Accept monthly Fire Department Report for April 2020 (Exhibit 7-h)
- i) Authorize to declare surplus (no value to the City) and remove from fixed assets – Whirlpool Oven Part # 3186171; Whirlpool Dryer Ser. # MS2707165 Asset # 3698; and Whirlpool Washer Ser. # CSS1308542 Asset # 3699 (Exhibit 7-i)

**Human Resources/Risk Management:**

- j) Human Resources action items (Exhibit 7-j):
  - a. Accept resignation of Part-Time Warrants Officer Archie Wallace, effective May 25, 2020; authorize to begin the process of filling the vacant position
  - b. Authorize removal of Battalion Chief Brad Chennault from probationary status to full time status effective immediately
  - c. Accept retirement of Lieutenant Richard Mays, effective May 30, 2020; authorize to begin the process of filling the vacant position
  - d. Accept resignation of Maintenance Worker Jesse Charboneau, effective May 15, 2020; authorize to begin the process of filling the vacant position

**Planning Commission:**

- k) Approve request for construction of a dwelling on a legal non-confirming lot; 403 Jackson Ave. Parcel # 61335011.025; Dennis Cowart (Exhibit 7-k)
- l) Approve request for a limestone gravel parking lot in a Commercial Zoning District; 2011 Government St. Parcel # 60120100.000; Henry Furr (Exhibit 7-l)

**Zoning Adjustment Board:**

- m) Approve request of an appeal of the Planning Dept. decision; 9601 Iroquois Ave. Parcel # 61059005.000 James Jordan (Exhibit 7-m)

**Building Department:**

- n) Accept Building Department April 2020 Permit Report (Exhibit 7-n)
- o) Accept Tree Protection Committee meeting minutes from April 28, 2020 (Exhibit 7-o)
- p) Accept Tree Protection Committee meeting minutes from May 12, 2020 (Exhibit 7-p)
- q) Accept Code Enforcement Report through May 14, 2020 (Exhibit 7-q)

**Parks & Recreation:**

- r) Approve Individual Service Contract with Lisa Fazzio – Pottery Classes at the Moving Art Center (Exhibit 7-r)
- s) Approve Individual Service Contract with Mary Brookshire – Family Fitness Classes at various City Parks (Exhibit 7-s)



**8. DEPARTMENT REPORTS**

**Mayor:**

**City Clerk:**

- a) Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes (Exhibit 8-a)

**Police Department:**

**Fire Department:**

**Human Resources/Risk Manager:**

**City Engineer:**

**Public Works:**

**Community Development & Planning:**

**Planning Commission:**

**Building Department:**

**Parks & Recreation:**

**City Attorney:**

- 9. PUBLIC COMMENT:** *The public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes. The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners.*

- Please identify yourself before speaking into the microphone.

**10. ALDERMEN'S FORUM**

**11. EXECUTIVE SESSION**

**ADJOURN UNTIL 6:00 P.M. on June 2, 2020**