

## **RECESS MEETING OF NOVEMBER 16, 2021**

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Recess Meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on November 16, 2021. The Mayor presiding, Aldermen Burgess, Authement, Wade, Cox, Papania, Blackman, and Impey were present. Also present were City Attorney Robert Wilkinson, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Police Chief Mark Dunston, Deputy Fire Chief Ray West, Planning & Grants Administrator Carolyn Martin, Building Official Darrell Stringfellow, Public Works Director Allan Ladnier, Parks & Recreation Director Stephen Glorioso, and Payroll Administrator Jennifer Simmons.

The Mayor called the meeting to order.

Dr. Barnett gave the invocation and Alderman Cox led the Pledge of Allegiance.

A motion was made by Alderman Blackman, seconded by Alderman Impey, and unanimously carried to accept the agenda.

### **PUBLIC HEARING**

A motion was made by Alderman Authement, seconded by Alderman Cox, and unanimously carried to open the public hearing regarding the request for Preliminary Plat approval for Savannah Estates Subdivision PID #60123050.00 at the southwest corner of Riley Road and Old CCC Camp Road (Exhibit 3-a).

The Planning & Grants Administrator said the Planning Commission recommended approval with conditions which have been completed and approved by Public Works and the City Engineer. The City Planner explained this is for the preliminary plat approval of Savannah Estates, a 57-lot single-family subdivision for phase 1. The lots are compliant with R-3 zoning and the issues noted by the Planning Commission have been resolved and approved. He said the rear alleys will have mountable curbs which the City Engineer has deemed satisfactory. The intent is to develop a subdivision similar to Florence Gardens Subdivision in Gulfport. He said the developer will post a bond for the future build of sidewalks on Riley Road rather than installing now due to the widening of Riley Road in the future. He added the developer is also dedicating 25' from the Old CCC Camp Road centerline for future widening. He finished by saying the revisions are consistent with the Planning Commission recommendations and acceptable with Public Works and the City Engineer.

Alderman Blackman verified the mountable curbs are acceptable and in writing from the City Engineer. Alderman Impey verified the required 7.86 acres of park land is in the development.

No public comment for or against.

A motion was made by Alderman Authement, seconded by Alderman Impey, and unanimously carried to close the public hearing.

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to approve the Preliminary Plat for Savannah Estates Subdivision PID #60123050.00; Southwest corner of Riley Road and Old CCC Camp Road including the revision as recommended by the Planning Commission and including the bond for the future sidewalk on Riley Road.

## **PRESENTATION**

Susan Gulledge gave an update regarding HOSA's past, present, and upcoming projects in the City of Ocean Springs. She said HOSA is responsible for community projects in Ocean Springs since 1988 valued at over \$700,000, including \$57,000 in college scholarships. She said they are investing \$10,000 in the Porter Avenue project and purchasing a new light board for the Poly Illumination piece located at the Mary C.

## **AGENDA PUBLIC COMMENT**

None.

## **NEW BUSINESS**

The Mayor said WAMA has requested the use of the Community Center during WAMA museum events rather than the City's yearly donation. He said a calendar will be kept and the City would have first rights to the building. A motion was made by Alderman Blackman, seconded by Alderman Impey, and unanimously carried to authorize the execution of the MOU and Hold Harmless Agreement with WAMA for the use of the Community Center (Exhibit 6-a).

## **CONSENT AGENDA**

A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to approve the consent agenda except item I removed by Alderman Authement.

- a) Accept \$100 donation to the Mary C from Alderman Bobby Cox (Exhibit 7-a)
- b) Approve Run/Walk permit application for South MS AIDS Task Force Bridge for Life HIV/AIDS Awareness; Saturday, December 4, 2021, from 8:00 a.m. to 10:00 a.m.; OS Bridge Front Beach 5-K Route; no cost to the City, the applicant pays associated event cost (Exhibit 7-b)
- c) Approve Special Event permit application for Neptune/SoSo Strong Pub Crawl; Saturday, December 18, 2021, from 5:00 p.m. to 10:00 p.m.; Government Street from

The Office to The Field; Requested road closure Denied; no cost to the City, the applicant pays associated event cost (Exhibit 7-c)

- d) Approve Special Event permit application for OS Elks Mardi Gras Parade; Saturday, February 12, 2022, from 1:00 p.m. to 4:00 p.m.; Regular Parade Route; there will be overtime cost to the City, the applicant pays other associated event cost (Exhibit 7-d)
- e) Approve Special Event permit application for Krewe Unique Mardi Gras Parade; Saturday, February 12, 2022, from 1:00 p.m. to 4:00 p.m. Directly following the Elks Parade; Regular Parade Route; there will be overtime cost to the City, the applicant pays other associated event cost (Exhibit 7-e)
- f) Approve Special Event permit application for OS Mardi Gras Carnival Association Night Parade; Friday, February 25, 2022, from 7:00 p.m. to 10:00 p.m.; Regular Parade Route; there will be overtime cost to the City, the applicant pays other associated event cost (Exhibit 7-f)
- g) Ratify checks to Mary C partners: Bridgett Beesley \$240.00; MS Songwriters \$2,102.50; Solange Ledwith \$1,050.00 (Exhibit 7-g)
- h) Accept \$100.00 donation to the Girl Scout's Trentwood Park Improvements Project from Mary Chandler (Exhibit 7-h)
- i) Award Holliday Construction, LLC the Monster Ditch Project in the amount of \$299,401.00 (Exhibit 7-i)
- j) Approve Minutes: Regular Meeting November 2, 2021 (Exhibit 7-j)
- k) Accept OSPD monthly report for October 2021 (Exhibit 7-k)
- l) Adopt Resolution to authorize to declare four vehicles surplus, no use to the City: Unit 1002 Ford Crown Vic 2010 VIN 107334, Unit 1202 Dodge Charger 2012 VIN 316335, and Unit 1203 Dodge Charger 2012 VIN 316334; Units 1002, 1202, 1203 to be donated to the George County Sheriff's Office (Exhibit 7-l)
- m) Accept OSFD monthly report for October 2021 (Exhibit 7-m)
- n) Amend City's Holiday Schedule to no longer observe Mardi Gras and to observe President's Day per the State Holiday Schedule (Exhibit 7-n)
- o) Authorize the Mayor to execute Community College Workforce Training Application for FY 2021-2022 (Exhibit 7-o)
- p) Human Resources action items (Exhibit 7-p):
  - a) Authorize removal of Patrolman Tristen Nicholson from probationary status to full-time status effective immediately
  - b) Authorize employment of Corrie Taylor, Drainage Laborer, Step 1, \$12.88 hourly rate; effective November 17, 2021; one-year probationary status, pending successful completion of all pre-employment requirements
  - c) Authorize employment of Gary Randall, Parks Maintenance Laborer A, Step 4, \$15.64 hourly rate; effective November 17, 2021; one-year probationary status, pending successful completion of all pre-employment requirements
- q) Approve request to construct a dwelling on a legal, non-conforming lot at 201 Front Beach Drive PID #61330003.000; Planning Commission recommends approval (Exhibit 7-q)
- r) Approve request for the final plat of the re-plat of lots 58, 105, and 106 of Fort Bayou Estates Part IV Subdivision – Singing River Hospital; 334, 3316, and 3318 Nottingham Road PID's #61099106.000, 61099105.000, and 61099058.00; Planning Commission recommends approval (Exhibit 7-r)

- s) Approve request for a Plat Amendment of Lots 1, 2, and 3 of the D'Iberville Subdivision at 227 Front Beach Drive PID #61070001.000; Planning Commission recommends approval (Exhibit 7-s)
- t) Authorize to Award the Front Beach Sidewalk Repair Project to Jay Bearden Construction, Inc. in the amount of \$343,175.00; DMR Tidelands Grant – OS Front Beach Infrastructure Maintenance FY18-P501-02 OS (Exhibit 7-t)
- u) Authorize Mayor to execute contract extension related to Planning/Engineering Services with Dale Partners; MDOT TIP STP – Downtown OS Traffic/Travel/Parking Study STP-0357-00(020)/LPA107446-711000 (Exhibit 7-u)
- v) Authorize Mayor to execute contract extension related to Planning/Engineering Services with Pickering Firm, Inc.; MDOT TIP STP South Ocean Springs Road Steelman Lane Traffic Study STP-0357-00(019)/LPA107445-71100 (Exhibit 7-v)
- w) Accept Building Department Report for October 2021 (Exhibit 7-w)
- x) Accept Code Enforcement Report through November 10, 2021 (Exhibit 7-x)
- y) Accept Tree Application recommendations – Tree Applications through November 9, 2021 (Exhibit 7-y)
- z) Adopt Resolution to improve the field nets at OS Sports Complex using 2% funds up to \$35,000 (Exhibit 7-z)
- aa) Accept the Quarterly Grease trap Inspection Report of November 2021 (Exhibit 7-aa)

Alderman Authement requested to add vehicle unit #1006 back to the list of surplus and donation vehicles. He said the other municipality has already accepted it and no department in the City wants it knowing the condition of the vehicle. Alderman Blackman said repairs have been made but have not fixed the issues with unit #1006 and Parks did want the truck until the issues were discussed. The Police Chief said the CPU board has had issues for years and the Police Department has no use for the vehicle. Alderman Papania asked the Parks Director if his department wants the vehicle. He responded that although they need trucks, this one is not wanted with the issues. Alderman Cox said if it is an electrical issue to send it to an electrical mechanic to get an estimate and if it is in such disrepair, should it be given to another agency. The Police Chief said he would like to keep his word and give the vehicle to the Lucedale Police Department since his department had said it would be given to them. A motion was made by Alderman Blackman and seconded by Alderman Cox to adopt the Resolution as presented at the November 2, 2021, Regular Meeting regarding declaring vehicles surplus and donation of those vehicles. The motion passes with Aldermen Burgess, Authement, Blackman, and Impey voting aye; and Aldermen Wade and Cox voting nay.

## **DEPARTMENT REPORTS**

### City Clerk:

A motion was made by Alderman Authement, seconded by Alderman Blackman, and unanimously carried to approve the Docket of Claims finding that all expenditures are appropriate and authorized by law, and spread the summary on the minutes (Exhibit 8-a).

The Deputy City Clerk discussed the stall in enrollment numbers for the City's emergency communication system Code Red (Exhibit 8-b). She said the City Planner has been working

with Code Red to include all of 39564 rather than just inside the City limits. The Mayor requested a bigger push to increase the enrollment numbers. The City Clerk suggested signs in neighborhoods. Also suggested was to get with HOA organizations, the Chamber, and the School Board to help increase enrollment.

The City Clerk requested the December Recess meeting be moved due to the upcoming Christmas holiday and staffing issues. A motion was made by Alderman Impey, seconded by Alderman Authement, and unanimously carried to change the December Recess Meeting to Wednesday, December 22<sup>nd</sup> at 4:00 p.m. at City Hall.

## **GENERAL PUBLIC COMMENT**

Bill Moore thanked City workers and volunteers for the success of the Peter Anderson Event. He also thanked HOSA for all the organization has done for Ocean Springs.

## **MAYOR AND ALDERMEN'S FORUM**

Alderman Burgess requested to meet with the Public Works Director to review Ward 1's work order list. She requested cameras be placed at the Fort Bayou Boat Launch due to recent activities. She also asked the Public Works Director to have the recently added sign in the median of Bristol Avenue to be adjusted again.

Alderman Authement requested the Public Works Director get in touch with Wallace contractors to report their progress.

Alderman Blackman asked the City Attorney for an update on the draft of a boring ordinance. The City Attorney said if the fee schedule is going to be the same as Biloxi's then it is ready to be sent to the Aldermen for review for the next agenda. Alderman Blackman requested the ordinance be on the next agenda. A motion was made by Alderman Blackman, seconded by Alderman Authement, and unanimously carried to award the concrete maintenance contract to Delta Construction (Exhibit 10-a).

Alderman Blackman thanked Deep South Exteriors, Tunnels to Towers, Seabees, Ocean Springs Fire Department, Northwood Church, and Larry Lucas for all the help in maintaining the Vietnam Memorial near the Civic Center.

Alderman Impey reminded everyone of the dedication of the Parks & Recreation Building to John McKay on Wednesday, November 24<sup>th</sup> at 10:00 a.m. He also discussed an ordinance that restricts pets from City festivals and parades. A motion was made by Alderman Impey and seconded by Alderman Papania to allow the City Attorney to draft an ordinance to restrict pets from City festivals and parades. Then motion passes with Aldermen Burgess, Cox, Papania, Blackman, and Impey voting aye; and Aldermen Authement and Wade voting nay.

Alderman Impey said the Mississippi Governor will let the COVID state of emergency expire on November 20, 2021 and verified with the City Attorney that the City's state of emergency will expire at the same time.

The Mayor introduced Sarah Harris, the City's new Project Manager. He added the budget for the Christmas Tree Lighting Event is set at \$4,000 but the bill came in at \$4,900 and requested an increase to the budget to cover the overage. A motion was made by Alderman Cox, seconded by Alderman Authement, and unanimously carried to amend and increase the Christmas Tree Lighting Event budget by \$900.

Alderman Authement expressed the need for Government Street to be closed during the event. A motion was made by Alderman Authement, seconded by Alderman Cox, and unanimously carried to close Government Street from General Pershing Avenue to Magnolia Avenue on December 2, 2021, from 5:00 p.m. to 9:00 p.m.

## **EXECUTIVE SESSION**

A motion was made by Alderman Authement, seconded by Alderman Wade, and unanimously carried to go into closed session to determine the necessity of going into executive session.

The City Clerk returned to the meeting and announced that a motion was made by Alderman Cox, seconded by Alderman Authement, and unanimously carried to remain in executive session to discuss potential litigation regarding annexation.

A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to come out of an executive session where the following actions were taken.

A motion was made by Alderman Burgess, seconded by Alderman Authement, and unanimously carried to engage the annexation planning group, Slaughter and Associates (Exhibit 11-a).

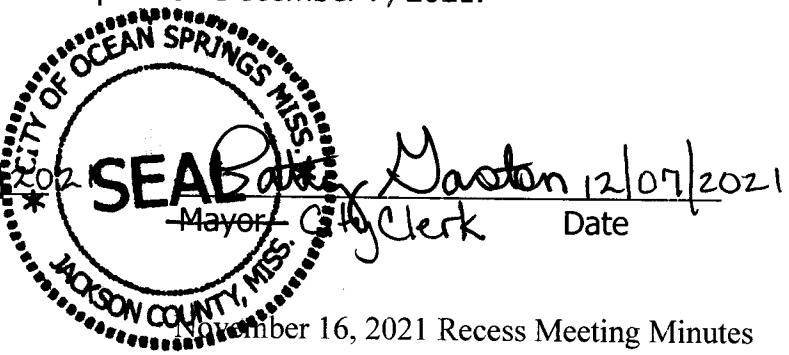
A motion was made by Alderman Burgess, seconded by Alderman Authement, and unanimously carried to engage the annexation attorney group, Carroll Warren & Parker (Exhibit 11-b).

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to adjourn the meeting until 6:00 p.m. on December 7, 2021.

Meeting ended at 7:50 p.m.

  
City Clerk  
Mayor

12/07/2021  
Date



**RECESS MEETING AGENDA**  
**MAYOR AND BOARD OF ALDERMEN – CITY OF OCEAN SPRINGS**  
**Tuesday, November 16, 2021 – 6:00 p.m. CITY HALL**

- 1. CALL TO ORDER**
- 2. INVOCATION AND PLEDGE OF ALLEGIANCE**
- 3. PUBLIC HEARING**
  - a) Savannah Estates Subdivision PID #60123050.00; Southwest corner of Riley Road and Old CCC Camp Road – Request Preliminary Plat Approval (Exhibit 3-a)
- 4. PRESENTATION**
  - a) HOSA update on current projects (Exhibit 4-a)
- 5. AGENDA PUBLIC COMMENT** *\*\* The Public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes, ONLY regarding issues listed on this agenda. The Board will take all comments under advisement for potential action if warranted. Please identify yourself and the agenda item, if no agenda item is stated you will be asked to hold your comment until General Public Comment at the end of the meeting.*
- 6. NEW BUSINESS**
  - a) Discuss MOU and Hold Harmless Agreement with WAMA (Exhibit 6-a) ~ **Mayor**
- 7. CONSENT AGENDA** *\* All matters listed under Consent Agenda, are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**Mayor:**

  - a) Accept \$100 donation to the Mary C from Bobby Cox (Exhibit 7-a)
  - b) Approve Run/Walk permit application for South MS AIDS Task Force Bridge for Life HIV/AIDS Awareness; Saturday, December 4, 2021, from 8:00 a.m. to 10:00 a.m.; OS Bridge Front Beach 5-K Route; no cost to the City, the applicant pays associated event cost (Exhibit 7-b)
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**City Clerk:**

- g) Ratify checks to Mary C partners: Bridgett Beesley \$240.00; MS Songwriters \$2,102.50; Solange Ledwith \$1,050.00 (Exhibit 7-g)
- h) Accept \$100.00 donation to the Girl Scout's Trentwood Park Improvements Project from Mary Chandler (Exhibit 7-h)
- i) Award Holliday Construction, LLC the Monster Ditch Project in the amount of \$299,401.00 (Exhibit 7-i)
- j) Approve Minutes: Regular Meeting November 2, 2021 (Exhibit 7-j)

**Police Department:**

- k) Accept OSPD monthly report for October 2021 (Exhibit 7-k)
- l) Adopt Resolution to authorize to declare four vehicles surplus, no use to the City: Unit 1002 Ford Crown Vic 2010 VIN 107334, Unit 1202 Dodge Charger 2012 VIN 316335, and Unit 1203 Dodge Charger 2012 VIN 316334; Units 1002, 1202, 1203 to be donated to the George County Sheriff's Office (Exhibit 7-l)

**Fire Department:**

- m) Accept OSFD monthly report for October 2021 (Exhibit 7-m)

**Human Resources/Risk Management:**

- n) Amend City's Holiday Schedule to no longer observe Mardi Gras and to observe President's Day per the State Holiday Schedule (Exhibit 7-n)
- o) Authorize the Mayor to execute Community College Workforce Training Application for FY 2021-2022 (Exhibit 7-o)
- p) Human Resources action items (Exhibit 7-p):
  - a) Authorize removal of Patrolman Tristen Nicholson from probationary status to full-time status effective immediately
  - b) Authorize employment of Corrie Taylor, Drainage Laborer, Step 1, \$12.88 hourly rate; effective November 17, 2021; one-year probationary status, pending successful completion of all pre-employment requirements
  - c) Authorize employment of Gary Randall, Parks Maintenance Laborer A, Step 4, \$15.64 hourly rate; effective November 17, 2021; one-year probationary status, pending successful completion of all pre-employment requirements

**Planning Commission:**

- q) Approve request to construct a dwelling on a legal, non-conforming lot at 201 Front Beach Drive PID #61330003.000; Planning Commission recommends approval (Exhibit 7-q)
- r) Approve request for the final plat of the re-plat of lots 58, 105, and 106 of Fort Bayou Estates Part IV Subdivision – Singing River Hospital; 334, 3316, and 3318 Nottingham Road PID's #61099106.000, 61099105.000, and 61099058.00; Planning Commission recommends approval (Exhibit 7-r)

- s) Approve request for a Plat Amendment of Lots 1, 2, and 3 of the D'Iberville Subdivision at 227 Front Beach Drive PID #61070001.000; Planning Commission recommends approval (Exhibit 7-s)

**Grants Administration:**

- t) Authorize to Award the Front Beach Sidewalk Repair Project to Jay Bearden Construction, Inc. in the amount of \$343,175.00; DMR Tidelands Grant – OS Front Beach Infrastructure Maintenance FY18-P501-02 OS (Exhibit 7-t)
- u) Authorize Mayor to execute contract extension related to Planning/Engineering Services with Dale Partners; MDOT TIP STP – Downtown OS Traffic/Travel/Parking Study STP-0357-00(020)/LPA107446-711000 (Exhibit 7-u)
- v) Authorize Mayor to execute contract extension related to Planning/Engineering Services with Pickering Firm, Inc.; MDOT TIP STP South Ocean Springs Road Steelman Lane Traffic Study STP-0357-00(019)/LPA107445-71100 (Exhibit 7-v)

**Building Department:**

- w) Accept Building Department Report for October 2021 (Exhibit 7-w)
- x) Accept Code Enforcement Report through November 10, 2021 (Exhibit 7-x)
- y) Accept Tree Application recommendations – Tree Applications through November 9, 2021 (Exhibit 7-y)

**Parks & Recreation:**

- z) Adopt Resolution to improve the field nets at OS Sports Complex using 2% funds up to \$35,000 (Exhibit 7-z)

**Public Works:**

- aa) Accept the Quarterly Grease trap Inspection Report of November 2021 (Exhibit 7-aa)

## **8. DEPARTMENT REPORTS**

**Mayor:**

**City Clerk:**

- a) Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes (Exhibit 8-a)
- b) Discuss Code Red enrollment numbers (Exhibit 8-b)
- c) Discuss changing December Recess Meeting

**Police Department:**

**Fire Department:**

**Human Resources/Risk Manager:**

**Community Development & Planning:**

**Building Department:**

**Public Works:**

**Parks & Recreation:**

**City Engineer:**

**City Attorney:**

## **9. GENERAL PUBLIC COMMENT:** *The public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes. Only two speakers will be allowed per side of each issue. The Board will take all comments under advisement to take potential action at*

*a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners.* Please identify yourself before speaking.

**10. MAYOR AND ALDERMEN'S FORUM**

**11. EXECUTIVE SESSION**

- a) Potential Litigation

**ADJOURN UNTIL 6:00 P.M. on Tuesday, December 7, 2021**