

RECESS MEETING OF FEBRUARY 15, 2022

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Recess Meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on February 15, 2022. Mayor Holloway presiding, Aldermen Burgess, Authement, Wade, Cox, Papania, Blackman, and Impey were present. Also present were City Attorney Will Norman, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Police Captain Ryan Lemaire, Fire Chief Derek McCoy, Planning & Grants Administrator Carolyn Martin, Building Official Darrell Stringfellow, Public Works Director Allan Ladnier, Human Resources & Risk Management Director Mindy McDowell, Parks & Recreation Director Stephen Glorioso, Project Manager Sarah Harris, and Executive Assistant to the Mayor & Board Ravin Nettles.

The Mayor called the meeting to order.

Monsignor Fullam from St. Michaels Catholic Church gave the invocation and Alderman Authement led the Pledge of Allegiance.

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to accept the agenda.

PROCLAMATIONS

The Mayor recognized February 11, 2022, as Arbor Day (Exhibit 3-a).

The Mayor recognized the Ocean Springs High School Theater Department for being chosen to represent America at the 75th Edinburgh Fringe Festival in Edinburgh, Scotland in August 2022 (Exhibit 3-b).

AGENDA PUBLIC COMMENT

None.

OLD BUSINESS

The Mayor said the Board interviewed for the open position in the Ocean Springs School Board. He said all applicants were impressive and it was a difficult decision. Alderman Cox recused himself from the discussion and the vote. A motion was made by Alderman Papania, seconded by Alderman Burgess, and unanimously carried, with Alderman Cox recusing himself from the vote, to appoint Dr. Vickie Tiblier to the Ocean Springs School Board for a 5-year term; finding she is a "bona fide resident and qualified elector of the Ocean Springs School District".

NEW BUSINESS

A motion was made by Alderman Blackman and seconded by Alderman Impey to adopt a Resolution supporting the long-term reauthorization of the National Flood Insurance Program and requesting FEMA to provide information on the impacts of risk rating 2.0 prior to its rollout and members of the public be given an opportunity to review and comment on the plan (Exhibit 6-a) correcting a typo FNIP to NFIP in the original Resolution. The motion carried with a roll call vote as follows:

Alderman Cox	Aye
Alderman Burgess	Aye
Alderman Authement	Aye
Alderman Wade	Aye
Alderman Papania	Aye
Alderman Blackman	Aye
Alderman Impey	Aye

CONSENT AGENDA

A motion was made by Alderman Cox, seconded by Alderman Wade, and unanimously carried to approve the consent agenda except for items 7-b and 7-n removed by Alderman Authement.

- a) Ratify the Mayor's execution of the Temporary Dedication of Land for Public Use for 1515 Government Street February 12-13, 2022, and February 25-26, 2022, for Mardi Gras Parades (Exhibit 7-a)
- b) Authorize Lease of Taconi Building rooms 17, 18, 19, 20, 21, 22, 28 downstairs, 28 upstairs, 29 upstairs which is 6,662 square feet plus the use of the gym not included in calculations for \$33,312.00 per year (\$2,776.00/month) to Lighthouse Academy for Dyslexia beginning July 1, 2022, for 1 year with auto-renewal for 3 years (Exhibit 7-b)
- c) Ratify \$27,976.23 check to Park Warehouse for concrete bollards and receptacles (Exhibit 7-c)
- d) Ratify \$7,200.00 check to Gemini Construction and Dev LLC for labor for Hwy 57 drainage (Exhibit 7-d)
- e) Approve Minutes: Recess Meeting January 18, 2022 (Exhibit 7-e)
- f) Approve Minutes: Special Call Meeting January 31, 2022 (Exhibit 7-f)
- g) Accept OSPD monthly report for January 2022 (Exhibit 7-g)
- h) Authorize Police Chief to execute TransUnion Pricing Supplement Agreement effective February 1, 2022, for a 12-month term with auto-renewal, for a \$335.00 monthly fee, a \$60.00 increase from the previous 2016 agreement (Exhibit 7-h)
- i) Approve Employee #2352 out-of-state travel for ROCIC Conference in Dallas TX March 20-23, 2022 (Exhibit 7-i)

- j) Authorize the contract with Motorola/Spillman Flex software to replace PTS Solutions CAD/RMS software, the initial cost of \$345,271.00 will be funded from the loan with a yearly maintenance fee of \$26,837.00 (Exhibit 7-j)
- k) Authorize the contract with Incode - Tyler Tech for court software, the initial cost of \$96,369.00 will be funded from the loan with a yearly maintenance fee of \$15,700.00 (Exhibit 7-k)
- l) Accept OSFD monthly report for January 2022 (Exhibit 7-l)
- m) Human Resources action items (Exhibit 7-m):
 - a) Authorize promotion of Sergeant Marshall Riff to Lieutenant, Step 1, \$22.00; effective March 5, 2022; six-month probationary status; authorize to begin the process of filling the vacant position
 - b) Authorize promotion of Patrolman David Wilder to Sergeant, Step 3, \$21.22; effective March 5, 2022; six-month probationary status; authorize to begin the process of filling the vacant position
 - c) Authorize employment of Morgan Bahen, Firefighter, Step 1, \$13.12 hourly rate; effective February 24, 2022; one-year probationary status, pending successful completion of all pre-employment requirements
 - d) Accept the resignation of Parks Maintenance Worker Duval Brown, effective February 18, 2022; authorize to begin the process of filling the vacant position
- n) Approve request for a lot split at 709 Bienville Blvd PID #60224010.000; Planning Commission recommends approval (Exhibit 7-n)
- o) Approve request for the reconfiguration of Lots 2-B, 3, 4-A, 7, 8, 9, and the south part of 10 in the Lemoyne Beach Subdivision; Planning Commission recommends approval (Exhibit 7-o)
- p) Approve request to vacate a portion of the right-of-way of Beach Drive (currently East Beach Drive) at the southern end of Lot 2-B in the Lemoyne Beach Subdivision PID # 61235001.030; Planning Commission recommends approval (Exhibit 7-p)
- q) Approve appeal of the UDC requirement for the installation of a sidewalk within the Bienville Boulevard for 4013 Bienville Blvd PID #60126160.100; Planning Commission recommends approval (Exhibit 7-q)
- r) Approve appeal of the UDC requirement for the installation of a sidewalk within the Ocean Springs Road frontage at 1290 Ocean Springs Road opposite the intersection of Culeoka Drive PID 60122105.050; Planning Commission recommends approval (Exhibit 7-r)
- s) Authorize to execute an amendment to the Professional Services Contract with George T. Fore & Associates with the additional \$10,000 cost provided through the SB2948(dddd) state appropriation for the Mary C. building (Exhibit 7-s)
- t) Authorize the application for FY 23-26 Transportation Improvement Plan (TIP) Funding; Adopt Resolutions for the Transportation Improvements Program projects: (1) Intersection Improvements Studies with \$30,000 match and (2) Riley Road Improvements with up to \$1,882,345.10 match (Exhibit 7-t)

- u) Authorize to advertise Deana Road Improvement Project and Lift Station #68 Force Main Extension special projects (Exhibit 7-u)
- v) Accept Building Department Report for January 2022 (Exhibit 7-v)
- w) Accept Code Enforcement Report through February 9, 2022 (Exhibit 7-w)
- x) Accept Tree Application recommendations – Tree Applications through February 9, 2022 (Exhibit 7-x)
- y) Accept \$50 donation in honor of Mr. Bill Norman to the Pottery Program at the Moving Arts Center (Exhibit 7-y)
- z) Approve Facility Use Agreement for Ocean Springs Girl Softball use of Hwy 57 Sports Complex February 1 – June 1, 2022, using Gay Lemon for overflow (Exhibit 7-z)

Alderman Authement requested to table item 7-b, the Lighthouse Academy lease, until the next meeting to make needed changes.

Alderman Authement asked for clarification on item 7-n the request for a lot split at 709 Bienville Blvd PID #60224010.000. He asked about the drainage ditch on the property which will now be dividing the two properties if the lot split is approved. The City Planner said there is currently no easement for the drainage ditch. Alderman Authement asked the property owner if a study had been done on the property to find out what is usable space. The owner, William Troutman, replied he had not, but it was not a requirement to make the request for the lot split. He said the planned use for the property is not definitive yet but thinking of short-term rentals. Alderman Authement asked if an easement could be added for the drainage ditch and requested to table the lot split until there is more discussion. Tyler Warmoth, the project manager working on the property project, said they are proposing a 2-unit short-term rental built up due to the AB flood zone. They said the property is zoned commercial, but it abuts a residential area and they feel a short-term rental is a good transition from residential to commercial. The Planning & Grants Administrator said the easement could be addressed during the design review phase. Alderman Impey said the applicant has done his due diligence and does not agree the issue needs to be tabled. A motion was made by Alderman Authement and seconded by Alderman Papania to table item 7-n the request for a lot split at 709 Bienville Blvd PID #60224010.000. The motion carries with Aldermen Authement, Wade, Cox, Papania, and Blackman voting aye and Aldermen Burgess and Impey voting nay.

DEPARTMENT REPORTS

Mayor:

The Mayor said there will be a redesign of the City Logo to consolidate all departments to use one logo. He said his Executive Assistant, the Arts & Culture Coordinator, and the Chamber Director have been working together to develop the new logo. The Arts & Culture Coordinator showed a draft logo using the Ocean Springs side of the Biloxi Bay

Bridge as the focal point for the new design. She explained the symbolism of a bridge. She welcomed the Board to critique the design. The Mayor said one logo is needed for use on the Wayfinding signs. The Executive Assistant to the Mayor & Board added that the colors could be changed each season if desired.

City Clerk:

A motion was made by Alderman Blackman, seconded by Alderman Cox, and unanimously carried to approve the Docket of Claims finding that all expenditures are appropriate and authorized by law, and spread the summary on the minutes (Exhibit 8-b).

A motion was made by Alderman Authement, seconded by Alderman Impey, and unanimously carried to adjust the water/sewer accounts listed on Exhibit 8-b; with the finding that the customers did not receive the benefit of the utility and the excess usages were due to unforeseen circumstances (Exhibit 8-c).

Building Department:

The Building Official said Sugar Tribe is appealing the requirement of a 500-gallon grease interceptor at 2961 Bienville Blvd. (Exhibit 8-d). Huffy Mayfield said the bakery has been at another location in the City for three years and was allowed to have a 20-gallon grease trap. It would be the same bakery business, with additional retail of supplies, and would continue to get trap cleaned on a regular monthly schedule. A motion was made by Alderman Blackman, seconded by Alderman Authement, and unanimously carried to approve the appeal of the requirement of a 500-gallon grease interceptor at 2961 Bienville Boulevard and to allow a 40-pound 20-gallon grease interceptor, requiring it to be checked every 3 months by Public Works.

The Building Official said Rolls Gold Ice Cream is appealing the requirement of a 500-gallon grease interceptor at 1608 Bienville Blvd. (Exhibit 8-e). Shuntrese Williams said the business will only be serving ice cream, pre-packaged toppings, and other pre-packaged goods served on disposable paper products. She said no baking or cooking will take place at the business. A motion was made by Alderman Wade, seconded by Alderman Cox, and unanimously carried to approve the appeal of the requirement of a 500-gallon grease interceptor at 2961 Bienville Boulevard and to allow a 40-pound 20-gallon grease interceptor, requiring it to be checked every 3 months by Public Works.

A motion was made by Alderman Impey, seconded by Alderman Authement, and unanimously carried to table any grease trap variance appeal until the Ordinance is amended.

Human Resources:

Human Resources & Risk Management Director said the property insurance policy will be up for renewal at the end of May. She said the first meeting to discuss the renewal has been set with Lemon Mohler Insurance for Tuesday, February 22, 2022, and there

is room for one more Alderman to attend. Aldermen Cox and Impey have already signed up to participate. She said the insurance market is not favorable and the City will need to be creative looking at different options.

GENERAL PUBLIC COMMENT

None.

MAYOR AND ALDERMEN'S FORUM

Alderman Burgess asked if C-Spire has an end date for the digging they are doing in Ward 1. The Mayor said the damages are being tracked and will be billed to the companies that caused the damage. Currently, Center Point, AT&T, and C-Spire are boring in the City.

Alderman Authement said he had a large paving list, and many will not be able to be overlaid. He requested to get with the Public Works Director to review.

Alderman Wade thanked all City employees that helped with the Mardi Gras Parade.

Alderman Papania asked for an update on the Monster Ditch Project. The City Engineer said work started last week and they are currently clearing the area. He gave an estimate of 4 months before the work will be completed.

Alderman Blackman asked if there were any concrete repair funds left because he has some street panels that need repair. He requested to get with the Public Works Director to review.

Alderman Impey thanked all City employees that helped with the Mardi Gras Parade. He commended Public Works on the quick clean-up after the parade, they collected 625 bags of trash.

The Mayor said this year was the largest crowd the City has had for a parade. He thanked all the agencies that assisted with the crowd control, including Jackson County, Biloxi, D'Iberville, Pascagoula, and Gautier Police Departments. He added the Alcorn University Band was a great addition to the Mardi Gras Parade, he said they were outstanding.

EXECUTIVE SESSION

A motion was made by Alderman Cox, seconded by Alderman Wade, and unanimously carried to go into a closed session to determine the necessity of going into an executive session.

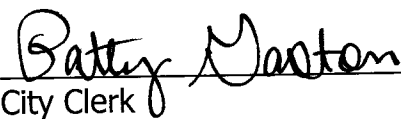
The City Clerk returned to the meeting and announced that a motion was made by Alderman Impey, seconded by Alderman Wade, and unanimously carried to remain in executive session to discuss contracts with the Mary C.

A motion was made by Alderman Impey, seconded by Alderman Papania, and unanimously carried to come out of the executive session where no action was taken.

A motion was made by Alderman Impey, seconded by Alderman Burgess, and unanimously carried to adjourn the meeting until 6:00 p.m. on March 1, 2022.

Meeting ended at 7:28 p.m.

 3/1/22
Mayor Date

 3/1/2022
City Clerk Date



RECESS MEETING AGENDA
MAYOR AND BOARD OF ALDERMEN – CITY OF OCEAN SPRINGS
Tuesday, February 15, 2022 – 6:00 p.m. CITY HALL

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. PROCLAMATION

- a) Arbor Day – February 11, 2022 (Exhibit 3-a)
- b) Recognition of The Ocean Springs High School Theatre Department (Exhibit 3-b)

4. AGENDA PUBLIC COMMENT *** The Public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes, **ONLY regarding issues listed on this agenda.** The Board will take all comments under advisement for potential action if warranted. **Please identify yourself and the agenda item.** If no agenda item is stated, you will be asked to hold your comment until General Public Comment at the end of the meeting.*

5. OLD BUSINESS

- a) Discuss appointing Dr. Vickie Tiblier to the Ocean Springs School Board for a 5-year term; finding she is a “bona fide resident and qualified elector of the Ocean Springs School District”

6. NEW BUSINESS

- a) Discuss adopting the Resolution supporting the long-term reauthorization of the National Flood Insurance Program and requesting FEMA to provide information on the impacts of risk rating 2.0 prior to its rollout and members of the public be given an opportunity to review and comment on the plan (Exhibit 6-a) ~ Mayor Holloway

7. CONSENT AGENDA ** All matters listed under Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

Mayor:

- a) Ratify the Mayor’s execution of the Temporary Dedication of Land for Public Use for 1515 Government Street February 12-13, 2022 and February 25-26, 2022 for Mardi Gras Parades (Exhibit 7-a)
- ☒ Authorize Lease of Taconi Building rooms 17, 18, 19, 20, 21, 22, 28 downstairs, 28 upstairs, 29 upstairs which is 6,662 square feet plus the use of the gym not included in calculations for \$33,312.00 per year (\$2,776.00/month) to Lighthouse Academy for Dyslexia beginning July 1, 2022, for 1 year with auto-renewal for 3 years (Exhibit 7-b)

City Clerk:

*Tabled - Removed
Exhibit*

- c) Ratify \$27,976.23 check to Park Warehouse for concrete bollards and receptacles (Exhibit 7-c)
- d) Ratify \$7,200.00 check to Gemini Construction and Dev LLC for labor for Hwy 57 drainage (Exhibit 7-d)
- e) Approve Minutes: Recess Meeting January 18, 2022 (Exhibit 7-e)
- f) Approve Minutes: Special Call Meeting January 31, 2022 (Exhibit 7-f)

Police Department:

- g) Accept OSPD monthly report for January 2022 (Exhibit 7-g)
- h) Authorize Police Chief to execute TransUnion Pricing Supplement Agreement effective February 1, 2022, for a 12-month term with auto-renewal, for a \$335.00 monthly fee, a \$60.00 increase from the previous 2016 agreement (Exhibit 7-h)
- i) Approve Employee #2352 out-of-state travel for ROCIC Conference in Dallas TX March 20-23, 2022 (Exhibit 7-i)
- j) Authorize the contract with Motorola/Spillman Flex software to replace PTS Solutions CAD/RMS software, the initial cost of \$345,271.00 will be funded from the loan with a yearly maintenance fee of \$26,837.00 (Exhibit 7-j)
- k) Authorize the contract with Incode - Tyler Tech for court software, the initial cost of \$96,369.00 will be funded from the loan with a yearly maintenance fee of \$15,700.00 (Exhibit 7-k)

Fire Department:

- l) Accept OSFD monthly report for January 2022 (Exhibit 7-l)

Human Resources/Risk Management:

- m) Human Resources action items (Exhibit 7-m):
 - a) Authorize promotion of Sergeant Marshall Riff to Lieutenant, Step 1, \$22.00; effective March 5, 2022; six-month probationary status; authorize to begin the process of filling the vacant position
 - b) Authorize promotion of Patrolman David Wilder to Sergeant, Step 3, \$21.22; effective March 5, 2022; six-month probationary status; authorize to begin the process of filling the vacant position
 - c) Authorize employment of Morgan Bahen, Firefighter, Step 1, \$13.12 hourly rate; effective February 24, 2022; one year probationary status, pending successful completion of all pre-employment requirements
 - d) Accept the resignation of Parks Maintenance Worker Duval Brown, effective February 18, 2022; authorize to begin the process of filling the vacant position

Planning Commission:

- n) Approve request for a lot split at 709 Bienville Blvd PID #60224010.000; Planning Commission recommends approval (Exhibit 7-n)
- o) Approve request for the reconfiguration of Lots 2-B, 3, 4-A, 7, 8, 9, and the south part of 10 in the Lemoyne Beach Subdivision; Planning Commission recommends approval (Exhibit 7-o)
- p) Approve request to vacate a portion of the right-of-way of Beach Drive (currently East Beach Drive) at the southern end of Lot 2-B in the Lemoyne Beach Subdivision PID # 61235001.030; Planning Commission recommends approval (Exhibit 7-p)

- q) Approve appeal of the UDC requirement for the installation of a sidewalk within the Bienville Boulevard for 4013 Bienville Blvd PID #60126160.100; Planning Commission recommends approval (Exhibit 7-q)
- r) Approve appeal of the UDC requirement for the installation of a sidewalk within the Ocean Springs Road frontage at 1290 Ocean Springs Road opposite the intersection of Culeoka Drive PID 60122105.050; Planning Commission recommends approval (Exhibit 7-r)

Grants Administration:

- s) Authorize to execute an amendment to the Professional Services Contract with George T. Fore & Associates with the additional \$10,000 cost provided through the SB2948(dddd) state appropriation for the Mary C. building (Exhibit 7-s)
- t) Authorize the application for FY 23-26 Transportation Improvement Plan (TIP) Funding; Adopt Resolutions for the Transportation Improvements Program projects: (1) Intersection Improvements Studies with \$30,000 match and (2) Riley Road Improvements with up to \$1,882,345.10 match (Exhibit 7-t)
- u) Authorize to advertise Deana Road Improvement Project and Lift Station #68 Force Main Extension special projects (Exhibit 7-u)

Building Department:

- v) Accept Building Department Report for January 2022 (Exhibit 7-v)
- w) Accept Code Enforcement Report through February 9, 2022 (Exhibit 7-w)
- x) Accept Tree Application recommendations – Tree Applications through February 9, 2022 (Exhibit 7-x)

Parks & Recreation:

- y) Accept \$50 donation in honor of Mr. Bill Norman to the Pottery Program at the Moving Arts Center (Exhibit 7-y)
- z) Approve Facility Use Agreement for Ocean Springs Girl Softball use of Hwy 57 Sports Complex February 1 – June 1, 2022, using Gay Lemon for overflow (Exhibit 7-z)

8. DEPARTMENT REPORTS

Mayor:

- a) Discuss the rebranding of the City to include a new unified City Logo (Exhibit 8-a)

City Clerk:

- b) Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes (Exhibit 8-b)
- c) Authorize the adjustment of water/sewer accounts due to a finding that the customers did not receive the benefit of the utility and the excess usages were due to unforeseen circumstances (Exhibit 8-c)

Building Department:

- d) Appeal the requirement of a 500-gallon grease interceptor at 2961 Bienville Blvd. Sugar Tribe; requesting the usage of a 20-pound grease trap (Exhibit 8-d)
- e) Appeal the requirement of a 500-gallon grease interceptor at 1608 Bienville Blvd. Rolls Gold Ice Cream; requesting the usage of a 30-pound grease trap (Exhibit 8-e)

Human Resources & Risk Management:

- f) Discuss property insurance renewal

- 9. GENERAL PUBLIC COMMENT:** *The public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes. **Only two speakers will be allowed per side of each issue.** The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners. Please identify yourself before speaking.*

10. MAYOR AND ALDERMEN'S FORUM

11. EXECUTIVE SESSION

ADJOURN UNTIL 6:00 P.M. on Wednesday, March 2, 2022