

REGULAR MEETING OF APRIL 5, 2022

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Regular Meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on April 5, 2022. Mayor Holloway presided, Aldermen Authement, Wade, Cox, Papania, Blackman, and Impey were present. Alderman Burgess was absent. Also present were City Attorney Robert Wilkinson, City Attorney Will Norman, City Clerk Patty Gaston, Payroll Technician Jennifer Simmons, Police Chief Mark Dunston, Fire Chief Derek McCoy, Building Official Darrell Stringfellow, Public Works Director Allan Ladnier, Human Resources & Risk Management Director Mindy McDowell, Parks & Recreation Director Stephen Glorioso, Project Manager Sarah Harris, City Planner Wade Morgan, and Executive Assistant to the Mayor & Board Ravin Nettles.

The Mayor called the meeting to order.

Alderman Papania gave the invocation and Alderman Cox led the Pledge of Allegiance.

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to accept the agenda.

PROCLAMATION

Brandon Riches representing CASA accepted the Proclamation declaring April 2022 as Child Abuse Prevention and Awareness Month (Exhibit 3-a)

The Mayor read the Proclamation also declaring April 2022 as National Safe Digging Month (Exhibit 3-b).

The Mayor presented certificates of recognition for years of service: 25 Years to Truck Driver Kenny Stilson; 15 Years to Planning & Grants Administrator Carolyn Martin; 10 Years to Dispatcher Latena Wallace; 5 Years To Assistant Parks Director Chris Kostmayer and Fire Lieutenant Tristan Garriga.

PUBLIC HEARING

A motion was made by Alderman Authement, seconded by Alderman Cox, and unanimously carried to open the public hearing regarding Harbor Oaks Subdivision PID #60137382.000 request for sketch plat approval of a minor 3-lot subdivision (Exhibit 4-a).

The City Planner explained there would be no public improvements needed for the creation of the minor 3-lot subdivision. He said a 25' access easement runs from Harbor Drive eastward to the proposed subdivision and has a 12' gravel drive that can provide access to the lots. He added that the lots are in a split zoning district; Lots A & B front on Harbor Drive are zoned C-M: Commercial Marina District and Lot C is in the R-1: Single-family District. He said the Planning Commission recommends approval. The City Attorney said he was at the Planning Commission meeting and there was significant public input from the neighbors of the proposed subdivision.

Bob Smith owns a home adjacent to the proposed site and spoke on behalf of himself and his wife. He spoke against approval of the minor subdivision and submitted documents to the Board added to Exhibit 4-a.

Maureen DeJorge is the applicant for the proposed subdivision and spoke in favor of approval in line with the planning commission's recommendation.

A motion was made by Alderman Cox, seconded by Alderman Authement, and unanimously carried to close the public hearing.

A motion was made by Alderman Authement and seconded by Alderman Blackman to accept the recommendation of the Planning Commission to approve the sketch plat of a minor 3-lot subdivision at Harbor Oaks Subdivision PID #60137382.000. The motion passed with Aldermen Authement, Cox, Papania, and Blackman voting aye; and Aldermen Wade and Impey voting nay.

AGENDA PUBLIC COMMENT

Will Betterton spoke on item 7-a and asked how people are being held to the current ordinance regarding debris pickup by Public Works.

OLD BUSINESS

The City Attorney discussed amending the grease trap ordinance and said the City Engineer was given authority to make an exception regarding grease trap size in 2017 per Ordinance 2017-14. Alderman Papania recommended forming a committee composed of three Aldermen, the City Engineer, and the Public Works Director to provide a recommendation of guidelines for grease trap exceptions. The City Engineer said that there are two widely used formulas in determining grease interceptor sizes. One, the EPA formula, which is used by some entities has factors that can be altered from the information presented to an entity for initial permit application and grease interceptor sizing. These factors include the number of seats in the food service facility,

the number of meals served each day, and hours of operation. He said the formula that the City currently uses is based on the draining fixtures and flow per minute in the kitchen of the establishments. He added that almost 50% of the sewer overflows in the United States are caused by grease in the sewer lines. He said JCUA uses the EPA formula which the City used until 2018 when it was switched to the drain fixture formula to allow for smaller grease interceptors. The Mayor requested Aldermen Authement, Cox, and Papania to work with the Project Manager, City Engineer, City Attorney, and the Public Works Director to identify weaknesses and adjustments needed in the grease interceptor ordinance in the next 30 days. He added that the City will do a better job at communicating the importance of not dumping grease in the sink.

NEW BUSINESS

The discussion regarding Public Works debris pickup was tabled due to Alderman Burgess being absent.

CONSENT AGENDA

A motion was made by Alderman Impey, seconded by Alderman Authement, and unanimously carried to approve the consent agenda.

- a. Authorize the closure of Ward Avenue from Government Street to Bowen Avenue on April 9, 2022, from 9:00 a.m. until 2:30 p.m. for the City's Easter Egg Hunt at the Mary C. O'Keefe Cultural Center (Exhibit 8-a)
- b. Approve the National Day of Prayer event on May 5, 2022, from 11:00 a.m. until 2:00 p.m. at the Civic Center and authorize waiving the \$600.00 rental fee to promote and advertise resources of the City of Ocean Springs (Exhibit 8-b)
- c. Accept the March 2022 Aged Receivable Report for utility billing (Exhibit 8-c)
- d. Ratify Checks for Mary C.: \$100.00 to Dave Jones for the March Firefly; \$100.00 to Clary & Sage Co for catering of the Gallery Opening and \$1,350.00 to Demetrio Marquez for the Chevron Team Building event (Exhibit 8-d)
- e. Approve Minutes: Recess Meeting March 15, 2022 (Exhibit 8-e)
- f. Authorize to declare the attached list of items surplus, of no use to the City, remove from City assets inventory, and send to the City Auction on April 9, 2022 (Exhibit 8-f)
- g. Authorize the Police Chief to execute the Radio Frequency Use Agreement with Gulf Islands National Seashore and the Ocean Springs Police Department (Exhibit 8-g)

- h. Authorize the Mayor to execute a Staffing Agreement with Express Employment Professionals to assist with the recruiting and staffing of laborer and janitorial positions (Exhibit 8-h)
- i. Human Resources action items (Exhibit 8-i):
 - a) Authorize employment of Tam Nguyen, Patrolman, Step 1, \$18.00 hourly rate; effective April 6, 2022; one-year probationary status, pending successful completion of all pre-employment requirements
 - b) Authorize employment of Christian Weir, Part-time Patrolman, \$16.00 hourly rate; effective April 6, 2022; pending successful completion of all pre-employment requirements
 - c) Authorize employment of Avery McClellon, Part-time Patrolman, \$16.00 hourly rate; effective April 25, 2022; pending successful completion of all pre-employment requirements
 - d) Accept the resignation of Fire Lieutenant Simon Wagner, effective March 27, 2022; authorize to begin the process of filling the vacant position
 - e) Authorize removal of Fire Training Officer Chris Hupe from probationary status to full-time status effective immediately
 - f) Accept the resignation of Water Assistant Supervisor Chester Allen Taylor, effective April 12, 2022; authorize to begin the process of filling the vacant position
 - g) Accept the resignation of Sewer Laborer Tyler Taylor, effective March 31, 2022; authorize to begin the process of filling the vacant position
 - h) Accept retirement of Parks Grounds Supervisor John "Jack" Williams, effective May 27, 2022; authorize to begin the process of filling the vacant position
 - i) Authorize employment of Brian Butler, Part-time Mary C. O'Keefe Cultural Center Technical Director, \$25.00 hourly rate; effective April 6, 2022; pending successful completion of all pre-employment requirements
- j. Authorize to advertise for R-109-282-07-KCR: Parktown Area Improvements – Phase 2 (Exhibit 8-j)
- k. Accept Code Enforcement Report through March 30, 2022 (Exhibit 8-k)
- l. Accept Tree Department Recommendations – Tree Applications through March 29, 2022 (Exhibit 8-l)
- m. Adopt Resolution to sell the surplus property (scrap metal items) with a value less than \$1,000.00 (Exhibit 8-m)

DEPARTMENT REPORTS

City Clerk:

A motion was made by Alderman Impey, seconded by Alderman Wade, and unanimously carried to approve the Docket of Claims finding that all expenditures are appropriate and authorized by law, and spread the summary on the minutes (Exhibit 9-a).

A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to approve the monthly budget report (Exhibit 9-b).

A motion was made by Alderman Authement, seconded by Alderman Cox, and unanimously carried to adjust the water/sewer accounts listed on Exhibit 9-c with the finding that the customers did not receive the benefit of the utility and the excess usages were due to unforeseen circumstances (Exhibit 9-c).

GENERAL PUBLIC COMMENT

None.

MAYOR & ALDERMAN'S FORUM

Alderman Authement said Holywood films requested to close Government Street from Russell Avenue to Bellande Avenue on April 11th from 8:00 a.m. until 12:00 p.m. He said they do have a certificate of liability insurance. The Mayor requested the Chambers' assistance in notifying the businesses in the area. A motion was made by Alderman Authement, seconded by Alderman Cox, and unanimously carried to close Government Street from Russell Avenue to Bellande Avenue on April 11th from 8:00 a.m. until 12:00 p.m. with the organizer to pay the cost incurred by the City.

Alderman Wade said the dumpsters on Westbrook Street need to be addressed as they have been an issue for 2 years.

Alderman Cox said he has received several emails and texts questioning why the golf cart ordinance has not been extended to Ocean Springs Road on Government Street and requested to begin the discussion of reducing the speed limit to 30 mph. The Project Manager said if the speed limit could be reduced from Government Street to Halstead Road there are back roads to Hanley Road to then get on the service road when Steelman Lane is open, it will be good access to Ocean Springs Road. A motion was made by Alderman Cox and seconded by Alderman Wade for the City Attorney to draft an Ordinance to reduce the speed to 30 mph on Government Street from Bechtel Blvd. to Ocean Springs Road. The motion passes with Aldermen Authement, Wade, Cox, Papania, and Blackman voting aye and Alderman Impey voting nay.

The Mayor announced the Jackson County Hazardous Waste Collection Day will be held on April 30th which is free to the public. He said the Easter Egg Hunt will be Saturday, April 9th at the Mary C from 10:00 a.m. until 2:00 p.m. The City Clerk said the City Auction will also be Saturday at Public Works beginning at 9:00 a.m. and reminded City employees they cannot bid on items.

EXECUTIVE SESSION

A motion was made by Alderman Cox, seconded by Alderman Wade, and unanimously carried to go into closed session to determine the necessity of going into executive session.

The City Clerk returned to the meeting and announced that a motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to remain in executive session to discuss litigation with The Sands and land acquisition.

A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to come out of the executive session where no motions were taken.

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to recess the meeting until 6:00 p.m. on April 19, 2022.

Meeting ended at 7:50 p.m.

 4-19-22

Mayor Date

 4-19-22

City Clerk Date



REGULAR MEETING AGENDA
MAYOR AND BOARD OF ALDERMEN – CITY OF OCEAN SPRINGS
Tuesday, April 5, 2022 – 6:00 p.m. CITY HALL

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS

- pg 4
- pg 5
- a. Child Abuse Prevention and Awareness Month ~ April 2022 (Exhibit 3-a)
 - b. National Safe Digging Month ~ April 2022 (Exhibit 3-b)
 - c. Recognition of employment years of service: 25 Years ~ Truck Driver Kenny Stilson; 15 Years ~ Planning/Grants Administrator Carolyn Martin; 10 Years ~ Dispatcher Latena Wallace; 5 Years ~ Assistant Parks Director Chris Kostmayer and Fire Lieutenant Tristan Garriga

4. PUBLIC HEARING

- pg 5-18
- a. Harbor Oaks Subdivision PID #60137382.000 – Request sketch plat approval of a minor 3-lot subdivision; Planning Commission recommends approval (public comments will be limited to 5 minutes each) (Exhibit 4-a)
 - b. **DEFERRED** – Savannah Estates Phase II PID # 60123050.000 - Request preliminary plat approval for a 56-lot subdivision

5. AGENDA PUBLIC COMMENT *** The Public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes, ONLY regarding issues listed on this agenda. The Board will take all comments under advisement for potential action if warranted. Please identify yourself and the agenda item, if no agenda item is stated you will be asked to hold your comment until General Public Comment at the end of the meeting.*

6. OLD BUSINESS

- pg 19-53
- a. Discuss Grease Trap Ordinance amendments (Exhibit 6-a)

7. NEW BUSINESS

- a. Discuss the possible re-evaluation of fees charged for debris pickup by Public Works of large or nonstandard items ~ *Alderman Burgess*

8. CONSENT AGENDA *- All matters listed under Consent Agenda, are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

pg 54-124

Mayor:

- a. Authorize the closure of Ward Avenue from Government Street to Bowen Avenue on April 9, 2022, from 9:00 a.m. until 2:30 p.m. for the City's Easter Egg Hunt at the Mary C. O'Keefe Cultural Center (Exhibit 8-a)
- b. Approve the National Day of Prayer event on May 5, 2022, from 11:00 a.m. until 2:00 p.m. at the Civic Center and authorize waiving the \$600.00 rental fee to promote and advertise resources of the City of Ocean Springs (Exhibit 8-b)

City Clerk:

- c. Accept the March 2022 Aged Receivable Report for utility billing (Exhibit 8-c)
- d. Ratify Checks for Mary C.: \$100.00 to Dave Jones for the March Firefly; \$100.00 to Clary & Sage Co for catering of the Gallery Opening and \$1,350.00 to Demetrio Marquez for the Chevron Team Building event (Exhibit 8-d)
- e. Approve Minutes: Recess Meeting March 15, 2022 (Exhibit 8-e)
- f. Authorize to declare the attached list of items surplus, of no use to the City, remove from City assets inventory, and send to the City Auction on April 9, 2022 (Exhibit 8-f)

Police Department:

- g. Authorize the Police Chief to execute the Radio Frequency Use Agreement with Gulf Islands National Seashore and the Ocean Springs Police Department (Exhibit 8-g)

Human Resources/Risk Management:

- pg 74 h. Authorize the Mayor to execute a Staffing Agreement with Express Employment Professionals to assist with the recruiting and staffing of laborer and janitorial positions (Exhibit 8-h)
- pg 75 i. Human Resources action items (Exhibit 8-i):
 - a) Authorize employment of Tam Nguyen, Patrolman, Step 1, \$18.00 hourly rate; effective April 6, 2022; one-year probationary status, pending successful completion of all pre-employment requirements
 - b) Authorize employment of Christian Weir, Part-time Patrolman, \$16.00 hourly rate; effective April 6, 2022; pending successful completion of all pre-employment requirements
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 - h) Accept retirement of Parks Grounds Supervisor John "Jack" Williams, effective May 27, 2022; authorize to begin the process of filling the vacant position

- i) Authorize employment of Brian Butler, Part-time Mary C. O'Keefe Cultural Center Technical Director, \$25.00 hourly rate; effective April 6, 2022; pending successful completion of all pre-employment requirements

Grants Administration:

- pg 76 j. Authorize to advertise for R-109-282-07-KCR: Parktown Area Improvements – Phase 2 (Exhibit 8-j)

Building Department:

- pg 77-93 k. Accept Code Enforcement Report through March 30, 2022 (Exhibit 8-k)
- pg 94-121 l. Accept Tree Department Recommendations – Tree Applications through March 29, 2022 (Exhibit 8-l)

Public Works:

- pg 122-124 m. Adopt Resolution to sell the surplus property (scrap metal items) with a value less than \$1,000.00 (Exhibit 8-m)

9. DEPARTMENT REPORTS

City Clerk:

- pg 125-146 a. Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes (Exhibit 9-a)
- pg 147-213 b. Accept Monthly Budget Report (Exhibit 9-b)
- pg 214-269 c. Authorize the adjustment of water/sewer accounts due to a finding that the customers did not receive the benefit of the utility and the excess usages were due to unforeseen circumstances (Exhibit 9-c)

10. GENERAL PUBLIC COMMENT: *The public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes. Only two speakers will be allowed per side of each issue. The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners. Please identify yourself before speaking.*

11. MAYOR & ALDERMEN'S FORUM

12. EXECUTIVE SESSION

RECESS UNTIL 6:00 P.M. on Tuesday, April 19, 2022