

## **RECESS MEETING OF APRIL 20, 2021**

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Recess Meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on April 20, 2021. The Mayor presiding, Aldermen Gill, Authement, Bellman, Cox, Papania, Blackman, and Impey were present. Also present were the City Attorney Nicole Sullivan, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Fire Chief Derek McCoy, Police Captain Shane Tiner, Human Resources & Risk Management Director Mindy McDowell, Planning & Grants Administrator Carolyn Martin, Building Official Darrell Stringfellow, Public Works Assistant Director Candice Hooks, and Parks & Recreation Director Stephen Glorioso.

The Mayor called the meeting to order.

Alderman Papania gave the invocation and the Mayor led the Pledge of Allegiance.

A motion was made by Alderman Impey, seconded by Alderman Bellman, and unanimously carried to accept the agenda.

### **PUBLIC HEARING**

The Planning & Grants Administrator deferred the Public Hearing regarding Madison Place Subdivision Phase II until the May 4th Regular Meeting at the request of the applicant.

The Planning & Grants Administrator said that the applicant for 528 Jackson Avenue has requested to convert the property zoning from commercial to a single-family dwelling and the Planning Commission recommended approval. A motion was made by Alderman Cox, seconded by Alderman Authement, and unanimously carried to open the Public Hearing for the request of a Conditional Use Permit for Single Family Dwelling in a CMXX-2 Community Commercial Zoning District at 528 Jackson Ave PID# 60137204.000 (Exhibit 3-b).

No public comments were received.

A motion was made by Alderman Impey, seconded by Alderman Bellman, and unanimously carried to close the Public Hearing.

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to approve the Conditional Use Permit for Single Family Dwelling in a CMXX-2 Community Commercial Zoning District at 528 Jackson Ave PID# 60137204.000.

### **AGENDA PUBLIC COMMENT**

None.

**EXHIBIT # 8-j**

## OLD BUSINESS

The Mayor said an amendment to the MOU with the MS Songwriter's Alliance has been drafted to clarify the duties of the Songwriter's Alliance and the City (Exhibit 5-a). A motion was made by Alderman Cox, seconded by Alderman Blackman, and unanimously carried to authorize the Mayor to execute Amendment 1 to the MOU and Hold Harmless Agreement with the MS Songwriter's Alliance.

Item 5-b was pulled, WAMA withdrew their request to close both lanes of Washington Avenue for an event.

Alderman Cox said the City has received pledges to donate approximately \$8,800 to help fund an Ocean Springs Fourth of July celebration with fireworks. He said the Fire Chief obtained a quote from Artisan Pyrotechnics for a firework show on July 4, 2021, lasting 15 minutes and costing \$11,500 (added to Exhibit 5-c in minutes). The time of the show will be coordinated with Biloxi's show so that they are not happening at the same time. A motion was made by Alderman Cox, seconded by Alderman Gill, and unanimously carried to approve the \$11,500 fireworks proposal with Artisan Pyrotechnics for a 15-minute firework show on July 4, 2021.

A motion was made by Alderman Cox, seconded by Alderman Gill, and unanimously carried to adopt a Resolution to request assistance from Jackson County Supervisor Randy Bosarge for the Fourth of July fireworks display and related purposes.

A motion was made by Alderman Cox, seconded by Alderman Gill, and unanimously carried to adopt a Resolution to request assistance from Jackson County Supervisor Troy Ross for the Fourth of July fireworks display and related purposes.

A motion was made by Alderman Blackman and seconded by Alderman Authement to adopt a Resolution expressing the official intent of the City concerning the reimbursement of expenditures made in connection with the cost of improving, repairing, and extending the water and sewer system from bonds to be issued not to exceed \$1,500,000.00 (Exhibit 5-d).

The motion carried with a roll call vote as follows:

Alderman Gill	Aye
Alderman Authement	Aye
Alderman Bellman	Aye
Alderman Cox	Aye
Alderman Papania	Aye
Alderman Blackman	Aye
Alderman Impey	Aye

The City Clerk added that if the City chooses to fund with CARES Act funds, this Resolution would not be needed and would be void.

A motion was made by Alderman Cox, seconded by Alderman Blackman, and unanimously carried to authorize the Mayor to execute the contract with Future Design Group for the Mary C website with changes to be made noted in the memo (Exhibit 5-e).

## **NEW BUSINESS**

A letter of support for the return of passenger rail service along the MS Gulf Coast was requested from Senator Wicker (Exhibit 6-a). A motion was made by Alderman Impey, seconded by Alderman Gill, and unanimously carried to authorize a letter of support for the return of passenger rail service along the MS Gulf Coast.

A motion was made by Alderman Blackman, seconded by Alderman Bellman, and unanimously carried to authorize OSPREYS to use the City logo and the Police Department's logo on a flier advertising the Bike Parade to be held on May 15 and to designate the Bike Parade as a city-sponsored event (Exhibit 6-b).

## **CONSENT AGENDA**

A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to approve the Consent Agenda except item 7-a pulled by the Mayor per the JC Chamber's request.

- a) Approve to waive the rental fee of \$600.00 for the Civic Center for the JC Chamber of Commerce to hold a candidate forum for the runoff candidates on April 22, 2021, from 5:00 pm to 9:00 pm, this event will promote and advertise the City (Exhibit 7-a)
- b) Approve to waive the rental fee of \$600.00 for the Civic Center for the National Day of Prayer Event May 6, 2021, from 11:00 am to 2:00 pm, this event will promote and advertise the City (Exhibit 7-b)
- c) Approve Run/Walk permit application for Gray Over the Bay Brain Cancer Awareness; Saturday, May 8, 2021; from 9:00 am to 11:00 am; Front Beach Pathway; no cost to the City, the applicant pays associated event cost (Exhibit 7-c)
- d) Approve to waive the rental fee of \$50.00 for the Mary C Front lawn for the OSPREYS – Superhero Bike Safety Parade Saturday, May 15, 2021, from 9:00 am to 11:00 am; this event will promote and advertise the City (Exhibit 7-d)
- e) Approve Special Event Permit for WAMA Ribbon Cutting for the Courtney Blossman Art Cottage/Inglis Evening Garden Party Thursday, May 20, 2021, from 3:00 pm to 9:00 pm at WAMA; with road closure from 3:00 pm to 9:00 pm; no cost to the City, the applicant pays associated event cost (Exhibit 7-e)
- f) Authorize the City Clerk to execute the Election Runoff Contract with the Jackson County Election Commission (Exhibit 7-f)
- g) Ratify \$500.00 check to Quadient Finance USA for funding postage on new postage machine (Exhibit 7-g)
- h) Ratify \$67,2262.33 check to MS Development Authority for loan payoff to avoid additional interest (Exhibit 7-h)

- i) Ratify 34 checks totaling \$8,589.80 for Primary Election workers (Exhibit 7-i)
- j) Ratify \$400.00 check to the Jackson County Master Gardeners for flowers (Exhibit 7-j)
- k) Approve Minutes: Special Call Meeting March 25, 2021 (7-k)
- l) Approve Minutes: Regular Meeting April 7, 2021 (Exhibit 7-l)
- m) Accept monthly OSPD Report for March 2021 (Exhibit 7-m)
- n) Accept monthly Fire Department Report for March 2021 (Exhibit 7-n)
- o) Human Resources Action items (Exhibit 7-o):
  - a. Authorize employment of Summer Devrow, Beautification Laborer, Step 1, \$12.00 hourly rate; effective April 21, 2021; one-year probationary status, pending successful completion of all pre-employment requirements
  - b. Authorize the transfer of Sports Complex Supervisor Eddie Ward to Parks Maintenance Laborer A, Step 8, \$15.96 hourly rate, effective May 1, 2021, six-month probationary status
  - c. Authorize employment of Duval Brown, Parks Maintenance Floater, Step 1, \$12.00 hourly rate; effective April 21, 2021; one-year probationary status, pending successful completion of all pre-employment requirements
  - d. Authorize employment of Jaydon Nicholson, Parks Maintenance Worker, Step 1, \$12.00 hourly rate; effective April 21, 2021; one-year probation status, pending successful completion of all pre-employment requirements
  - e. Authorize employment of Ethel Watts, Custodian, Step 1, \$11.50 hourly rate; effective April 21, 2021; one-year probation status, pending successful completion of all pre-employment requirements
- p) Approve a gravel driveway and parking spaces at 441 East Beach Drive PID# 61035041.000; PC recommends approval (Exhibit 7-p)
- q) Approve the development on a legal, non-conforming lot at 419 Martin Avenue PID# 60225130.000; PC recommends approval (Exhibit 7-q)
- r) Approve the final plat of the re-plat of lots 9, 10, 12, 17, 18, 19, and 20 of the Davidson Subdivision PID#'s 61062003.025, 61062004.020, 61062004.010, 61062005.000, and 61062003.000; PC recommends approval (Exhibit 7-r)
- s) Approve a Certificate of Appropriateness for several exterior modifications (listed in the exhibit) to a building at 528 Jackson Avenue; HPC recommends approval (Exhibit 7-s)
- t) Authorize to execute the agreement with Dale Partners for Planning/Engineering service pending MDOT concurrence – Downtown OS Traffic/Travel/Parking Study (Exhibit 7-t)
- u) Accept the Building Department March 2021 Permit Report (Exhibit 7-u)
- v) Approve the Tree Department recommendations – Tree Applications through April 14, 2021 (Exhibit 7-v)
- w) Approve the Code Enforcement Report through April 15, 2021 (Exhibit 7-w)

## **DEPARTMENT REPORTS**

### **CITY CLERK:**

A motion was made by Alderman Impey, seconded by Alderman Blackman and unanimously carried to approve the Docket of Claims; the Board finds that all expenses are lawful and appropriate (Exhibit 8-a).

A motion was made by Alderman Papania, seconded by Alderman Authement and unanimously carried to adjust the water/sewer accounts listed on Exhibit 8-b except for 119 Beverly Drive; with the finding that the customers did not receive the benefit of the utility and the excess usages were due to unforeseen circumstances (Exhibit 8-b). Alderman Papania requested further information on 119 Beverly Drive be provided to explain why the leak was not noticed sooner.

#### Community Development & Planning:

The Planning & Grants Administrator discussed potential improvements to Deana Road and Riley Road and how to address them. She said Jackson County has been contacted to develop a plan to address both projects similar to the current Steelman Lane project. A motion was made by Alderman Impey, seconded by Alderman Blackman and unanimously carried to proceed with BMA Engineering for preliminary engineering for the Deana Road and Riley Road improvement projects, funding from the road fund budget.

#### Building Department:

Item 8-d was pulled by the applicant for tree removal at 102 La Branche Avenue that was tabled at the previous board meeting.

### **GENERAL PUBLIC COMMENT**

None.

### **ALDERMAN'S FORUM**

Alderman Authement asked the Police Captain for an update on a Downtown Police Officer that will patrol on foot. He replied there are two officers interested but they still have two weeks of Field Officer training to complete before they can be assigned.

Alderman Bellman questioned the drainage at the new apartment complex being built on Highway 90 on the east end of town. The Planning & Grants Administrator said the property owners have a land clearing permit but haven't submitted it for design review yet. Alderman Blackman reminded him there was almost 8 inches of rain in twenty-four hours. Alderman Gill requested the Building Official and Public Works to check on the drainage situation at the building site. Alderman Blackman said MDOT should also be involved.

A motion was made by Alderman Cox, seconded by Alderman Bellman, and unanimously carried to authorize the Mayor to send a letter to Mallette Brothers to request sponsorship of the Fourth of July Fireworks show. Alderman Cox added that all sponsors will be listed on the website.

Alderman Papania requested the Public Works Assistant Director have a "Slow Children Playing" sign installed at 222 Hunter Drive.

Alderman Blackman asked the Public Works Assistant Director to investigate a sidewalk and drive that was undermined when filling in a reported sinkhole on Lynnwood Cove, he asked if it was repaired or patched. He also expressed concern about the upcoming heavy rain event and requested the debris from the recent storm be removed before it blocks drainage again specifically on Government Street from Bechtel Boulevard to Hanshaw Road. A motion was made by Alderman Blackman, seconded by Alderman Cox, and unanimously carried to accept a donation from Jamie Dent of \$500.00 to be used to fund art demonstrations at the Mary C.

Alderman Impey thanked the Public Works Assistant Director for repairing the washout under the road at Trentwood Circle. He then asked about road striping. He said Jackson County does not stripe the roads they pave, the City needs to stripe the roads paved last year and the newly paved roads. Alderman Cox suggested some of the roads use reflectors rather than costly striping. The Public Works Assistant Director requested a list of roads so that she could evaluate a priority list and get a quote for striping.

Alderman Cox asked the Public Works Assistant Director if pickup is back on schedule the day after the garbage trucks run. She said they get caught up but then something happens to put them behind again. Alderman Gill suggested contracting the work out to Waste Pro.

Alderman Impey said there is repeated vandalism at Parktown Park. He said last night some of the new playground equipment and a table were burned. He requested the Parks & Recreation Director get cameras installed at the park as soon as possible to catch the arsonist. The City Clerk suggested using the cameras the Police Department is currently installing for \$1,200.00 initial set up and \$600 per year. Alderman Impey said he would like the cameras installed before replacing the playground equipment. The Parks & Recreation Director said he would work on it tomorrow.

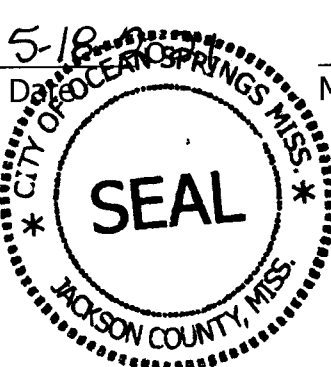
## EXECUTIVE SESSION

None.

A motion was made by Alderman Impey, seconded by Alderman Bellman, and unanimously carried to adjourn the meeting until 6:00 p.m. on May 4, 2021.

Meeting ended at 6:49 p.m.

Betty Maaton  
City Clerk



Jim Sharp  
Mayor

5-10-21  
Date

**RECESS MEETING AGENDA**  
**MAYOR AND BOARD OF ALDERMEN • CITY OF OCEAN SPRINGS**  
**Tuesday, April 20, 2021 – 6:00 p.m. at City Hall**

**1. CALL TO ORDER**

**2. INVOCATION AND PLEDGE OF ALLEGIANCE**

**3. PUBLIC HEARING**

- a) Request sketch plat approval – Madison Place Subdivision, Phase II, as a Conservation Subdivision; PID# 60124060.000 (~~Exhibit 3-a~~) **TABLED**
- b) Request Conditional Use Permit for Single Family Dwelling in a CMXX-2 Community Commercial Zoning District at 528 Jackson Ave PID# 60137204.000; Planning Commission recommends approval (Exhibit 3-b)

**4. AGENDA PUBLIC COMMENT \*\*\*** *The Public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes. **ONLY regarding issues listed on this agenda.** The Board will take all comments under advisement for potential action if warranted. Please identify yourself and the agenda item.*

**5. OLD BUSINESS**

- a) Discuss authorizing the Mayor to execute Amendment 1 to the MOU and Hold Harmless Agreement with the MS Songwriter's Alliance (Exhibit 5-a)
- b) Discuss WAMA request to close both lanes of Washington Avenue for the Luther Dickinson Annual Concert from Friday, May 14<sup>th</sup> at 3:00 pm until Saturday, May 15<sup>th</sup> at 11:00 pm (Exhibit 5-b)
- c) Discuss Fireworks quote received from J&M Displays on July 3, 2021 (Exhibit 5-c)
- d) Adopt Resolution expressing the official intent of the City with respect to reimbursement of expenditures made in connection with the cost of improving, repairing and extending the water and sewer system from bonds to be issued not to exceed \$1,500,000.00 (Exhibit 5-d)
- e) Authorize execution of contract with Future Design Group for Mary C website with changes to be made noted in memo (Exhibit 5-e)

**6. NEW BUSINESS**

- a) Discuss letter of support for the return of passenger rail service to the Mississippi Gulf Coast (Exhibit 6-a)
- b) Discuss authorizing OSPREYS use of City logo and Police Department logo on flier advertising Bike Parade to be held on May 15 and to designate the Bike Parade as a city-sponsored event (Exhibit 6-b)

**7. CONSENT AGENDA\*** *Consent Agenda – All matters listed under Consent Agenda, are considered routine by the Board of Aldermen and will be enacted by one motion. There will not be a separate discussion of these items. If a discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**Mayor:**

- a) Approve to waive rental fee of \$600.00 for the Civic Center for the JC Chamber of Commerce to hold a candidate forum for the runoff candidates April 22, 2021 from 5:00 pm to 9:00 pm, this event will promote and advertise the City (Exhibit 7-a)
- b) Approve to waive rental fee of \$600.00 for the Civic Center for the National Day of Prayer Event May 6, 2021 from 11:00 am to 2:00 pm, this event will promote and advertise the City (Exhibit 7-b)
- c) Approve Run/Walk permit application for Gray Over the Bay Brain Cancer Awareness; Saturday, May 8, 2021; from 9:00 am to 11:00 am; Front Beach Pathway; no cost to the City, the applicant pays associated event cost (Exhibit 7-c)
- d) Approve to waive the rental fee of \$50.00 for the Mary C Front lawn for the OSPREYS – Superhero Bike Safety Parade Saturday, May 15, 2021 from 9:00 am to 11:00 am; this event will promote and advertise the City (Exhibit 7-d)
- e) Approve Special Event Permit for WAMA Ribbon Cutting for Courtney Blossman Art Cottage/Inglis Evening Garden Party Thursday, May 20, 2021 from 3:00 pm to 9:00 pm at WAMA; with road closure from 3:00 pm to 9:00pm; no cost to the City, the applicant pays associated event cost (Exhibit 7-e)

**City Clerk:**

- f) Authorize City Clerk to execute the Election Runoff Contract with Jackson County Election Commission (Exhibit 7-f)
- g) Ratify \$500.00 check to Quadient Finance USA for funding postage on new postage machine (Exhibit 7-g)
- h) Ratify \$67,2262.33 to MS Development Authority for loan payoff to avoid additional interest (Exhibit 7-h)
- i) Ratify 34 checks totaling \$8,589.80 for Primary Election workers (Exhibit 7-i)
- j) Ratify \$400.00 check to Jackson County Master Gardeners for flowers (Exhibit 7-j)
- k) Approve Minutes: Special Call Meeting March 25, 2021 (7-k)
- l) Approve Minutes: Regular Meeting April 7, 2021 (Exhibit 7-l)

**Police Department:**

- m) Accept monthly OSPD Report for March 2021 (Exhibit 7-m)

**Fire Department:**

- n) Accept monthly Fire Department Report for March 2021 (Exhibit 7-n)

**Human Resources/Risk Management:**

- o) Human Resources Action items (Exhibit 7-o):
  - a. Authorize employment of Summer Devrow, Beautification Laborer, Step 1, \$12.00 hourly rate; effective April 21, 2021; one-year probationary status, pending successful completion of all pre-employment requirements
  - b. Authorize transfer of Sports Complex Supervisor Eddie Ward to Parks Maintenance Laborer A, Step 8, \$15.96 hourly rate, effective May 1, 2021, six-month probationary status
  - c. Authorize employment of Duval Brown, Parks Maintenance Floater, Step 1, \$12.00 hourly rate; effective April 21, 2021; one-year probationary status, pending successful completion of all pre-employment requirements



- d. Authorize employment of Jaydon Nicholson, Parks Maintenance Worker, Step 1, \$12.00 hourly rate; effective April 21, 2021; one-year probation status, pending successful completion of all pre-employment requirements
- e. Authorize employment of Ethel Watts, Custodian, Step 1, \$11.50 hourly rate; effective April 21, 2021; one-year probation status, pending successful completion of all pre-employment requirements

**Planning Commission:**

- p) Approve gravel driveway and parking spaces at 441 East Beach Drive PID# 61035041.000; PC recommends approval (Exhibit 7-p)
- q) Approve development on a legal, non-conforming lot at 419 Martin Avenue PID# 60225130.000; PC recommends approval (Exhibit 7-q)
- r) Approve final plat of the re-plat of lots 9, 10, 12, 17, 18, 19 and 20 of the Davidson Subdivision PID#'s 61062003.025, 61062004.020, 61062004.010, 61062005.000, and 61062003.000; PC recommends approval (Exhibit 7-r)

**Historic Preservation Commission:**

- s) Approve Certificate of Appropriateness for several exterior modifications (listed in exhibit) to a building at 528 Jackson Avenue; HPC recommends approval (Exhibit 7-s)

**Grants Administration:**

- t) Authorization to execute the agreement with Dale Partners for Planning/Engineering service pending MDOT concurrence – Downtown OS Traffic/Travel/Parking Study (Exhibit 7-t)

**Building Department:**

- u) Accept Building Department March 2021 Permit Report (Exhibit 7-u)
- v) Approve Tree Department recommendations – Tree Applications through April 14, 2021 (Exhibit 7-v)
- w) Approve Code Enforcement Report through April 15, 2021 (Exhibit 7-w)

**8. DEPARTMENT REPORTS**

**Mayor:**

**City Clerk:**

- a) Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes (Exhibit 8-a)
- b) Authorize adjustment of water/sewer accounts due to a finding that the customers did not receive the benefit of the utility and the excess usages were due to unforeseen circumstances (Exhibit 8-b)

**Police Department:**

**Fire Department:**

**Human Resources/Risk Manager:**

**City Engineer:**

**Community Development & Planning:**

- c) Discuss potential improvements to Deana Road and Riley Road

**Grants Administration:**

**Public Works:**

**Building Department:**

- d) Discuss tree removal application previously tabled at 10/20/2020 meeting for 102 La Branche Avenue (Exhibit 8-d)

**Parks & Recreation:**

**City Attorney:**

- 9. **GENERAL PUBLIC COMMENT** \*\* *The public is invited to address the Board regarding issues NOT listed on this agenda, for up to 3 minutes each for a maximum period of 30 minutes. The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners.*

**10. ALDERMEN'S FORUM**

**11. EXECUTIVE SESSION**

**ADJOURN UNTIL 6:00 P.M. on Wednesday, May 4, 2021**