

RECESS MEETING OF JANUARY 18, 2022

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Recess Meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on January 18, 2022. The Mayor presiding, Aldermen Burgess, Authement, Wade, Cox, Papania, Blackman, and Impey were present. Also present were City Attorney Robert Wilkinson, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Police Chief Mark Dunston, Fire Chief Derek McCoy, Planning & Grants Administrator Carolyn Martin, Building Official Darrell Stringfellow, Public Works Director Allan Ladnier, Human Resources & Risk Management Director Mindy McDowell, Parks & Recreation Director Stephen Glorioso, and Executive Assistant to the Mayor & Board Ravin Nettles.

The Mayor called the meeting to order.

Dr. Mike Barnett from First Baptist Church gave the invocation and Alderman Papania led the Pledge of Allegiance.

A motion was made by Alderman Cox, seconded by Alderman Blackman, and unanimously carried to accept the agenda.

AGENDA PUBLIC COMMENT

None.

OLD BUSINESS

Alderman Blackman said since the City now has an in-house Project Manager that can handle day-to-day engineering, he requested to not renew the City's engineering contracts. A motion was made by Alderman Blackman, seconded by Alderman Impey, and then rescinded after discussion. Alderman Cox asked about day-to-day water and sewer projects. Alderman Authement requested a special call work session to fully discuss before a decision is made. Aldermen Cox and Papania agreed a special call is needed before a final decision can be made. The Planning & Grants Administrator said many grants and projects require an estimate prepared and stamped by a professional engineer. Alderman Blackman explained the intention of splitting the City engineering services was to reduce the cost, but costs have increased from \$260,000 to \$510,000 with two City engineers which are now out of contract.

NEW BUSINESS

Alderman Burgess said she had a speed study conducted for Bristol Boulevard after receiving complaints from residents. She requested the City Attorney draft an Ordinance

to change the two-way stop to a four-way stop at Nottingham Road and Bristol Boulevard after the speed study showed this is where top speeds were being reached (Exhibit 5-a). Alderman Authement said that stop signs should not be used as traffic calming devices to curb speeding. Alderman Burgess disagreed and said after canvassing the area there was overwhelming support for adding a stop sign. A motion was made by Alderman Burgess and seconded by Alderman Papania to adopt an Ordinance for a 4-way stop at Nottingham Road and Bristol Boulevard; to adopt an amendment to the Ocean Springs Code of Ordinances, Zoning and Subdivisions; to revise Chapter 14 Article 1 Section 14-8 regarding stop streets.

The motion carried with a roll call vote as follows:

Alderman Burgess	Aye
Alderman Authement	Nay
Alderman Wade	Nay
Alderman Cox	Aye
Alderman Papania	Aye
Alderman Blackman	Aye
Alderman Impey	Aye

The Ordinance will take effect in 30 days since it was not a unanimous decision.

CONSENT AGENDA

A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to approve the consent agenda except for item p removed by Alderman Authement due to the applicant deferring the application.

- a) Approve to waive Civic Center rental fee of \$600.00 and approve the American Red Cross Community Blood Drive on Monday, January 31, 2022, from 10:00 a.m. until 3:00 p.m.; this event will promote and advertise City resources (Exhibit 6-a)
- b) Approve Run/Walk permit application for Run Forrest Fun Valentine's Day Health Run on Saturday, February 12, 2022, from 9:00 a.m. to 10:30 a.m.; start and end at Fort Maurepas using Front Beach Pathway; no cost to the City (Exhibit 6-b)
- c) Approve Special Event permit application for United MSD Foundation's Annual Zebra Run on Saturday, March 5, 2022, from 6:00 a.m. to noon.; OS Bridge and Front Beach Route ending at Fort Maurepas; overtime expenses may be incurred by the City (Exhibit 6-c)
- d) Approve Special Event permit application for the 29th Annual Spring Arts Festival; Saturday, March 26 until Sunday, March 27, 2022, from 9:00 a.m. to 5:00 p.m.; L&D Parking Lot, Washington Ave. from tracks to Porter Ave. and Government Street from Washington Ave. to Russell Ave.; overtime expenses may be incurred by the City, the applicant pays other associated event costs (Exhibit 6-d)
- e) Approve Special Event permit application for Pleasant's Crawfish Cookoff on Saturday, May 28, 2022, from 8:00 a.m. to 4:00 p.m. at Pleasant's BBQ and

Pleasant-Fallo Parking Lot; no cost to the City, the applicant pays associated event cost (Exhibit 6-e)

- f) Authorize the Mayor to execute 2022 lease agreement with Acadian Ambulance Service for the property at 1491 Deana Road (Exhibit 6-f)
- g) Authorize declaration of Coastal Lift & Level a sole source for concrete road repair and leveling (Exhibit 6-g)
- h) Authorize the City Clerk to execute MS Department of Human Services Division of Community Services Low-Income Household Water Assistance Program Vendor Agreement (Exhibit 6-h)
- i) Approve Minutes: Regular Meeting January 4, 2022 (Exhibit 6-i)
- j) Accept OSPD monthly report for December 2021 (Exhibit 6-j)
- k) Accept OSPD yearly report for 2021 (Exhibit 6-k)
- l) Accept OSFD monthly report for December 2021 (Exhibit 6-l)
- m) Authorize to declare the following items surplus, no value to the City and send to AGJ for destruction: Asset 3429 – 2001 Dell Laptop, Asset 6173 – 2014 Dell Laptop, and Asset 2983 – 2014 Dell Laptop (Exhibit 6-m)
- n) Human Resources action items (Exhibit 6-n):
 - a) Authorize removal of Lieutenant Len Ordonez from probationary status to full-time status effective immediately
 - b) Authorize employment of Evan Goudy, Part-Time Patrolman, \$16.00 hourly rate; effective January 18, 2022; pending successful completion of all pre-employment requirements
 - c) Authorize promotion of Lieutenant Randall Cuevas to Fire Marshal, Step 3, \$22.87; effective January 24, 2022; six-month probationary status; authorize to begin the process of filling the vacant position
 - d) Authorize promotion of Firefighter Tristan Garriga to Lieutenant, Step 1, \$15.90; effective January 22, 2022; six-month probationary status; authorize to begin the process of filling the vacant position
 - e) Authorize employment of Justin Oakes, Firefighter, Step 1, \$13.12 hourly rate; effective January 26, 2022; one-year probationary status, pending successful completion of all pre-employment requirements
 - f) Accept the resignation of Firefighter Michael Bua, effective January 10, 2022; authorize to begin the process of filling the vacant position
 - g) Accept the resignation of Firefighter Kobe Dean, effective January 13, 2022; authorize to begin the process of filling the vacant position
 - h) Authorize employment of Mark Hawkins, Sewer Laborer, Step 1, \$12.88 hourly rate; effective January 19, 2022; one-year probationary status, pending successful completion of all pre-employment requirements
 - i) Authorize employment of Cameron Keys, Parks Maintenance Worker, Step 1, \$12.36 hourly rate; effective January 24, 2022; one-year probationary status, pending successful completion of all pre-employment requirements
 - j) Authorize employment of Steven Trebotich, Parks Maintenance Laborer A, Step 1, \$14.31 hourly rate; effective January 19, 2022; one-year

probationary status, pending successful completion of all pre-employment requirements

- o) Approve request for a lot split at PID #601222105.050, the south side of Ocean Springs Road opposite the intersection of Culeoka Drive; Planning Commission recommends approval (Exhibit 6-o)
- p) Approve request for a lot split at 709 Bienville Blvd. PID #60224010.000; Planning Commission recommends approval (Exhibit 6-p)
- q) Approve request for Certificate of Appropriateness for construction of fence within the rear yard at 507 Rayburn Ave. PID #60137582.000; HPC recommends approval (Exhibit 6-q)
- r) Approve request for Certificate of Appropriateness for exterior additions and alterations and use of limestone gravel for the parking areas at 424 Washington Ave.; HPC recommends approval (Exhibit 6-r)
- s) Authorize request for Certificate of Appropriateness for demolition of the principal building and the construction of a new dwelling at 511 Washington Ave. PID #60137228.000; HPC recommends approval (Exhibit 6-s)
- t) Authorize request for Certificate of Appropriateness for construction of a new dwelling at 1204 Iberville Drive PID #60119196.000; HPC recommends approval (Exhibit 6-t)
- u) Approve appeal of the Planning Department decision regarding design review requirement for the minimum width of a commercial driveway at 1106 Government Street PID #61190007.000; ZAB recommends approval (Exhibit 6-u)
- v) Accept Building Department Report for December 2021 (Exhibit 6-v)
- w) Accept Code Enforcement Report through January 12, 2022 (Exhibit 6-w)
- x) Accept Tree Application recommendations – Tree Applications through January 11, 2022 (Exhibit 6-x)
- y) Approve Facility Use Agreement for the Dream Program use of Ryan Youth Center January 18 – March 22, 2022, Gay Lemon Softball Fields April 12 – June 14, 2022, and Gay Lemon Football Fields September 20 – November 22, 2022 (Exhibit 6-y)
- z) Approve Facility Use Agreement for Southern Elite Lacrosse use of Hwy 57 Sports Complex Football Field 2 January 3 – May 13, 2022 (Exhibit 6-z)

DEPARTMENT REPORTS

City Clerk:

A motion was made by Alderman Blackman, seconded by Alderman Impey, and unanimously carried to approve the Docket of Claims finding that all expenditures are appropriate and authorized by law, and spread the summary on the minutes (Exhibit 7-a).

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to adjust the water/sewer accounts listed on Exhibit 7-b; with the finding that

the customers did not receive the benefit of the utility and the excess usages were due to unforeseen circumstances (Exhibit 7-b).

Building Department:

The Building Official said Firehouse Subs is appealing the requirement of a 1,500-gallon grease interceptor at 1525 Bienville Blvd. (Exhibit 7-c). The contractor, Lloyd Hebert, said the new Firehouse Subs will be in the Winn Dixie Shopping Center in the old Blockbuster location. He said the plans submitted have a smaller in-floor grease interceptor. The owner, Justin Green, said they own 3 other Firehouse Subs in South Mississippi; Biloxi doesn't have a grease interceptor, Hattiesburg has a small 5-gallon under sink grease interceptor and Gulfport has a small in-floor interceptor. He said no grease is used, nothing is fried on the menu and all tableware is disposable. The City Engineer said he must follow the City Ordinance formula when determining the size of the required grease interceptor. He said if they reduced the size of the drain from 2" to 1" or 1.5" that would help to reduce the size required. He added that the City doesn't have a spec for a hydromechanical system but the general rule for that is the max flow from all drains is 60 gallons per minute. Alderman Authement requested the Ordinance be revised. A motion was made by Alderman Cox, seconded by Alderman Authement, and unanimously carried to approve the appeal of the requirement of a 1,500-gallon grease interceptor at 1525 Bienville Boulevard and to allow the largest allowable under the sink or in-floor grease interceptor approved by Building Official and for it to be checked every 3 months by Public Works.

The Building Official said quotes were requested for the demolition of condemned structures at 110 Yellowstone Circle and 1001 Chaney Street (Exhibit 7-d). He said the request was for the teardown and haul off all material except the fence at Yellowstone Circle. He said R&A Construction had the lowest and best quote for both locations. A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to award demolitions of condemned structures at 110 Yellowstone Circle and 1001 Chaney Street to R&A Construction.

Public Works:

The City Attorney suggested the wording regarding mowing frequency on the Grounds Maintenance Contract be edited before approval (Exhibit 7-e). Item tabled.

GENERAL PUBLIC COMMENT

Bill Moore said the Chamber will be hosting Frappuccino's with Firefighters on March 2nd at 8:00 a.m. at Coffee Fusion and Cappuccino's with Cops on May 18th at 8:00 a.m. at The District Coffee House. He said on April 30th the Chamber would be hosting a Burger Cook-off at the Depot parking lot. He added that currently, they have a King Cake Contest Monday – Saturday with voting at the Chamber. He ended by requesting the Mayor and the Board to contact Jackson for Covid relief funds for the nursing shortage.

MAYOR AND ALDERMEN'S FORUM

Alderman Burgess requested a timer be added to the lights at John Gill Park. She verified with the Project Manager the Hastings Project would be completed by mid to late February. She requested the ruts at the Diller Road cul-de-sac be addressed.

Alderman Cox requested to get quotes for LED lights at Shearwater Bridge. A motion was made by Alderman Cox, seconded by Alderman Blackman, and unanimously carried to authorize Coastal Lift & Level to repair 26 drainage boxes where they meet sidewalks on Government Street for \$4,900 from the sidewalk bond funds (Exhibit 9-a).

Alderman Blackman requested the remaining boring contractors be informed of the new Ordinance regarding excavation and be made to register with the City before continuing any work.

Alderman Impey asked for the status of the bridge light repair project. The City Clerk responded that the completion deadline is April 15th, and they will be starting on the Ocean Springs side in the next few weeks. He added that he has received several compliments from Trentwood residents on Public Works quickly and efficiently repairing the street recently.

Alderman Cox added Lakeview Subdivision needs repaving in both the old and new sections of the subdivision. The Planning & Grants Administrator said the warranty has expired and she would get with legal to determine the options. Alderman Cox said he doesn't want to wait for legal options and get the neighborhood on the repaving list. Alderman Impey is already aware of the issues in Lakeview and the streets are on the 2022 paving list.

The Mayor gave the Aldermen a map of the Comprehensive Plan. He explained the reason it extends beyond the City limits is that this plan is for 20 years, and those areas include our trade area. He said there will be an update in February presented to the Board. He said the Ocean Springs School District Tennis Team is requesting the use of the Halstead Tennis Courts without being charged. A motion was made by Alderman Cox, seconded by Alderman Authement, and unanimously carried to waive fees for the Ocean Springs School District Tennis Team use of the Halstead Tennis Courts and approve the facility use agreement for usage beginning January 12 and ending May 31, 2022 (Exhibit 9-b).

The Mayor said Public Works has compiled a list of damages by boring contractors which is over \$100,000. He said he wants to get estimates on the cost to complete the work including resurfacing. He added the Board of Supervisors has requested the paving list. Alderman Impey said they have not completed last year's paving list.

The City Attorney said he completed the amendments to the Grounds Maintenance Contract. He said the frequency section for both bids now reads: "Grounds should be

cut as follows: A minimum of twenty-six (26) times for the contract year. The frequency of said cuttings will be determined by the City. Any additional cutting services, above and beyond the minimum twenty-six (26), as authorized by the City, will be at a rate of 1/26th of the annual contract amount. The total number of grass cuttings during the contract year shall not exceed thirty-six (36)". A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to terminate the current Grounds Maintenance Contract with Grass Masters and to authorize to advertise for bids for the Grounds Maintenance Contract with the City Attorney's amendments as stated (Exhibit 7-e).

EXECUTIVE SESSION

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to go into a closed session to determine the necessity of going into an executive session.

The City Clerk returned to the meeting and announced that a motion was made by Alderman Burgess, seconded by Alderman Impey, and unanimously carried to remain in executive session to discuss potential litigation regarding the Mary C's MOU's and The Sands.

A motion was made by Alderman Impey, seconded by Alderman Burgess, and unanimously carried to come out of executive session where no action was taken.

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to adjourn the meeting until 6:00 p.m. on February 1, 2022.

Meeting ended at 7:50 p.m.

Scott Maston
City Clerk

2/1/2022
Date


2/1/2022
Date



RECESS MEETING AGENDA
MAYOR AND BOARD OF ALDERMEN – CITY OF OCEAN SPRINGS
Tuesday, January 18, 2022 – 6:00 p.m. CITY HALL

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. AGENDA PUBLIC COMMENT *** The Public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes, ONLY regarding issues listed on this agenda. The Board will take all comments under advisement for potential action if warranted. Please identify yourself and the agenda item. If no agenda item is stated, you will be asked to hold your comment until General Public Comment at the end of the meeting.*

4. OLD BUSINESS

- a) Discussion of Engineering Contracts ~ *Alderman Blackman*

5. NEW BUSINESS

- a) Discuss changing intersection of Nottingham and Bristol in Fort Bayou Estates from a 2-way stop to a 4-way stop by adopting an Ordinance (Exhibit 5-a) ~ *Alderman Burgess*

6. CONSENT AGENDA ** All matters listed under Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

Mayor:

- a) Approve to waive Civic Center rental fee of \$600.00 and approve the American Red Cross Community Blood Drive on Monday, January 31, 2022, from 10:00 a.m. until 3:00 p.m.; this event will promote and advertise City resources (Exhibit 6-a)
- b) Approve Run/Walk permit application for Run Forrest Fun Valentine's Day Health Run on Saturday, February 12, 2022, from 9:00 am to 10:30 am; start and end at Fort Maurepas using Front Beach Pathway; no cost to the City (Exhibit 6-b)
- c) Approve Special Event permit application for United MSD Foundation's Annual Zebra Run on Saturday, March 5, 2022, from 6:00 a.m. to noon.; OS Bridge and Front Beach Route ending at Fort Maurepas; overtime expenses may be incurred by the City (Exhibit 6-c)
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- e) Approve Special Event permit application for Pleasant's Crawfish Cookoff on Saturday, May 28, 2022, from 8:00 a.m. to 4:00 p.m. at Pleasant's BBQ and Pleasant-Fallo Parking Lot; no cost to the City, the applicant pays associated event cost (Exhibit 6-e)

City Clerk:

- f) Authorize the Mayor to execute 2022 lease agreement with Acadian Ambulance Service for property at 1491 Deana Road (Exhibit 6-f)
- g) Authorize declaration of Coastal Lift & Level a sole source for concrete road repair and leveling (Exhibit 6-g)
- h) Authorize the City Clerk to execute MS Department of Human Services Division of Community Services Low-Income Household Water Assistance Program Vendor Agreement (Exhibit 6-h)
- i) Approve Minutes: Regular Meeting January 4, 2022 (Exhibit 6-i)

Police Department:

- j) Accept OSPD monthly report for December 2021 (Exhibit 6-j)
- k) Accept OSPD yearly report for 2021 (Exhibit 6-k)

Fire Department:

- l) Accept OSFD monthly report for December 2021 (Exhibit 6-l)

Human Resources/Risk Management:

- m) Authorize to declare the following items surplus, no value to the City and send to AGJ for destruction: Asset 3429 – 2001 Dell Laptop, Asset 6173 – 2014 Dell Laptop, and Asset 2983 – 2014 Dell Laptop (Exhibit 6-m)
- n) Human Resources action items (Exhibit 6-n):
 - a) Authorize removal of Lieutenant Len Ordonez from probationary status to full time status effective immediately
 - b) Authorize employment of Evan Goudy, Part-Time Patrolman, \$16.00 hourly rate; effective January 18, 2022; pending successful completion of all pre-employment requirements
 - c) Authorize promotion of Lieutenant Randall Cuevas to Fire Marshal, Step 3, \$22.87; effective January 24, 2022; six-month probationary status; authorize to begin the process of filling the vacant position
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 - f) Accept resignation of Firefighter Michael Bua, effective January 10, 2022; authorize to begin the process of filling the vacant position
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- j) Authorize employment of Steven Trebotich, Parks Maintenance Laborer A, Step 1, \$14.31 hourly rate; effective January 19, 2022; one-year probationary status, pending successful completion of all pre-employment requirements

Planning Commission:

- o) Approve request for a lot split at PID #601222105.050, the south side of Ocean Springs Road opposite the intersection of Culeoka Drive; Planning Commission recommends approval (Exhibit 6-o)
- p) Approve request for a lot split at 709 Bienville Blvd. PID #60224010.000; Planning Commission recommends approval (Exhibit 6-p)

Historic Preservation Commission:

- q) Approve request for Certificate of Appropriateness for construction of fence within the rear yard at 507 Rayburn Ave. PID #60137582.000; HPC recommends approval (Exhibit 6-q)
- r) Approve request for Certificate of Appropriateness for exterior additions and alterations and use of limestone gravel for the parking areas at 424 Washington Ave.; HPC recommends approval (Exhibit 6-r)
- s) Authorize request for Certificate of Appropriateness for demolition of principal building and the construction of a new dwelling at 511 Washington Ave. PID #60137228.000; HPC recommends approval (Exhibit 6-s)
- t) Authorize request for Certificate of Appropriateness for construction of a new dwelling at 1204 Iberville Drive PID #60119196.000; HPC recommends approval (Exhibit 6-t)

Zoning & Adjustments Board:

- u) Approve appeal of the Planning Department decision regarding design review requirement for the minimum width of a commercial driveway at 1106 Government Street PID #61190007.000; ZAB recommends approval (Exhibit 6-u)

Building Department:

- v) Accept Building Department Report for December 2021 (Exhibit 6-v)
- w) Accept Code Enforcement Report through January 12, 2022 (Exhibit 6-w)
- x) Accept Tree Application recommendations – Tree Applications through January 11, 2022 (Exhibit 6-x)

Parks & Recreation:

- y) Approve Facility Use Agreement for the Dream Program use of Ryan Youth Center January 18 – March 22, 2022, Gay Lemon Softball Fields April 12 – June 14, 2022, and Gay Lemon Football Fields September 20 – November 22, 2022 (Exhibit 6-y)
- z) Approve Facility Use Agreement for Southern Elite Lacrosse use of Hwy 57 Sports Complex Football Field 2 January 3 – May 13, 2022 (Exhibit 6-z)

7. DEPARTMENT REPORTS

City Clerk:

- a) Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes (Exhibit 7-a)
- b) Authorize the adjustment of water/sewer accounts due to a finding that the customers did not receive the benefit of the utility and the excess usages were due to unforeseen circumstances (Exhibit 7-b)

Building Department:

- c) Appeal the requirement of a 1,500-gallon grease interceptor at 1525 Bienville Blvd. Firehouse Subs (Exhibit 7-c)
- d) Discuss quotes for demolition of condemned structures at 110 Yellowstone Circle and 1001 Chaney Street and award demolitions to R&A Construction (Exhibit 7-d)

Public Works:

- e) Discuss the termination of Grounds Maintenance Contract and permission to advertise for bids (Exhibit 7-e)

8. **GENERAL PUBLIC COMMENT:** *The public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes. Only two speakers will be allowed per side of each issue. The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners.* Please identify yourself before speaking.

9. MAYOR AND ALDERMEN'S FORUM

10. EXECUTIVE SESSION

ADJOURN UNTIL 6:00 P.M. on Tuesday, February 1, 2022