

## **RECESS MEETING OF MAY 17, 2022**

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Recess Meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on May 17, 2022. Mayor Holloway presided, and Aldermen Burgess, Authement, Wade, Papania, Blackman, and Impey were present. Alderman Cox was absent. Also present were City Attorney Robert Wilkinson, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Police Chief Mark Dunston, Fire Chief Derek McCoy, Planning & Grants Administrator Carolyn Martin, Building Official Darrell Stringfellow, Public Works Director Allan Ladnier, Human Resources & Risk Management Director Mindy McDowell, Parks & Recreation Director Stephen Glorioso, Project Manager Sarah Harris, and Executive Assistant to the Mayor & Board Ravin Nettles.

The Mayor called the meeting to order.

Dr. Mike Barnett from First Baptist Church gave the invocation and Alderman Impey led the Pledge of Allegiance.

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to accept the agenda.

### **PRESENTATION**

The Mayor presented the Keep Ocean Springs Beautiful – “2022 First Place Wildflower Trails of Mississippi Award” to Public Works Beautification team leader Mike Hale (Exhibit 4-a).

### **PROCLAMATION**

The Mayor presented a Proclamation to Cypress Environment & Infrastructure representatives, Cynthia Henderson, Mark Foster, and Jamie Barhanovich, declaring May 17, 2022, as Cypress Environment & Infrastructure Day (Exhibit 3-b).

The Mayor presented the Police Chief with a Proclamation recognizing May 15, 2022, as Peace Officers Memorial Day and May 11 – 17, 2022, as Police Week (Exhibit 3-a).

### **AGENDA PUBLIC COMMENT**

Deborah Tatom, agenda item 7-b, spoke in support of establishing a no-wake zone along the Old Fort Bayou Waterway. She said the boat traffic has increased and a no-wake zone is needed for the property owners along the water.

## **OLD BUSINESS**

Scott Lemon from Lemon-Mohler Insurance gave an update on the City's property insurance renewal. He said preliminary information has been received from the current carrier, Amrisk. He said the renewal proposal includes a 3% deductible and a \$20 million loss limit for the City's \$40 million in assets with a 40% increase in cost. He requested to meet with the insurance committee next Tuesday and there will be a special called meeting the following Thursday to renew before the May 31<sup>st</sup> deadline.

## **NEW BUSINESS**

A motion was made by Alderman Cox, seconded by Alderman Impey, and unanimously carried to name Mayor Holloway as the City's voting delegate and Alderman Authement as the alternate voting delegate for the 2022 MML Election (Exhibit 7-a).

Alderman Authement said he has received requests from waterfront residents to create a no-wake zone. He said the first step would be to submit the request to the county, the Harbor Master will determine the need, then DMR will research the area to set the perimeters. A motion was made by Alderman Authement, seconded by Alderman Impey, and unanimously carried to adopt the resolution requesting assistance from Jackson County to establish and enforce a "No Wake Zone" along the Old Fort Bayou Waterway including an amendment stating, "local citizens have requested a no-wake zone be established for the reasons mentioned herein" (Exhibit 7-b).

## **CONSENT AGENDA**

The Mayor recused himself from the Consent Agenda, stepped out of the Boardroom, and Alderman Impey proceeded as Mayor Pro-tempore. A motion was made by Alderman Blackman, seconded by Alderman Papania, and unanimously carried to approve the consent agenda except for item 8-b pulled by Alderman Authement and item 8-l pulled by Alderman Papania.

- a) Approve the Special Event Permit Application for the Ocean Springs Fresh Market every Saturday in 2022 from 9:00 a.m. until 1:00 p.m.; no cost to the City (Exhibit 8-a)
- b) Approve MS Vietnam Veterans Memorial Event at the Civic Center on Tuesday, June 7, 2022, from 9:00 a.m. until 10:30 a.m. and authorize waiving the \$600.00 rental fee; the event will promote and advertise the City's resources (Exhibit 8-b)
- c) Approve the Special Event permit application for the Funday in the Park on Saturday, June 18, 2022, from 8:00 a.m. until 5:00 p.m. at Martin Luther King Jr. Park; the applicant will pay for any associated cost (Exhibit 8-c)
- d) Authorize the Temporary Dedication of Land for Public Use Agreement for the Fayard Property on Front Beach Drive on July 4, 2022 (Exhibit 8-d)

- e) Authorize the removal and disposal of 8 broken picnic tables from the Mary C lawn due to poor condition and no use to the City (Exhibit 8-e)
- f) Approve Minutes: Special Call Meeting April 27, 2022 (Exhibit 8-f)
- g) Approve Minutes: Regular Meeting May 3, 2022 (Exhibit 8-g)
- h) Accept OSPD monthly report for April 2022 (Exhibit 8-h)
- i) Accept OSFD monthly report for April 2022 (Exhibit 8-i)
- j) Human Resources action items (Exhibit 8-j):
  - a) Accept the resignation of Deputy Court Clerk II Brittany Shepherd, effective May 27, 2022; authorize to begin the process of filling the vacant position
  - b) Authorize promotion of Water Laborer/Truck Driver II Michael Richards to Water Assistant Supervisor, Step 1, \$18.26 hourly rate, effective May 21, 2022, six-month probationary status; authorize to begin the process of filling the vacant position
  - c) Authorize employment of Michael Rodriguez, Parks Maintenance, Step 1, \$12.36 hourly rate; effective May 23, 2022; one-year probationary status, pending successful completion of all pre-employment requirements
  - d) Authorize removal of Art & Culture Assistant Alexis Montgomery from probationary status to full-time status effective immediately
- k) Approve the application for a lot split at 709 Bienville Boulevard PID #60224010.000; Planning Commission recommends approval (Exhibit 8-k)
- l) Approve the application to vacate a portion of the Right of Way (ROW) of the platted Beach Drive at the southern end of the Watersedge Drive (lot 37); the Planning Commission recommends approval (Exhibit 8-l)
- m) Approve the request for final plat approval for Porter Oak Subdivision (East side of Porter Avenue between Cleveland Avenue and Howard Avenue) PID #61330006.000; Planning Commission recommends approval (Exhibit 8-m)
- n) Approve the request for final plat approval for Harbor Oaks Subdivision 1216 Harbor Road – south side of Harbor Road at the intersection with Lafontaine Avenue PID #60137382.000 (Exhibit 8-n)
- o) Approve the application for a Lot Reconfiguration at 110-C Shearwater Drive (Southside of Shearwater Drive approximately 70 feet west of Pine Drive) PID #60130590.000 and #6013590.050 (Exhibit 8-o)
- p) Approve the application to construct a dwelling on a historically platted, legal, non-conforming lot at 300 Dewey Avenue PID #60137362.000 (Exhibit 8-p)
- q) Authorize to modify the previous award related to Engineering Services for Porter Avenue Public Access Tidelands Project FY 21-P412-01 to C.H. Fenstermaker & Associates LLC with an estimated \$16,700.00 engineering services cost; Authorize to execute the Master Service Agreement with Work Order #1 with C.H. Fenstermaker & Associates LLC (Exhibit 8-q)
- r) Authorize to execute the Substantial Completion Certificate for Graham Construction Company, Inc. for the Fort Bayou Area Drainage and Water Improvement Project R-109-282-08-KCR (Exhibit 8-r)

- s) Authorize to execute the contract with Jay Bearden Construction, Inc. for \$153,950.000 for the Lift Station #68 Force Main Extension Project (Exhibit 8-s)
- t) Authorize to ratify the Corrected MOA for the Government Street Improvements Project Phase 2 (Exhibit 8-t)
- u) Accept Building Department Report for April 2022 (Exhibit 8-u)
- v) Accept Code Enforcement Report through May 12, 2022 (Exhibit 8-v)
- w) Accept Tree Department Recommendations – Tree Applications through May 10, 2022 (Exhibit 8-w)
- x) Authorize the demolition of a structure in excess of 50 years at 3304 Government Street (Exhibit 8-x)

A motion was made by Alderman Authement, seconded by Alderman Papania, and unanimously carried to approve the MS Vietnam Veterans Memorial Event on Tuesday, June 7, 2022, from 9:00 a.m. until 10:30 a.m. changing the location to the EOC (Exhibit 8-b).

Alderman Papania said item 8-l does not mention a drainage easement the City needs to retain across lot 37. A motion was made by Alderman Papania, seconded by Alderman Blackman, and unanimously carried to approve the application to vacate a portion of the Right of Way (ROW of the platted Beach Drive at the southern end of the Watersedge Drive (lot 37); contingent upon the City retaining a fifteen-foot drainage easement (Exhibit 8-l).

The Mayor returned to the Boardroom and resumed control of the meeting.

## **DEPARTMENT REPORTS**

### Mayor:

The Mayor said before the Wayfinding Study is implemented, a uniform, updated City Logo should be created. The Arts & Culture Coordinator said the proposed logo encompasses the City, not just one element. She said it is a sun made with a compass, ocean waves, and a horizon line with Ocean Springs Mississippi in an aesthetic font. She said feedback is welcome from the Board and Department Heads before the logo is finalized.

### City Clerk:

A motion was made by Alderman Impey, seconded by Alderman Authement, and unanimously carried to approve the Docket of Claims finding that all expenditures are appropriate and authorized by law, and spread the summary on the minutes (Exhibit 9-b).

A motion was made by Alderman Cox, seconded by Alderman Wade, and unanimously carried to adjust the water/sewer accounts listed on Exhibit 9-c; with the finding that

the customers did not receive the benefit of the utility and the excess usages were due to unforeseen circumstances (Exhibit 9-c).

## **GENERAL PUBLIC COMMENT**

President of the Ocean Springs Garden Club Jane Hunolt requested a \$600.00 match from the City for repairs and upgrades to the landscaping and playground area at Fort Maurepas. She said the \$600.00 would pay the landscape architect for Phase 2 and add color to the landscaping. Alderman Cox asked if the Garden Club plans to keep up with the landscaping that will be added. She replied they will have three workdays throughout the year for upkeep.

Marcus Garrett, a Gautier resident, spoke against the tag ticketing program for uninsured motorists and said it should be able to be managed locally.

Hailey Hill spoke against the tag ticketing program for uninsured motorists.

Bill Moore expressed thanks to the Police Department during Police Week and honored the fallen officers. He reminded everyone that Cappuccino with Cops will be at the District Coffee house tomorrow from 8:00 a.m. to 10:00 a.m. He said the Chambers Business After Hours will be Thursday at Treasure Oaks Country Club from 5:00 p.m. to 7:00 p.m.

## **MAYOR AND ALDERMEN'S FORUM**

Alderman Burgess thanked the Department Heads for reviewing with her the work orders she has submitted.

Alderman Wade asked the Public Works Director for an update on street signs. He replied they have been ordered but had not been delivered.

Alderman Blackman thanked the Seabees for their help at the Vietnam Memorial in preparation for the 25<sup>th</sup> Anniversary of the Memorial being in Ocean Springs. He said there will be a ceremony on Memorial Day at 9:30 a.m. at the Memorial and the City and the State will present Proclamations. He announced a City Employee Family Fun Day on June 11<sup>th</sup> at Fort Maurepas with a crawfish cookoff between the departments. A motion was made by Alderman Blackman, seconded by Alderman Cox, and unanimously carried to authorize payment to First Response Lawn Care for \$4,050.00 for cutting and maintenance of Road Zones 1-4 on May 2 and 3, 2022 (Exhibit 11-a).

A motion was made by Alderman Impey, seconded by Alderman Burgess, and unanimously carried to authorize the Mayor to execute the contract with Clark Auctions for an online auction (Exhibit 11-b).

Alderman Impey said the Board received a citizen compliment regarding Officer Bennett for his professional and courteous demeanor during an accident.

The Mayor said he and the Board had received the Mississippi Development Authority (MDA) Gulf Coast Restoration Fund (GCRF) Program Grant Agreement regarding the parking garage at 1515 Government Street (Exhibit 11-c). A motion was made by Alderman Blackman, seconded by Alderman Impey, and unanimously carried to authorize the Mayor to execute the Mississippi Development Authority (MDA) Gulf Coast Restoration Fund (GCRF) Program Grant Agreement.


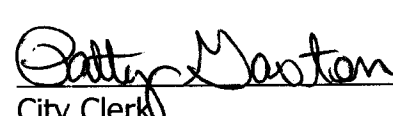
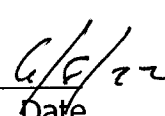
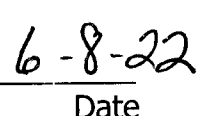
The Mayor said he attended the Ocean Springs High School Senior Awards Event and commended the Mayor's Youth Council on their accomplishments. He said to date the 2022 Ocean Springs graduating class has received \$14.1 million in scholarships. Alderman Impey said the ad in the yearbook has his graduation year incorrect, it should be 1984.

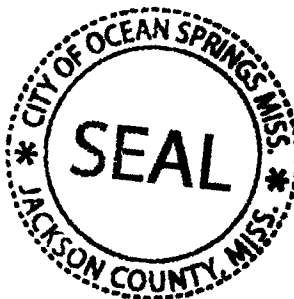
## **EXECUTIVE SESSION**

None.

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to adjourn the meeting until 6:00 p.m. on June 7, 2022.

Meeting ended at 7:03 p.m.

	
Mayor	City Clerk
	
Date	Date



**RECESS MEETING AGENDA**  
**MAYOR AND BOARD OF ALDERMEN – CITY OF OCEAN SPRINGS**  
**Tuesday, May 17, 2022 – 6:00 p.m. CITY HALL**

**1. CALL TO ORDER**

**2. INVOCATION AND PLEDGE OF ALLEGIANCE**

**3. PROCLAMATION**

- a) 2022 Peace Officers Memorial Day May 15, 2022 & Police Week May 11 – 17, 2022 (Exhibit 3-a)
- b) Cypress Environment & Infrastructure Day May 17, 2022 (Exhibit 3-b)

**4. PRESENTATION**

- a) Keep Ocean Springs Beautiful Award (Exhibit 4-a)

**5. AGENDA PUBLIC COMMENT** *\*\* The Public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes, **ONLY regarding issues listed on this agenda.** The Board will take all comments under advisement for potential action if warranted. **Please identify yourself and the agenda item.** If no agenda item is stated, you will be asked to hold your comment until General Public Comment at the end of the meeting.*

**6. OLD BUSINESS**

- a) Property insurance renewal update – Scott Lemon

**7. NEW BUSINESS**

- a) Name the City's Voting Delegate and Alternate Voting Delegate for 2022 MML Election (Exhibit 7-a) ~ *Deputy City Clerk*
- b) Discuss requesting assistance from Jackson County to establish and enforce a "No Wake Zone" along the Old Fort Bayou Waterway (Exhibit 7-b) ~ *Alderman Authement*

**8. CONSENT AGENDA** *\* All matters listed under Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**Mayor:**

- a) Approve the Special Event Permit Application for the Ocean Springs Fresh Market every Saturday in 2022 from 9:00 a.m. until 1:00 p.m.; no cost to the City (Exhibit 8-a)
- b) Approve MS Vietnam Veterans Memorial Event at the ~~Civic Center~~ on Tuesday, June 7, *EOC* 2022, from 9:00 a.m. until 10:30 a.m. and authorize waiving the \$600.00 rental fee; the event will promote and advertise the City's resources (Exhibit 8-b)

- c) Approve the Special Event permit application for the Funday in the Park on Saturday, June 18, 2022, from 8:00 a.m. until 5:00 p.m. at Martin Luther King Jr. Park; applicant will pay for any associated cost (Exhibit 8-c)
- d) Authorize the Temporary Dedication of Land for Public Use Agreement for the Fayard Property on Front Beach Drive on July 4, 2022 (Exhibit 8-d)
- e) Authorize the removal and disposal of 8 broken picnic tables from the Mary C lawn due to poor condition and no use to the City (Exhibit 8-e)

**City Clerk:**

- f) Approve Minutes: Special Call Meeting April 27, 2022 (Exhibit 8-f)
- g) Approve Minutes: Regular Meeting May 3, 2022 (Exhibit 8-g)

**Police Department:**

- h) Accept OSPD monthly report for April 2022 (Exhibit 8-h)

**Fire Department:**

- i) Accept OSFD monthly report for April 2022 (Exhibit 8-i)

**Human Resources/Risk Management:**

- j) Human Resources action items (Exhibit 8-j):
  - a) Accept resignation of Deputy Court Clerk II Brittany Shepherd, effective May 27, 2022; authorize to begin the process of filling the vacant position
  - b) Authorize promotion of Water Laborer/Truck Driver II Michael Richards to Water Assistant Supervisor, Step 1, \$18.26 hourly rate, effective May 21, 2022, six-month probationary status; authorize to begin the process of filling the vacant position
  - c) Authorize employment of Michael Rodriguez, Parks Maintenance, Step 1, \$12.36 hourly rate; effective May 23, 2022; one-year probationary status, pending successful completion of all pre-employment requirements
  - d) Authorize removal of Art & Culture Assistant Alexis Montgomery from probationary status to full time status effective immediately

**Planning Commission:**

- k) Approve the application for a lot split at 709 Bienville Boulevard PID #60224010.000; Planning Commission recommends approval (Exhibit 8-k)
- l) Approve the application to vacate a portion of the Right of Way (ROW) of the platted Beach Drive at the southern end of the Watersedge Drive (lot 37); Planning Commission recommends approval (Exhibit 8-l)
- m) Approve the request for final plat approval for Porter Oak Subdivision (East side of Porter Avenue between Cleveland Avenue and Howard Avenue) PID #61330006.000; Planning Commission recommends approval (Exhibit 8-m)
- n) Approve the request for final plat approval for Harbor Oaks Subdivision 1216 Harbor Road – south side of Harbor Road at intersection with Lafontaine Avenue PID #60137382.000 (Exhibit 8-n)
- o) Approve the application for a Lot Reconfiguration at 110-C Shearwater Drive (South side of Shearwater Drive approximately 70 feet west of Pine Drive) PID #60130590.000 and #6013590.050 (Exhibit 8-o)
- p) Approve application to construct a dwelling on a historically platted, legal, non-conforming lot at 300 Dewey Avenue PID #60137362.000 (Exhibit 8-p)



**Grants Administration:**

- q) Authorize to modify previous award related to Engineering Services for Porter Avenue Public Access Tidelands Project FY 21-P412-01 to C.H. Fenstermaker & Associates LLC with estimated \$16,700.00 engineering services cost; Authorize to execute the Master Service Agreement with Work Order #1 with C.H. Fenstermaker & Associates LLC (Exhibit 8-q)
- r) Authorize to execute the Substantial Completion Certificate for Graham Construction Company, Inc. for the Fort Bayou Area Drainage and Water Improvement Project R-109-282-08-KCR (Exhibit 8-r)
- s) Authorize to execute the contract with Jay Bearden Construction, Inc. for \$153,950.000 for the Lift Station #68 Force Main Extension Project (Exhibit 8-s)
- t) Authorize to ratify the Corrected MOA for the Government Street Improvements Project Phase 2 (Exhibit 8-t)

**Building Department:**

- u) Accept Building Department Report for April 2022 (Exhibit 8-u)
- v) Accept Code Enforcement Report through May 12, 2022 (Exhibit 8-v)
- w) Accept Tree Department Recommendations – Tree Applications through May 10, 2022 (Exhibit 8-w)
- x) Authorize the demolition of a structure in excess of 50 years at 3304 Government Street (Exhibit 8-x)

**9. DEPARTMENT REPORTS**

**Mayor:**

- a) City Logo Update (Exhibit 9-a)

**City Clerk:**

- b) Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes (Exhibit 9-b)
- c) Authorize the adjustment of water/sewer accounts due to a finding that the customers did not receive the benefit of the utility and the excess usages were due to unforeseen circumstances (Exhibit 9-c)

- 10. GENERAL PUBLIC COMMENT:** *The public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes. **Only two speakers will be allowed per side of each issue.** The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners. Please identify yourself before speaking.*

**11. MAYOR AND ALDERMEN'S FORUM**

**12. EXECUTIVE SESSION**

**ADJOURN UNTIL 6:00 P.M. on Tuesday, June 7, 2022**